

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
June 20, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Appearance Requests: Mr. Nick Fetig, Plant Manager, Covia; re: an update on the Unimin – Fairmount Minerals Merger
  
- V. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 05-10-18; 05-31-18
  - 2.) May 2018 Financial Stmts. / Summary / Revenue Reports
  - 3.) May 2018 Prepays
  - 4.) May 2018 A/P Bills
  
- VI. Village Clerk:
  
- VII. Village Treasurer:
  - 1.) Update on the 2018 Military Banner Program
  - 2.) Update on 2018 Fireworks Event being held on July 1, 2018
  
- VIII. Finance Liaison:
  - 1.) Consideration and Possible Action to approve the 2018 Appropriations Budget
  
- IX. Donations / Advertising / Event Requests- Consideration and Possible Action:
  - 1.) Lions of Illinois Foundation Golf Classic August 4, 2018 \$50
  - 2.) IVAC Annual Membership Dues \$750
  - 3.) Request from LaSalle County Historical Society to hold the 49<sup>th</sup> Annual Burgoo Festival on October 7, 2018 along with necessary road closures.
  - 4.) Donation to LaSalle County Historical Society toward expenses for the 49<sup>th</sup> Annual Burgoo Festival being held on October 7, 2018 \$4,000
  
- X. Governmental Affairs Liaison:
  - 1.) General updates on UBA
  
- XI. Park & Recreation Liaison
- XII. Streets, Lights & Alleys Liaison
  
- XIII. Police Department Liaison
  
- XIV. Water / Sewer Liaison:
  - 1.) Consideration and Possible Action regarding the Annual ITRON Tech Support Agreement for Meter Reading
  
- XV. Building / Zoning Enforcement Officer

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XVI. Maintenance Department/ Public Works Director

- 1.) Update - Ongoing projects in the Village
- 2.) Update – Lincoln St. Drainage
- 3.) Update – Schedule for Florence Dr. Project
- 4.) Update - Status of Burgess Park Project
- 5.) Update - Status of Magnuson Park Project
- 6.) Update - Projects completed by Volunteers during Hope Week

XVII. Village Engineer

- 1.) Update – Ongoing projects in the Village
- 2.) Update – IDOT IL. River Bridge Project
- 3.) Consideration and Possible Action to Consider Bids and Award a Contract for the John St. / Hitt St. Project

XVIII. Attorney' Report:

- 1.) Consideration and Possible Action to Adopt the 2018 Prevailing Wage Ordinance
- 2.) Consideration and Possible Action on an Ordinance establishing and regulating a License for overnight Lodging (including AirBnb establishments)
- 3.) Consideration and Possible Action on an Ordinance to Adopt fees for permitting and deploying small cell Wireless Facilities in the Village of North Utica

XIX. Village President

XX. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XXI. Public Comment

XXII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIV. Adjournment

Posted 06-18-18

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MINUTES

At 7:05 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present were Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Appearance Request: Mr. Nick Fetig, Plant Manager, Covia; re: an update on the Unimin – Fairmount Minerals Merger. Mr. Fetig spoke to the Board about the recent merger with Fairmount Minerals. A new company name was developed. Ideas and names were solicited from employees and the name Covia was chosen. “Co” meaning ‘two’ and “Via” meaning ‘forward’ and the theme of the name defines the strength of the two companies merging together. The same staff is remaining at the plants and there will be new signage replacing the old Unimin signage. Mayor Stewart stated that the Village of North Utica appreciates the investment that Covia, formerly Unimin, has made in the community as well as their help to always resolve any issues that come up.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the Consent Agenda as follows:

- 1.) Minutes: 05-10-18; 05-31-18
- 2.) May 2018 Financial Stmtns. / Summary / Revenue Reports
- 3.) May 2018 Prepaids
- 4.) May 2018 A/P Bills

6 Yes

Motion Carried

Village Clerk: NONE

Village Treasurer: Treasurer Jamie Turczyn reminded everyone about the upcoming fireworks event being held on July 1, 2018. She also asked for volunteers to sign up to help cook or serve food and drinks at the event. She then stated that Burgess Park is almost ready for the shelter to be brought in. They are just waiting for the concrete pad to cure.

Finance Liaison: It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve the 2018 Appropriations Ordinance. ORD 2018-19

6 Yes

Motion Carried

Donations & Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a donation in the amount of \$50 to the Lions Club Annual Golf Outing being held on 8-4-18.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve the payment of Membership Dues in the amount of \$750 to IVAC for 2018.

6 Yes

Motion Carried

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It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the request from LaSalle County Historical Society to hold their annual Burgoo Festival on 10-7-18, which included the approval of local road closures.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve a donation in the amount of \$2,000 to LaSalle County Historical Society toward expense for annual Burgoo Festival on 10-7-18.

6 Yes

Motion Carried

\*\*It was noted among the Board discussion that the Village also provides help with Police Coverage and Maintenance Department help for the event, therefore the Board agreed that the donation of \$2,000 would be sufficient for this year.

Governmental Affairs Liaison: Trustee Krizel stated that the Utica Business Association will be addressing the updating of the kiosk located on Canal St. Many of the new businesses have not been added to the maps located in the kiosk and they will need to be updated.

Park & Recreation Liaison: Trustee M. Pawlak stated that the newly developed Burgess Park looks great. She also stated that there have been a lot of kids playing at the Community Garden as well as at Magnuson Park.

Streets, Lights & Alleys Liaison: Trustee Schrader stated that there were a few street lights that weren't working however they were turned in and have already been repaired.

Police Department Liaison: Chief Damron stated that he was able to get the price reduced on the purchase of the video camera and storage system. The cost will be \$7043.52 and the unit will have a 5-year warranty and will work to store and secure video evidence. He also stated that Waltham School donated some lockers to the Village and he updated the Board on the number of reports since 5-10-18. There have been 53 service calls, 10 accidents, 58 traffic stops and 10 citations.

Water/Sewer Liaison: It was motioned by Trustee R. Pawlak, seconded by Trustee Schrader to approve the annual ITRON water meter contract for technical support in an amount not to exceed \$2,485.53.

6 Yes

Motion Carried

Maintenance Department: Public Works Director Curt Spayer provided an update of the ongoing projects in the Village.

Lincoln St. – Spayer stated that he is waiting until the ground water recedes before proceeding with the drainage project.

Burgess Park – Spayer stated that they will be installing the swings and getting the area seeded to try to get grass growing before it gets too late in the season.

Magnuson Park – Volunteers for Hope Week (AX Church) helped to put the playground equipment together. The volunteers also stained the shelter at Carey Memorial Park as well as the shelters along the canal. They also striped the basketball court at Carey Memorial Park.

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Well 2 – When PQ will be shut down, Spayer will be running a new line to take care of all of the recent surges in the Well.

Fireworks – Spayer has contacted a company to come in and spray for mosquitos prior to the July 1 Fireworks Event and prior to the August Pork Fest Event.

Engineer’s Report: Engineer Kevin Heitz provided an update of the ongoing projects in the Village.

IDOT – Heitz stated that the project is going well. IDOT is currently working in the river to get the foundations installed.

Trustee Bernardoni asked Heitz if the walkway could actually go all the way into the park so that it doesn’t impact the traffic going in and out of the Park.

Heitz answered that the scope of the project is already set and confirmed. If this is something that needs to be addressed in the future, it wouldn’t be until after the project has been completed.

Johns St. / Hlitt St. – Two bids were received for the project.

Advanced Asphalt	\$246,100.85	with a \$1 allowance for no night work.
Universal Asphalt & Excavating	\$332,097.47	with a \$3,000 allowance for no night work.

It was motioned by Trustee Schweickert, seconded by Trustee Schrader to authorize the Village President to enter into a mutually acceptable Contract with Advanced Asphalt with an estimate in the amount of \$246,100.85.

\*\*Note: Bid includes watermain and drainage work.

6 Yes

Motion Carried

Attorney’s Report: It was motioned by Trustee Bernardoni, seconded by Trustee R. Pawlak to approve the 2018 Prevailing Wage Schedule. This will also be published in the News Tribune.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to Table the item to adopt fees for permitting or deploying small cell wireless until the July Board meeting.

6 Yes

Motion Carried

It was then motioned by Trustee Krizel, seconded by Trustee R. Pawlak to Table the item regarding establishing an AirBnb License within the Village until the next Committee meeting.

6 Yes

Motion Carried

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President's Report: Mayor Stewart stated that everyone that helped with Burgess Park had done a great job on the project and it really looks great! He also thanked the several volunteers who came into the community to help with various projects. "They did a great job and this will help us check some things off the list." Mayor Stewart then reminded everyone about the upcoming Fireworks event being held on Sunday, July 1<sup>st</sup>.

Committee / Trustee Reports:

Trustee M. Pawlak reminded the Pork Fest Committee that there is a meeting on 6-21-18 at 4 pm.

Trustee Bernardoni asked if the Village Board would be updated on the status of the construction of the new school. Mayor Stewart will reach out to Ms. Eager to ask her to attend an upcoming meeting to update the Board.

Trustee R. Pawlak asked about the steps behind Duffy's that were supposed to be closed in. "The design showed the steps being enclosed but it still hasn't been done. That's what the Board based its' decision on and that's why the Board granted the approval of his project at that time". Mayor Stewart asked Curt to check into the matter.

Public Comment:

Linda Moyer-Halm; 2853<sup>rd</sup> Rd., Utica: Ms. Moyer-Halm stated that bids for the school went out in May. A Contractor has been chosen and there is a list of approx. 20 subcontractors that will be working on the construction of the new school.

John Bottomley; W. Lincoln St., Utica: Mr. Bottomley stated that he feels the Village should be asking for a DD214 card before allowing someone to purchase a Military Banner. "There is someone who has purchased a Banner this year and that person was not honorably discharged from the service; they shouldn't be able to have a Banner for recognition." Trustee Schweickert thanked Mr. Bottomley for his service in the Military and for bringing the matter to the Boards' attention.

Mr. Bottomley then asked about cleaning up the vacant and run-down properties on W. Lincoln St. Mayor Stewart stated that he will be once again having a committee review the current Vacant and Abandoned Property Ordinance so that maybe the Village can further address these properties and their owners.

Mr. Bottomley also asked about the drainage on W. Lincoln St. Curt stated that he is waiting for the ground water to begin to recede before he can begin the project. Mr. Bottomley then stated that there is a significant water issue on W. Lincoln St. and water keeps going into Mr. Frantzen's basement every time it rains a little. Curt and Engineer Heitz will look into the water issue prior to the start of the Lincoln St. drainage project.

Mr. Bill McTee; Florence Dr., Utica: Mr. McTee asked about the status of the Florence Drive Drainage Project. Curt stated that this project has become more involved than originally thought. Curt and Eng. Heitz need to review the data, but he would like to begin this project at the end of July or in August, weather permitting.

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No Executive Session was needed at this meeting.

With no additional business, the meeting was adjourned at 8:15 pm. Motioned by Trustee Schweickert, seconded by Trustee Schrader.

All in Favor  
Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk