

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
September 13, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 08-09-18; 08-23-18
  - 2.) Aug 2018 Financial Stmts. / Summary / Revenue Reports
  - 3.) Aug 2018 Prepaids
  - 4.) Aug 2018 A/P Bills
  
- V. Village Clerk: Consideration and Possible Action for the purchase of additional Xmas Decorations
  
- VI. Village Treasurer
  
- VII. Finance Liaison:
  - 1.) Consideration and Possible Action regarding the Treasurer's Report- FY ending 3-31-18
  
- VIII. Donations / Advertising / Event Requests- Consideration and Possible Action on:
  - 1.) Utica Fire Department
    - a) A donation toward expenses for the annual Car Show being held on 10-6-18 \$500
  - 2.) Heritage Corridor Travel Magazine
    - a) Request of an Advertisement in 2018 – 2019 Publication
  
- IX. Governmental Affairs Liaison:
  - 1.) General Update on Utica Business Association
  - 2.) Update on Xmas in the Village event being held on: 11-24-18 and 11-25-18
  
- X. Park & Recreation Liaison:
  - 1.) Consideration and Possible Action regarding the shared cost of repairs to be performed on the Ballfield at Neighbor's Park and an invoice submitted by R & R Landscaping in the amount of \$8,658 for such repairs.
  
- XI. Streets, Lights & Alleys Liaison
- XII. Police Department Liaison
- XIII. Water / Sewer Liaison
  
- XIV. Building / Zoning Enforcement Officer
- XV. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing projects in the Village
  - 2.) Update – Status the Florence Dr. Project
  - 3.) Update – Schedule for the Sewer Lagoon Dredging Project to resume

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
September 13, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

XVI. Village Engineer

- 1.) Update – Ongoing projects in the Village
- 2.) Update – IDOT IL. River Bridge Project
- 3.) Update – Status of the John St. / Hitt St. Project

XVII. Attorney' Report:

- 1.) Consideration and Possible Action to amend the Vacant and Abandoned Property Ordinance including fees

XVIII. Village President

XIX. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XX. Public Comment

XXI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - a) Consideration and Possible amendment to the 2018 payroll schedule
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

REVISED 09-11-18

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
September 13, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

At 7:04 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took the meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert and Ron Pawlak. Village Trustee Joe Bernardoni was absent from the meeting. Village Attorney Herb Klein and Village Engineer Kevin Heitz also attended the meeting.

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee Schweickert to approve the Consent Agenda as follows:

- 1.) Minutes: 08-09-18; 08-23-18
- 2.) Aug 2018 Financial Stmts. / Summary / Revenue Reports
- 3.) Aug 2018 Prepays
- 4.) Aug 2018 A/P Bills

5 Yes

1 Absent (Bernardoni)

Motion Carried

Village Clerk: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the purchase of additional outdoor Xmas Decorations.

5 Yes

1 Absent (Bernardoni)

Motion Carried

Village Treasurer: Village Treasurer Jamie Turczyn provided the Board with copies of the annual Treasurer's Report for the fiscal year ending 3-31-18. The report outlines expenditures for the fiscal year for the Village's Funds. It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve the annual Treasurer's Report for fiscal yr ending 3-31-18.

5 Yes

1 Absent (Bernardoni)

Motion Carried

Finance Liaison: NONE

Donations & Advertising Requests:

Utica Fire Department Car Show – It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a donation in the amount of \$500 to Utica Fire Department toward expenses for their annual Car Show being held on 10-6-18.

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
September 13, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

Heritage Corridor Travel Magazine – It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a full-page ad in the Heritage Corridor Travel Magazine in the amount of \$3,800; subject to the ad being a shared cost by the Utica Business Association.

5 Yes

1 Absent (Bernardoni)

Motion Carried

Governmental Affairs Liaison: Trustee Krizel provided an update on the Utica Business Association.

She stated that the UBA will no longer be running a 50/50. The UBA also discussed the Pork Fest and said that they were very happy with the increase of business. They asked if the Village would consider moving the event downtown. There has been some discussion about having a parade downtown next year.

Trustee Krizel then stated that the Xmas in the Village event will be held on 11-24-18 from 10 am – 6 pm and on 11-25-18 from 10 am – 4 pm.

Park & Recreation Liaison: An invoice was submitted by Utica Little League for repairs needed at Neighbor's Park. It was decided that additional estimates would be requested, for the Board to review before making a decision. It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to Table the item pending further information.

All in favor

Motion Carried

Trustee M. Pawlak also stated that she had been receiving a lot of good comments and feedback regarding the new Burgess Park. The Board agreed that the park is getting a lot of use and looks great. A shelter will be going up at the park very soon.

Streets, Lights and Alleys Liaison: NONE

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Building / Zoning Enforcement: NONE

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
September 13, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

Maintenance Department: Public Works Director Curt Spayer provided an update of the ongoing projects in the Village.

Sewer Lagoon Dredging – We are waiting on the IEPA extension permit and then Stewart Spreading will resume the dredging project on Lagoon Cells 2 & 3.

Florence Dr. project – The project is almost complete. The grates and the shoulders of the road will be done next week.

Engineer's Report: Village Engineer Heitz provided an update of the ongoing projects in the Village.

Ridgeview Phase 4 – Final grading and asphalt will be going in very soon. There will be another home construction breaking ground.

IL River Bridge project – The project is moving forward and the piers are being constructed.

Johns St. / Hitt St. - Construction is almost complete and the Final grading and seeding will be taking place. New asphalt was installed for Nonie's because the main blew and the previous lot needed to be replaced. Drainage improvements have been made.

Attorney's Report: The item regarding amending the Vacant and Abandoned Property Ordinance was Tabled pending further review of the changes by the Village Attorney. Motioned by Trustee Schrader, seconded by Trustee R. Pawlak.

All in favor

Motion Carried

President's Report: Mayor Stewart stated that he would be moving the committee meeting regarding the Emergency Plan Update to sometime in October.

Mayor Stewart also stated that a Large Chair was donated to the Village by Mr. James Mesmer. The Village will be staining it and putting the Village Logo as well as a hashtag on it. It will be a photo – op for tourists. A request was also made to allow a small free library book stand somewhere in the Village. A location for both may be near the Gazebo.

Mayor Stewart also stated that permission was granted by IDOT to allow the temporary closure of Rt. 178 (with 15-minute intervals of allowing traffic through) for the annual Veteran's Parade being held on 11-4-18.

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
September 13, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

Committee / Trustee Reports:

Trustee Krizel – The area between Mix’s and Nonie’s seems to be pretty dark. The Village has requested Ameren to install street lights.

Trustee R. Pawlak – An area near the Gazebo on Canal St. (between Mill St. and the alley) should be no parking. It’s a dangerous area and makes it hard for vehicles to get around. Mayor Stewart stated that there are a few areas that may need ‘no parking’ signage. He will take a ride with Chief Damron to determine the correct locations.

Public Comment: Mr. Keith Arwood, Stonehead Leather, asked if the road closure for the Veteran’s Parade was approved yet. The Clerk answered yes.

Mr. Don Robey, Oak Bluff Estates, stated that the LP and Ottawa game would be televised at 11 pm on NBC sports channel.

Ms. Linda Moyer-Halm, 2853<sup>rd</sup> Rd., stated that she would like to see the Village Board move forward with construction of a new sidewalk along Rt. 178 from 2853<sup>rd</sup> Rd. to the new Waltham School. She stated that there is funding available for such, up to \$200,000. Engineer Heitz stated that the sidewalk would be along a very busy road and any construction of such would have to be a decision by both the School District and the Village. Trustee Schweickert stated that the kids are not allowed to walk to school so a sidewalk may not be needed.

With no additional discussion, the meeting was adjourned at 7:37 pm. Motioned by Trustee Schweickert, seconded by Trustee R. Pawlak.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk