

**VILLAGE OF NORTH UTICA**  
**801 South Clark St. North Utica, IL 61373**  
**Committee of the Whole Meeting**  
**December 28, 2017**  
AGENDA

- I. **7:00 p.m. Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk
- V. Village Treasurer
- VI. Governmental Affairs Liaison – Update on Utica Business Association
- VII. Park & Recreation Liaison
- VIII. Streets, Lights & Alleys Liaison
- IX. Finance Liaison
- X. Donation / Advertising Requests
  - 1.) Waltham PTCC Annual Trivia Night being held on 1-27-18 at 5:00 pm
- XI. Police Department Liaison
- XII. Water / Sewer Liaison
- XIII. Building/Zoning Officer
- XIV. Maintenance Department
  - 1.) Update - Ongoing projects in the Village
  - 2.) Update – Sewer Lagoon Project
  - 3.) Consideration and Possible Recommendation re: the purchase of a used vehicle for the Maintenance Department not to exceed \$8,000
- XV. Engineer’s Report
  - 1.) Update – Ongoing projects in the Village
  - 2.) Update – Rt. 178 / IL River Bridge Project
- XVI. Attorney’s Report
- XVII. President’s Report

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XVIII. Committees / Trustees

- 1.) Trustee Reports

XIX. Public Comment

XX. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

XXI. Possible recommendations regarding Executive Session including:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Purchase / Sale of Real Estate

XXII. Adjournment

Posted: 12-26-17

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees Debra Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present was Village Engineer Kevin Heitz.

Village Clerk: NONE

Village Treasurer: Absent

Governmental Affairs Liaison: Trustee Krizel reminded everyone that the annual Winter Wine Walk is being held on 2-10-18. They are going to be selling 2,000 tickets again. Also, the advertising for events was briefly discussed. An estimate will be provided at the next meeting to obtain radio advertising for all Village events. The Utica Business Association and the Village would consider sharing the cost for such.

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: Trustee Schrader thanked the Maintenance Department for their efforts in plowing the Village streets. Everyone agreed that they do a great job during snow events.

Finance Liaison: None

Donations & Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee Krizel to recommend approval of a donation to Waltham Trivia night being held on 1-27-18 in the amount of \$100 as a Silver Sponsor.

6 Yes

Motion Carried

Water / Sewer Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to recommend approval of the purchase of a used pick up truck for the department in an amount not to exceed \$8,000.

6 Yes

Motion Carried

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Engineer's Report: Village Engineer Kevin Heitz provided an update about the ongoing projects in the Village.

Sewer Lagoon – Cell 1 has been completed. The estimated waste removed was 1,750,000 gals.; The actual waste removed was 1,692,000 gals. The company will not begin Cells 2 & 3 until spring due to the cold inclement weather.

Casey's General Store – Work is moving along on the Casey's project. They have been making great progress.

Traffic Signals – IDOT continues to monitor the traffic flow through the intersection. The timing may change during times when the traffic flow changes, or on weekends. IDOT has stated that they will adjust the timing as necessary for events and good weather, etc.

IL. River Bridge – The project has slowed down / stopped due to the cold inclement weather.

Chamlin also did the survey in preparation for a possible road project in the spring in the area of Johns Street. (An area between Mix's Trading Post and Nonie's Bakery)

Attorney's Report: Absent

President's Report: Mayor Stewart stated that he would like to consider placing lights on the trees throughout the seasons. It looks inviting and we could consider lighting a few areas with colors for different seasons or events. We are considering white lights or white and blue lights for the winter. The cost for such is \$8.95 per box for regular lights and \$13.95 per box for LED lights. 100 boxes are needed. After a brief discussion, the Board agreed that it would be nice to have lights on the trees. It was motioned by Trustee Schrader, seconded by Trustee Schweickert to recommend approval the purchase of 100 boxes of lights at \$8.95 each.

6 Yes

Motion Carried

Then the Bidder's Ordinance was further discussed. Trustee Schrader suggested a \$40,000 threshold amount; Trustee Schweickert suggested that language be added to stated that 'regular maintenance projects, specialized projects, and landscaping would be excluded'. It was also noted that a Board vote of 2/3 majority could override. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to recommend approval of the threshold in the amount of \$40,000 and the additional language to the Ordinance to be considered at the January Board meeting.

5 Yes

1 No (Krizel)

Motion Carried

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Committee / Trustee Reports:

Trustee Schweickert asked when Bulk Item pick up will begin. The Clerk stated that the bulk item pickup will take place on trash removal days opposite of recycle pick up days. Residents are allowed 1 bulk item. A Code Red notification will be sent out prior to the pick up in January and the information including a list of acceptable items will be available at the Village office and on the website.

Public Comment: Mr. Steve Stout, Ottawa Times, asked why residents weren't notified that the trash pickup would not take place until Tuesday after Christmas.

The Clerk stated that the 2017 schedule had the Tuesday pickup listed for Tuesday December 26<sup>th</sup> and for Tuesday January 2<sup>nd</sup> and the information was available at the office and on the Village website throughout the year. Although regular trash collection does take place on Mondays each week, December 25<sup>th</sup> was Christmas Day, therefore that is the reason there was not a trash collection scheduled until Tuesday; nor would there be collection on Monday January 1<sup>st</sup>. He then asked if the information could be placed on the water bills, however the Clerk stated that there isn't enough room on the water bill to effectively do resident notification but the schedule is still available on the Village website and at the Office.

Executive Session: At 7:28 pm, it was motioned by Trustee Schweickert, seconded by Trustee Schrader to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

All in favor

Motion Carried

At 7:41 pm it was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to reconvene the meeting.

All in favor

Motion Carried

With no additional business, it was motioned by Trustee Bernardoni, seconded by Trustee Krizel to adjourn the meeting at 7:42 pm.

All in favor

Motion Carried

Respectfully submitted,  
Laurie A. Gbur  
Village Clerk

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