



VILLAGE OF NORTH UTICA  
801 S. Clark St.  
North Utica, IL 61373  
Special Meeting of the Board of Trustees  
**August 26, 2021**  
[www.utica-il.gov](http://www.utica-il.gov)

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- XII. Village Attorney
- XIII. Village President
- XIV. Committee / Trustee Reports:
  - 1.) Trustee Reports
  - 2.) Updates from Committees:
    - A.) Village of North Utica Governmental Affairs Committee
    - B.) Village of North Utica Fire & School Liaison Committee
    - C.) Village of North Utica Zoning Ordinance Review Committee
- XV. Public Comment
- XVI. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
- XVII. Possible Action regarding Executive Session items
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property

REVISED: 08-24-2021

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MINUTES

At 7:09 the Special Board meeting was called or Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Nate Holland and Ron Pawlak. Also present at the meeting were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Director of Village Affairs Jamie Turczyn, Public Works Director / Zoning Enforcement Officer Curt Spayer, Police Chief Rodney Damron and Village Treasurer Jill Margis.

Village Clerk: Clerk Gbur spoke about the need for replacement of the Office Copier / Printer / Scanner equipment. The current copier was purchased in 2011 for a cost of approx. \$5,800. We have been having a lot of issues with the equipment and have received an estimate for replacement from Marco Technologies. The retail cost of the new equipment would be \$12,445.64 however, the company will offer a trade-in allowance in the amount of \$6,454.22. The final cost of the new MX-3071 Sharp Color copier would be \$5,991.42. It was motioned by Trustee Schrader, seconded by Trustee Schweickert to approve the purchase of the new equipment from Marco Technologies at a cost not to exceed \$5,991.42.

6 Yes

Motion Carried

It was then motioned by Trustee R. Pawlak, seconded by Trustee M. Pawlak to approve a new Service & Supplies Contract for the equipment from Marco Technologies in the amount of \$66.90 per month.

6 Yes

Motion Carried

Donations & Advertising:

American Red Cross – It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a donation to American Red Cross in the amount of \$100.

6 Yes

Motion Carried

Director of Village Affairs: Director Turczyn provided a brief update on the upcoming events being held in the Village.

Craft Beer Street Fest – 8-28-2021

Vintage Illinois Wine Fest – 9-18-2021 & 9-19-2021

Wellness Weekend – 9-25-2021 & 9-26-2021

Car Show – 10-09-2021

Burgoo Festival – 10-10-2021

Witches Night Out – 10-23-2021

Village Treasurer: NONE

Police Department; Chief Damron – Chief Damron stated that the LaSalle County Sherriff's Department will be providing a Deputy to help with certain events in the Village.

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Building / Zoning Enforcement – Zoning Enforcement Officer Spayer stated that he would like to have an Administrative Variance for the Construction of a 240 sq. ft. Accessory Structure (Shed) on property owned by Mr. James Konieczki, located at 704 Burgess Dr., Utica, IL 61373 considered for approval. The residents living adjacent to the property have been notified and they are not opposed to the construction of the 240 sq. ft. structure. Spayer stated that he also has no concerns about the height of the structure. It was motioned by Trustee Holland, seconded by Trustee Schrader to approve an Ordinance granting an Administrative Variance for property located at 704 Burgess Dr., Utica, IL 61373. ORD 2021-29

6 Yes

Motion Carried

Maintenance Department: Public Works Director Spayer provided a brief update on the ongoing projects in the Village.

Florence Dr. Project – Spayer stated that the Maintenance Department had begun working on the project. It should take approx. 2-3 weeks to complete.

Village Engineer: Engineer Heitz provided a brief update on the ongoing projects in the Village.

Bennett Property – There will be a small diameter satellite installed on the property behind the Cajun Connection.

Rt. 6 & Rt. 178 Roundabout Intersection Project – The Contractor is seeking a partial payment for utility relocation work performed in the area of the intersection. The relocation project is approx. 85% completed however, the Engineer's Pay Estimate is equivalent to approx. 75% of the project cost. The total Project Contract was \$380,569.00. Engineer Heitz stated that there have been a few additional costs that have come up during the project. The amount of Pay Estimate #1 is \$281,285.87. It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve Engineer's Pay Estimate #1 in the amount of \$281,285.87 to D Construction for work performed on the Rt. 6 & Rt. 178 Roundabout Intersection Utility Relocation Project.

6 Yes

Motion Carried

New Village Hall Administrative Building - Estimates for Renovations to the Property located at 248 W. Canal St., Utica, IL. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the installation of by Cetwinski Construction in an amount not to exceed \$28,000.

6 Yes

Motion Carried

\*Bathroom Fixtures and cabinetry will then be installed.

It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the installation of HVAC by Johns Service & Sales in an amount not to exceed \$8,000.

6 Yes

Motion Carried

Water St. Drainage / Curb Project – The drainage and curb as well as additional sidewalk has all been completed. The re-paving of Water St. will be included in the 2021 MFT Road Project.

This project along with the new construction of the Farmers Market is a great addition to the Village.

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Drainage along Hitt St.( near Doerr Property ) – Engineer Heitz will assess the drainage concerns in the area, however this will probably be a project that will need to be further reviewed and scheduled in 2022 as we have to finish with our current projects first.

2021 MFT Road Project – Engineer Heitz is assessing the Village roads to be able to put together a prioritized street assessment for the MFT Road Project. Streets that are being included are: Northwest St., Florence Dr., Water St., Clarks Hill, Grove St. and portions of Donaldson St. The Village will assess the rural roads and try to patch them this year. Engineer Heitz will provide the list of prioritized roads to the Board for consideration at the September meeting and then the Village will go out for bids for a Fall project.

Village Attorney: NONE

Village President: NONE

Committee / Trustee Reports: NONE

Public Comment: NONE

Executive Session: It was motioned by Trustee Schweickert seconded by Trustee Schrader to enter into Executive Session at 7:30 pm for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor  
Motion Carried

It was then motioned to Reconvene the meeting at 7:50 pm.; Motioned by Trustee Krizel, seconded by Trustee M. Pawlak.

All in Favor  
Motion Carried

With no additional business, the meeting was adjourned at 7:50 pm. Motioned by Trustee Schrader, seconded by Trustee M. Pawlak.

All in Favor  
Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk