

VILLAGE OF NORTH UTICA
801 South Clark St.
North Utica, IL 61373
Committee of the Whole Meeting
January 24, 2017

AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request: Stewart Spreading re: Sewer Lagoon Facility

- V. Village Clerk
 - 1.) Discussion & Possible Recommendation regarding:
 - a) 2017 Landscape Maintenance Contract
 - b) Replacement options for areas with loss of sumac plants along Rt. 178
 - c) Renewal Village Email Exchange Licenses \$1,244.64
 - d) Utica Little League Tag Day Request 3-11-17 8 am – 12 pm

- VI. Village Treasurer

- VII. Finance Liaison

- VIII. Donation & Advertising Requests
 - 1.) Consideration and Possible Recommendation regarding:
 - a) Advertising - Starved Rock Country Magazine \$500
 - b) Annual Request - American Red Cross Campaign
 - c) Annual Request - Voluntary Action Center

- IX. Park & Recreation Liaison

- X. Water / Sewer Liaison

- XI. Streets, Lights & Alleys Liaison

- XII. Governmental Affairs Liaison:
 - 1.) Update – Utica Business Association

- XIII. Police Department Liaison

- XIV. Building/Zoning Officer

- XV. Maintenance Department
 - 1.) Update – Ongoing Projects in the Village

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XVI. Engineer's Report

- 1.) Update – Ongoing projects in the Village
- 2.) Update - Aerial Topography and the creation of a Village Action Plan for potential flooding
- 3.) Update – IDOT Rt. 178 IL River Bridge Project
- 4.) Update – Status of IEPA Permits

XVII. Attorney's Report

XVIII. President's Report

- 1.) Discussion regarding IL Rt. 178 / US Rt. 6 Fundraising Requests
- 2.) Discussion re: Advertising partnership between Starved Rock Lodge and the Village of North Utica Village participation = \$1,500 - \$2,250

XIX. Committee / Trustee Reports

XX. Public Comment

XXI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

XXII. Possible recommendations regarding Executive Session including:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Purchase / Sale of Real Estate

XXIII. Adjournment

Posted: 01-20-16

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MINUTES

At 7:01 pm the meeting was called to Order by Village Clerk Laurie Gbur who then led the Pledge of Allegiance. Roll call of the Village Board was taken by the Clerk. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, John Pappas and Kevin Stewart. Trustee Joe Bernardoni was absent.

Mayor Jereb was arriving late, therefore in his absence Trustee Dave Stewart was nominated to preside over the meeting as Mayor Pro-Tem; Motion was made by Trustee K. Stewart, seconded by Trustee Pappas.

All in favor

Motion Carried

Village Clerk:

2017 Landscape Maintenance Contract - Discussion was held about the 2017 Landscape Maintenance Contract including scope of work, length of contract and general areas of plant care and maintenance. The Board will review the draft of the Contract and further discussion will take place at the February Board meeting. At that time, the Village Board could approve seeking bids for the Contract for the 2017 season. All comments should be provided to the Village Clerk prior to the Board meeting.

Replacement options for the areas with loss of sumac plants along Rt. 178 – Discussion was held regarding the options presented as follows:

Option A = Mulch and replacement of plants	\$ 12,239.50
Option B = Sod installation	\$ 4,248.50
Option C = Rock installation	\$ 5,731.04

The Village Board decided that Rock would be less maintenance in the future as well as visually appealing. Also discussed were options to add additional large planters for seasonal color as well as metal art pieces for visual interest. The Board would like to have estimates and metal art design presented at the February Committee meeting.

Renewal of email exchange licenses – It was motioned by Trustee Schweickert, seconded by Trustee K. Stewart to recommend approval of renewing the email exchange licenses for Village email at a cost not to exceed \$ 1,244.64.

5 Yes

Motion Carried

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MINUTES

Utica Little League Tag Day – Discussion was held about the requests that the Village receives for tag days. It was then motioned by Trustee Schweickert, seconded by Trustee Pappas to recommend approval of the request from Utica Little League to hold their tag day fundraiser at the intersection of Rt. 6 and Rt. 178 on 3-18-17 from 8 am – 12 pm.

5 Yes

Motion Carried

Village Treasurer: NONE

Finance Liaison: NONE

Donations & Advertising Requests:

Starved Rock Country Magazine – It was motioned by Trustee Schweickert, seconded by Trustee Pappas to recommend approval of the annual ad in Starved Rock Country Magazine in an amount not to exceed \$500.

5 Yes

Motion Carried

American Red Cross – It was motioned by Trustee Schweickert, seconded by Trustee K. Stewart to recommend approval of a donation in the amount of \$50 to American Red Cross.

5 Yes

Motion Carried

Voluntary Action Center – It was motioned by Trustee Schweickert, seconded by Trustee Pappas to recommend approval of a donation in the amount of \$100 to Voluntary Action Center.

5 Yes

Motion Carried

Park & Recreation Liaison: NONE

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

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Governmental Affairs Liaison: Trustee Pappas stated that over 1,200 tickets had been sold to the 2017 Winter Wine Walk so far. He also stated that the Utica Business Association is considering some additional events this year including a beer tasting event. They also discussed hiring someone to promote Economic Development and Event Planning for the Association. Trustee Pappas also stated that LaSalle County Historical Society will be celebrating 50 years in Utica this year; and their Canal Market will be open every Sunday from May through September.

Police Department Liaison: Trustee K. Stewart stated that the Department needs to replace 2 of their out dated radios. The Cost to replace the radios will be approx. \$1,600. It was motioned by Trustee Schweickert, seconded by Trustee K. Stewart to recommend approval of the radio replacement at a cost not to exceed \$1,600.

5 Yes

Motion Carried

At 7:31 pm Mayor Jereb arrived at the meeting.

Appearance Request: Stewart Spreading Company spoke to the Board about the Village's Sewer Lagoon facility and necessary repairs that it needs. Greg and John, owners of the company, provided a brief history of their background and experience. Then they spoke about the sewer lagoon and the repairs that it will require. There is dredging that will need to take place and the Village can apply for a permit to haul for land application in fields or it can be hauled to a landfill for disposal. Analysis and testing will need to be completed first, then securing a permit based on the test results from independent lab samples, to determine if land application is feasible. The cost for this could be approx. \$500,000. Disposal at a landfill could be as much as twice the cost. There could also be a cost to replace the rock filter although no estimate was provided for discussion at this time. There is a possibility that the Village could begin on a project like this in the fall. The approx. time it would take to complete does depend on the disposal process however land application disposal could take 3+ weeks whereas the landfill disposal would take approx. 3 months. Mayor Jereb and the Board thanked them for coming to share their ideas and Curt will move forward with obtaining the samples and test results so that the Village can make a decision in the next month or so.

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Engineer's Report: Engineer Heitz provided an update of ongoing projects in the Village. IL. River Bridge Project – When moving some of the utility poles, Parr electric hit a service line in the front section of the Car Wash property. It was an old line that no one realized was there. Curt and Kevin also went to an IDOT meeting about the bridge project on 1-18-17 and provided a brief summary.

IEPA Permits – All have been completed and filed and accepted by IEPA.

Aerial Topography – Heitz presented a power point presentation to show the Village area and how the water affects the community both from Clark Run Creek and the Illinois River. Elevations and past flood events were discussed. In 2013 the flood level was at 467.25 and affected a lot of the community on the south side as well as from flash flooding on the north side. Different elevations can help to outline the correct numbers that will help the Village to create an action plan. During the most recent two events, flood stages were high and predictions indicated the same levels as flood events of the past, however the water did not come up in the same manner. Mayor Jereb would like to have an action plan in place to be able to look at a number and know when it is the right time for evacuations, etc. Heitz is still reviewing the data and will keep updating the Board as he acquires more information.

Also noted: There are some IKE funds that may be available for a project. The Village has been unsuccessful when they have applied for IKE funding in the past. Mayor Jereb suggested that the funds could possibly be utilized for the study of flood events in the community etc. Heitz will review the data outlining what projects are eligible for IKE funding.

Attorney's Report: NONE

President's Report: Starved Rock Lodge will be advertising in the Chicago Sun times. Cost for a single page ad is \$3,000 and 2 pages would cost \$4,500. Amy Trimble asked if the Village would like to sponsor either ½ of 1 page or 1 full page at a cost of \$1,500 - \$2,250. The Board discussed the matter and decided that the local advertising that the Village does annually is what they feel comfortable with at this time.

Committee / Trustee Reports: NONE

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Public Comment: NONE

Executive Session: NONE

With no additional business, the meeting was adjourned at 9:25 pm. Motioned by Trustee Schweickert, seconded by Trustee D. Stewart.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk