

VILLAGE OF NORTH UTICA
248 W. Canal St., North Utica, IL 61373

Meeting of the Board of Trustees
January 13, 2022

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AGENDA

- I. **7:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- V. Possible Action regarding Executive Session items
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
 - a) Consideration and Possible Action regarding Authorizing the Village President to enter into a Contract for the sale of Ground Lease(s) on property located at 600 and 602 Norman St., Utica, IL 61373
- VI. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 12-09-2021
 - 2.) December 2021 Financial Stmtns / Summary / Revenue Reports
 - 3.) December 2021 Prepaids
 - 4.) December 2021 A/P Bills
- VII. Village Clerk:
 - 1.) Consideration and Possible Action to approve the 2022 Schedule of Events being held in the Village of North Utica
 - 2.) Consideration and Possible Action to approve the Road Closures of certain Village Streets for the 2022 Events being held in the Village of North Utica
- VIII. Director of Village Affairs:
 - 1.) Update on Utica Business Association
 - 2.) Update on Upcoming Events in the Village
- IX. Village Treasurer
- X. Police Department – Chief Damron

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XI. Building / Zoning Enforcement Officer

XII. Maintenance Department / Public Works Director

- 1.) Update – Upcoming / Ongoing projects in the Village
- 2.) Consideration and Possible Action to authorize the Village President to enter into a CCA Agreement with IEPA

XIII. Village Engineer

- 1.) Update – Upcoming / Ongoing projects in the Village
- 2.) Update – DCEO Grant Application: Rebuild Downtown & Main Street Program Grant

XIV. Village Attorney

XV. Village President:

- 1.) Assignment of Committees

XVI. Committee / Trustee Reports:

- 1.) Trustee Reports

XVII. Public Comment

XVIII. Adjournment

Posted 01-11-2022

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MINUTES

At 7:00 pm the Meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Mary Pawlak, Debbie Krizel, Kylie Mattioda and Jim Schrader. Also present were Village Attorney Herb Klein and Village Engineer Kevin Heitz. Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis, Police Chief Rodney Damron and Public Works Director / Zoning Enforcement Officer Curt Spayer were absent from the meeting.

At 7:03 pm it was motioned by Trustee Holland, seconded by Trustee Pawlak to enter Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

At 8:18 pm it was motioned by Trustee Krizel, seconded by Trustee Pawlak to reconvene the meeting.

All in Favor

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve an Ordinance to authorize the Village President to enter an Agreement to market and auction the cell tower ground leases located at 600 & 602 Norman St., Utica, IL 61373, on behalf of the Village of North Utica. ORD 2022-01

5 Yes

1 No (Schrader)

Motion Carried

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 12-09-2021
- 2.) December 2021 Financial Stmt's / Summary / Revenue Reports
- 3.) December 2021 Prepaids
- 4.) December 2021 A/P Bills

6 Yes

Motion Carried

Village Clerk:

2022 Schedule of Events being held in the Village - It was motioned by Trustee Holland, seconded by Trustee Krizel to approve the 2022 Schedule of Events being held in the Village of North Utica, as presented.

6 Yes

Motion Carried

2022 Event Road Closures – It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the 2022 Event Road Closures from events being held in the Village of North Utica, as presented.

6 Yes

Motion Carried

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MINUTES

Director of Village Affairs: Absent

Village Treasurer: Absent

Police Department – Chief Damron: Absent

Building / Zoning Enforcement Officer: Absent

Maintenance Department: In the absence of Public Works Director Spayer, Mayor Stewart provided a brief summary of the department.

2022 Project List – Mayor Stewart, Public Works Director Spayer, Village Engineer Heitz, Village Clerk Gbur and Director Turczyn will be meeting to discuss and compile a list of the 2022 Village projects. A list will be provided at the February meeting.

IEPA Agreement – It was motioned by Trustee Krizel, seconded by Trustee Holland to approve the CCA Agreement between the Village of North Utica and IEPA.

6 Yes

Motion Carried

Village Engineer: Village Engineer Kevin Heitz provided a brief summary of the ongoing and upcoming projects in the Village.

DCEO Rebuild Downtown & Mainstreet Program Grant Application - The Village has been working on the Project Plans for the Mini Shops to be located on the Villages' property located on the northwest corner of Mill St. & Church St. The Village provided data, project plans, a project scope and narrative, and letters of support to NCICG to finalize the Grant Application. Applications are due in January and Grants will be awarded in April.

Rt. 6 & Rt. 178 Intersection Utility Relocation – The Village portion of the utility relocation has been completed; the project is scheduled to begin in Spring.

2022 MFT Road Project - Engineer Heitz will provide an assessment of Village Streets for the 2022 MFT Road Project at the February meeting.

Village Attorney: NONE

Village President:

Committee Assignments –

Governmental Affairs Committee – Trustees Schweickert, Krizel & Schrader

Fire Department / School Committee – Trustees Mattioda, Pawlak & Schweickert

Zoning Ordinance Review Committee – Trustees Krizel, Schrader & Holland

Village Administrative Building - Mayor Stewart stated that the Village Administrative Offices will begin moving to the new building on January 18th. The computer system and phone system will be working in the new building and the office will be tentatively open on January 19th.

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MINUTES

Public Comment: NONE

With no additional business, the meeting was adjourned at 8:34 pm. Motion made by Trustee Holland, seconded by Trustee Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk