

VILLAGE OF NORTH UTICA
801 South Clark St. North Utica, IL 61373
Committee of the Whole Meeting
August 22, 2017
AGENDA

- I. **7:00 p.m. Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Appearance Request: Kindred Spirits / Dee Bennett re: Construction of a Zip-Line on property located at 2958 U.S. Rt. 178., Utica
- V. Village Clerk:
 - 1.) LP Band Parent Association – Annual Door to Door Candy Sales 9-21-17 from 5pm – 8pm
- VI. Village Treasurer:
 - 1.) Draft of the annual Treasurer’s Report Fiscal Yr. ending 3-31-17
- VII. Governmental Affairs Liaison
 - 1.) Update – Utica Business Association Meeting
 - 2.) Update – NCICG Economic Development Summit
- VIII. Park & Recreation Liaison
 - 1.) Update - installation of a panel fence at the Grove St. Community Garden
- IX. Streets, Lights & Alleys Liaison
- X. Finance Liaison
- XI. Donation / Advertising Requests
 - 1.) IVAC – 2017-2018 Annual Sponsorship
 - 2.) IVCH Foundation Golf Scramble 9-15-17
- XII. Police Department Liaison:
 - 1.) Update – Radio / Antenna Equipment relocation
- XIII. Water / Sewer Liaison:
 - 1.) Consideration and Possible Recommendation re: Annual ITRON meter tech support agreement \$2389.93

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- XIV. Building/Zoning Officer
- XV. Maintenance Department
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update – Repairs to drainage issues on Johnson St.
 - 3.) Update – Lincoln St. Drainage
 - 4.) Update - Replacement of the roof at Carey Memorial Shelter
 - 5.) Update – Replacement of the roof on Well 1
 - 6.) Update – Sewer Lagoon Project
 - 7.) Consideration and Possible Recommendation re: Purchase of an enclosed trailer
- XVI. Engineer’s Report
 - 1.) Update – Ongoing projects in the Village
 - 2.) Update – Rt. 178 / IL River Bridge Project
 - 3.) Update – Rt. 6 & Rt. 178 Traffic Signals
- XVII. Attorney’s Report
- XVIII. President’s Report:
 - 1.) Assignment of Committees for various projects
- XIX. Committee / Trustee Reports
- XX. Public Comment
- XXI. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
 - 2.) Pending/Imminent Litigation
 - 3.) Purchase / Sale of Real Estate
- XXII. Possible recommendations regarding Executive Session including:
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
 - 2.) Purchase / Sale of Real Estate
- XXIII. Adjournment

Posted: 08-20-17

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At 7:04 pm, the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur called meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, Joe Bernardoni and Ron Pawlak. Trustee John Schweickert arrive at 7:09 pm. Also present at the meeting was Village Engineer Kevin Heitz. Attorney Klein did not attend the meeting.

Appearance Request: Kindred Spirits and Zip Line Chicago attended the meeting. Pete Haun stated that he would like to sub-lease property to Steve Flynn, Zip Line Chicago, for the purpose of the construction of a zip line. Mr. Flynn stated that Zip Line Chicago would like to construct two 50 ft. towers in front of the Kindred Spirits building to run two zip lines up to 1,000 ft. in length. The zip lines would go over the current parking lot from south to north. They would also like to have a small cabin type structure to be able to sell retail items such as t-shirts and for the purpose of ticket sales to their zip line adventure park in Marseilles. They would like to run shuttles between Utica and Marseilles.

Mayor Stewart asked about the time line of the proposed project and when the zip lines would be constructed.

Mr. Flynn stated that they would like to put the portable cabin building there soon for the purpose of ticket sales and then early next spring they would construct the zip line. They are considering dual racing zip lines and could possibly even run longer lines to the back of the property.

Engineer Heitz told Mr. Flynn that the project may require a special use or variances.

Mr. Flynn also stated that the current property owner, Dee Bennett, is in favor of the business being located on his property. Zip Line Chicago would be sub-leasing the property from Kindred Spirits.

Mayor Stewart stated that he would need to review the information with Attorney Klein to determine what Variances may be needed.

Mr. Flynn invited the entire Board to their Marseilles location to look at the towers and their operation.

Mayor Stewart stated that he will get back with them once he has had a chance to speak with Attorney Klein about the zoning requirements.

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Village Clerk:

It was motioned by Trustee Bernardoni, seconded by Trustee M. Pawlak to recommend approval of LP Band Parents Association Annual door to door candy sales being held in the Village on 9-21-17 from 5 pm – 8 pm.

6 Yes

Motion Carried

Village Treasurer:

Village Treasurer Jamie Turczyn was absent from the meeting. Village Clerk Gbur provided a draft of the annual Treasurer's Report for Fiscal Yr. ending 3-31-17 to the Board for their review. Any questions should be provided to the Clerk or Treasurer by September 1, 2017. It will require Board approval at the September Board meeting.

Governmental Affairs Liaison: Trustee Krizel provided an update to the Board. Craft Beer Fest – 400 tickets were sold and the event was a success for its' first year. The Business Association and Fire Department plan to build on the event annually.

Trustee Schrader stated that we need to consider additional picnic tables for events. Pricing will be provided for the Boards consideration at a future meeting.

Hopefest – The event is taking place in the Village on October 1, 2017

New Business – There is a new business in the community; Blue Truck Photography.

Utica Business Association would like to have the Christmas Walk on the same weekend as Small Business Saturday and Christmas in the Village. Carriage Rides, Tree lighting and activities for the children.

Utica Business Association is also making a donation in the amount of \$1,000 toward the new park in Ridgeview Estates. The Board thanked UBA for its' generosity.

Trustee Krizel then spoke about the NCICG Economic Development Seminar that she attended. It focused on sustainable business, focus on community, help and support available from NIU, and how to market your community's assets and strengths when looking to attract businesses. It was very informative and there was a lot of information provided.

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Park & Recreation Liaison: There will not be a donation of fencing at the Grove St. Community Garden Park as previously thought. Public Works Director Spayer stated that he could purchase fencing and it could be installed by the maintenance department. It was motioned by Trustee Schrader, seconded by Trustee Krizel to recommend approval of the purchase of fence material in the amount of \$1,000.

6 Yes

Motion Carried

Finance Liaison: NONE

Donations & Advertising:

IVAC – It was motioned by Trustee Schweickert, seconded by Trustee Schrader to recommend approval of a donation in the amount of \$100 to IVAC for Annual Sponsorship.

6 Yes

Motion Carried

IVCH – It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to recommend approval of a donation in the amount of \$100 to IVCH for their Foundation Golf Scramble being held on 9-15-17.

6 Yes

Motion Carried

Police Department Liaison: Chief Damron stated that they are still using the Utica Fire Department Repeater. Although the new antenna for the Police Department is on order, it has not come in yet.

Water / Sewer Liaison: It was motioned by Trustee R. Pawlak, seconded by Trustee Schrader to recommend approval of renewing the annual ITRON agreement for Meter Tech Support in the amount of \$2,389.93.

6 Yes

Motion Carried

Building / Zoning Enforcement: NONE

Maintenance Dept.: Public Works Director, Curt Spayer provided a brief update of ongoing projects in the Village.

An issue on East Mill St. needs to be addressed before Johnson and Lincoln St. is done.

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Johnson St. – Work on the drainage issue will begin after the Vactor Truck is ready.
Lincoln St. will be reviewed however it seems that there have been no recent water issues near the Doehhr property.

Carey Shelter – There is a Crosley Car Show on 9-10-17 and the work on the roof will begin afterward.

Well 1 – The roof will be replaced on this soon.

Sewer Lagoon – Cell 3 is complaint with IEPA however it was not with the Fed EPA. Cell 3 can be mixed with Cell 1 to bring the number down into compliance so that land application can be used. The tentative start date is in mid-October and the cost could be approx. \$20k less.

Mayor Stewart asked if the rock filter could be replaced at that time and Spayer answered yes.

Spayer then provided an estimate for the purchase of an enclosed trailer. We are removing the Division St. garage so there are items that could be stored in the trailer. It could also be utilized for storage of event picnic tables. The cost for the used enclosed trailer would be approx. \$3,500. New enclosed trailers cost approx. \$7,000 - \$10,000. It was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to recommend approval of the purchase of a used enclosed trailer in an amount not to exceed \$ 3,500.

Street Sweeper – The new street sweeper will be in within approx. one week.

Engineer's Report – Engineer Heitz provided a brief update of ongoing projects in the Village.

IDOT – materials should be arriving for the bridge project and for the temporary traffic signal.

Burgess Park – Property has been staked at the new park.

Attorney's Report: Absent

President's Report: Mayor Stewart assigned committees for specific projects.

1 – Review and creation of a "Residential House Maintenance Ordinance"

Trustees: Krizel, Schrader and R. Pawlak

2 – 2018 Pork fest

Trustees: M. Pawlak, Schweickert and Bernardoni and Treasurer Turczyn

Committee / Trustees Report:

Trustee Schrader asked about buildings on Mill St; former Mill St. Market and the Skoog's Project for expansion. Mayor Stewart stated that he is working with Attorney Klein to determine the correct way to address issues.

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Public Comment: NONE

Adjournment: It was motioned by Trustee M. Pawlak, seconded by Trustee Krizel to adjourn the meeting at 8:10 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk