

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Special Meeting of the Board of Trustees**

October 24, 2019

[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. **6:30 p.m.** - Call to Order Special Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Consent Agenda: Consideration and Possible Action on the following item:
  - 1.) Purchase of a Portable Pump on a Trailer not to exceed \$12,000
  
- V. Village President:
  - 1.) Consideration and Possible Action re: Rescheduling of the November 2019 Board Meeting
  - 2.) Consideration and Possible Action re: Establishing Public Comment Rules for the Village of North Utica
  
- VI. Village Clerk
  
- VII. Director of Village Affairs:
  - 1.) Update on Village Affairs
  - 2.) Update on the Veteran's Parade being held on 11-03-19
  - 3.) Update on the Christmas in the Village Event being held on 11-30-19 & 12-01-19
  
- VIII. Village Treasurer:
  - 1.) Consideration of Probable Tax Levy for Fiscal Year April 1,2019 to March 31, 2020
  
- IX. Finance Liaison
  
- X. Donation / Advertising / Event Requests
  
- XI. Governmental Affairs Liaison:
  - 1.) General updates on Utica Business Association
  
- XII. Park & Recreation Liaison
- XIII. Streets, Lights & Alleys Liaison
  
- XIV. Police Department Liaison
- XV. Water / Sewer Liaison
  
- XVI. Building / Zoning Enforcement Officer
  
- XVII. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing / upcoming projects in the Village
  - 2.) Consideration and Possible Action re: Curb and Inlet repairs in the Village not to exceed \$12,000
  
- XVIII. Village Engineer
  - 1.) Update – Ongoing / upcoming projects in the Village

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XIX. Village Attorney:

- 1.) Consideration of Assignment and Acceptance of Agreements between the Village of North Utica, IDI Logistics LLC, and Clark Run LLC

XX. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XXI. Public Comment

XXII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIV. Adjournment

Posted 10-22-19

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MINUTES

At 7:10 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Mary Pawlak, Jim Schrader, John Schweickert, Nate Holland and Ron Pawlak. Trustee Debbie Krizel was absent from the meeting. Also present at the meeting were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Director of Village Affairs Jamie Turczyn, and Village Treasurer Jill Margis.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve the Consent Agenda as follows:

1.) Purchase of a Portable Pump on a Trailer not to exceed \$12,000

5 Yes

Motion Carried

Village President: Mayor Stewart stated that due to a scheduling conflict, the November Board meeting will have to be rescheduled.

It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve rescheduling the November Board meeting to 11-12-19 at 7:00 pm.

5 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to approve an Ordinance establishing Public Comment Rules for meetings held in the Village of North Utica.

5 Yes

Motion Carried

Village Clerk: NONE

Director of Village Affairs: Director Turczyn showed everyone the video created about Utica. The Video, created by Matthew Klein Films, will be released and shared on social media.

Veteran's Parade – The Village will have a float in the Parade again this year. Anyone that would like to come, along with kids and grandkids, should meet at the Maintenance Shop at noon on Sunday November 3<sup>rd</sup>.

Christmas in the Village event – the event will be held on 11-30-19 & 12-01-19 and will include a Barbershop Quartet, a Canal Market, and Trolley Rides to see the Christmas Lights at Rotary Park.

Witches Walk of Utica – the event went really well and the UBA is considering increasing the tickets available for the event next year. 400 tickets were sold for this years' event.

Village Treasurer: A draft of the 2019 Tax Levy was provided to the Board. After a brief discussion, it was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to hold a Truth in Taxation Public Hearing to approve an increase in the amount levied up to \$75,000. The Public Hearing will be held at 6:45 pm on 11-12-19; the Notice will be published in the News-Tribune.

5 Yes

Motion Carried

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MINUTES

Finance Liaison: NONE

Donations / Advertising / Event Requests: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Water / Sewer Liaison: NONE

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update on the ongoing projects in the Village.

Spayer stated that here are additional Curb and Inlet repairs that are needed throughout the Village. The cost of the repairs would be approx. \$12,000 by Wozniak Concrete. It was motioned by Trustee R. Pawlak, seconded by Trustee Schrader to approve the curb and inlet repairs at a cost not to exceed \$12,000.

5 Yes

Motion Carried

Spayer then stated that there is a water service leak on Lincoln St. There is a specialized company coming in to locate the leak so it should be repaired within a week.

Village Engineer: Village Engineer Kevin Heitz provided an update on the ongoing projects in the Village.

Engineer Heitz stated that there have been a few water main issues recently and Curt and the Maintenance Department did a very good job addressing and repairing the issues in house.

Village Attorney: It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve the Assignment and Acceptance of Agreements between the Village of North Utica, IDI Logistics LLC, and Clark Run LLC.; and the consent to transfer the Agreements to the Carol Aubry Trust; and to authorize the Village President to execute the necessary documents, subject to the acquisition of the property and signatures for such.

5 Yes

Motion Carried

Committee Reports: Trustee R. Pawlak stated that it has become difficult to pull out from Canal St. onto Rt. 178 due to the over-growth of some of the plants. The Maintenance Department will look at the area and try to trim the plants down further.

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MINUTES

Public Comment: NONE

Executive Session: NONE

With no additional business, the meeting was adjourned at 7:50 pm. Motioned by Trustee Schweickert, seconded by Trustee Holland.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk