

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 12, 2019
www.utica-il.gov

AGENDA

- I. **7:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Village Attorney:
 - 1.) Summary of Public Hearing held on 11-12-19 regarding approving a proposed property tax levy increase for the Village of North Utica for 2019, increasing such levy from \$60,068.00 (2018 levy) to \$75,000.00 (2019 levy).
 - a) Consideration and Possible Action on an Ordinance approving the Village of North Utica 2019 Tax Levy

 - 2.) Summary of Public Hearing and Planning Commission Recommendation regarding the petition of Jason L. Galvan, Owner of property located at 310 Towpath Road, Utica, IL, currently zoned R-1, seeking a Special Use permit requiring certain amendments to the Village of North Utica Zoning Ordinance, and possible amendment of the Hotel and Motel and / or Bed and Breakfast Ordinances, and such other relief as necessary to allow the operation of a vacation dwelling rental.
 - a) Consideration of an Ordinance rezoning of the subject property to RR (Rural Residential). Property is generally located at 310 Towpath Road, Utica, IL
 - b) Consideration of an Ordinance defining a Vacation Rental and allowing Vacation Rentals as a Special Use, upon certain conditions, in the RR District;
 - c) Consideration of an Ordinance granting a Special Use to the Petitioner for the subject Property.

- V. Appearance Request

- VI. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 10-08-19; 10-24-19
 - 2.) October 2019 Financial Stmts / Summary / Revenue Reports
 - 3.) October 2019 Prepays
 - 4.) October 2019 A/P Bills

- VII. Village Clerk:
 - 1.) Consideration and Possible Action re: Illinois Municipal Insurance Renewal for 2020
 - 2.) Consideration and Possible Action on an Ordinance re: 2020 Code Red Renewal

- VIII. Director of Village Affairs:
 - 1.) Update on Village Affairs
 - 2.) Update on the Christmas in the Village Event being held on 11-30-19 and 12-01-19
 - 3.) Consideration and Possible Action re: events being held in the Village of North Utica in 2020

- IX. Village Treasurer

- X. Finance Liaison

- XI. Donations / Advertising / Event Requests

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- XII. Police Department Liaison
- XIII. Water / Sewer Liaison
- XIV. Governmental Affairs Liaison
- XV. Park & Recreation Liaison
- XVI. Streets, Lights & Alleys Liaison
- XVII. Building / Zoning Enforcement Officer
- XVIII. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update - Florence Drive Project
- XIX. Village Engineer
 - 1.) Update – Ongoing projects in the Village
- XX. Village President:
 - 1.) Consideration and Possible Action regarding cancellation of the Committee Meeting previously scheduled for 11-21-19
- XXI. Public Comment
- XXII. Committee / Trustee Reports
- XXIII. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XXIV. Possible Action regarding Executive Session items
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XXV. Adjournment

Posted 11-08-19

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart. The Pledge of Allegiance was recited. Village Clerk Laurie Gbur recorded the meeting attendance. Present were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Director of Village Affairs Jamie Turczyn and Village Treasurer Jill Margis.

Village Attorney: Attorney Klein provided a summary of the Truth in Taxation Public Hearing held earlier in the evening. Attorney Klein explained that the tax rate for 2018 was .14862 and the levied amount for 2018 was \$60,068. If the Village were to maintain the tax rate at .14682, the Levy amount would be \$69,318.

Discussion was held among the Board. The proposed tax rate for 2019 was .16080 which would increase the Tax Levy amount to \$75,000; an increase of \$14,932.

A general example of the proposed increase to residential properties was cited:

The Village of North Utica tax amount on a home assessed at \$80,000 would be approx. \$3 annually.

Historically the Village has had the lowest tax rate in the County. The proposed increase would allow the Village to take advantage of the increased EAV while maintaining the lowest tax rate in the County.

It was then motioned by Trustee Schrader, seconded by Trustee Krizel to approve an Ordinance approving the Village of North Utica 2019 Tax Levy. Tax Rate: .16080; Levy Amount: \$75,000 Ord 2019-29

6 Yes

Motion Carried

Attorney Herb Klein provided a brief summary of the Petition of Jason L. Galvan, Owner of property located at 310 Towpath Road, Utica, IL, currently zoned R-1, seeking a Special Use permit requiring certain text amendments to the Village of North Utica Zoning Ordinance, and possible amendment of the Hotel and Motel and / or Bed and Breakfast Ordinances, to allow the operation of a vacation dwelling rental.

The Planning Commission unanimously recommended to re-zone the property to R-R; to allow short-term rentals as a Special Use in the R-R Zoning District; and to allow the operation of a short-term rental on property located at 310 Towpath Rd., Utica, IL.

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the re-zoning of property located at 310 Towpath Rd., Utica, IL., (parcel 19-16-118-000) to R-R. Ord 2019-30

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the amendment to the Village of North Utica Zoning Ordinance to allow short-term rentals of vacation home lodging as a Special Use in the R-R Zoning District. Ord 2019-31

6 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve an Ordinance granting a Special Use to Jason Galvan for property located at 310 Towpath Rd., Utica, IL., (parcel 19-16-118-000) for the operation of a short-term rentals of vacation home lodging; subject to all future regulations and non-transferrable. Ord 2019-32

6 Yes

Motion Carried

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MINUTES

Appearance Request: NONE

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee R. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 10-08-19; 10-24-19
- 2.) October 2019 Financial Stmts / Summary / Revenue Reports
- 3.) October 2019 Prepays
- 4.) October 2019 A/P Bills

6 Yes

Motion Carried

Village Clerk: It was motioned by Trustee Holland, seconded by Trustee R. Pawlak to approve the renewal of Illinois Municipal Insurance for 2020; Option #3 in the amount of \$78,426.02.

6 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee Krizel to approve an Ordinance for the renewal of the Code Red Notification System for 2020. Ord. 2019-33

6 Yes

Motion Carried

Director of Village Affairs: Director Jamie Turczyn provided a brief update on upcoming events in the Village. Christmas in the Village – being held on 11-30-19 and 12-01-19. There will be Carriage rides, a strolling Barbershop Quartet, Vendors downtown and in the Canal Market, Trolley rides to LaSalle Rotary Park and a parade before the annual Christmas Tree lighting on Sunday.

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve the events being held in the Village in 2020. (UBA, UFPD and LCHS)

6 Yes

Motion Carried

Village Treasurer: NONE

Finance Liaison: NONE

Donations / Advertising / Event Requests: NONE

Police Department Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: Trustee M. Pawlak asked if there will be any Christmas Decorations put up at Burgess Park. Village Engineer Heitz stated that currently there is no power at the park so there will be no lighted decorations. There was electrical conduit run during the construction of the park, however the power has not been hooked up.

Streets, Lights & Alleys Liaison: Trustee Schrader complimented the Maintenance Department for their efforts in plowing during the recent snowfall. Everyone agreed that they do a great job plowing the Village streets.

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Building / Zoning Enforcement Officer: NONE

Maintenance Department / Public Works Director: NONE

Village Engineer: NONE

Village President: Mayor Stewart complimented the American Legion for another wonderful Veteran's Parade. It was a nice turn out for the parade.

It was then motioned by Trustee R. Pawlak, seconded by Trustee Holland to cancel the 11-21-19 Committee of the Whole meeting and the 12-12-19 Regular Board meeting. The next Board of Trustees Meeting will be a Special Board meeting held on 12-05-19 at 7 pm.

All in Favor

Motion Carried

Public Comment: NONE

Committee / Trustee Reports: NONE

With no additional business, it was motioned by Trustee R. Pawlak, seconded by Trustee Schrader to adjourn the meeting at 7:30 pm.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur