

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Committee of the Whole Meeting
July 22, 2021
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk
- V. Donations / Advertising / Event Requests
- VI. Director of Village Affairs
 - 1.) Update on upcoming Village Events & Affairs
- VII. Village Treasurer
- VIII. Police Department – Chief Damron
- IX. Building / Zoning Enforcement Officer
- X. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing / upcoming projects in the Village
 - 2.) Update – 2021 Project List
 - 3.) Update – regarding the Florence Dr. Project
- XI. Village Engineer
 - 1.) Update – Ongoing / upcoming projects in the Village
 - 2.) Update – regarding the Johnson St. Drainage Project
 - 3.) Update – regarding the 2021 MFT Road Project – Village Street Assessment
 - 4.) Update – regarding Storm Water Drainage along E. 752nd Rd in Senica Manor Subdivision
 - 5.) Update --New Village Hall Administrative Building
 - a.) Consideration and Possible Action on Estimates for Renovations to the Property located at 248 W. Canal St., Utica, IL.
 - a.) HVAC Installation – Johns Service & Sales, Inc. Not to Exceed \$8,000
 - 6.) Update – IDOT Rt. 6 & Rt. 178 Intersection project regarding Utility Relocation
 - 7.) Update – Installation of Sidewalk and Curb along Water St.
 - 8.) Update – Drainage along Hitt St .(near Doerr Property)
- XII. Village Attorney

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XIII. Village President:

- 1.) Consideration and Possible Recommendation re: Proclamation for 2021 National Payroll Week

XIV. Committees / Trustees

- 1.) Updates from Committees:
 - a) Village of North Utica Governmental Affairs Committee
 - b) Village of North Utica Fire & School Liaison Committee
 - c) Village of North Utica Zoning Ordinance Review Committee
- 2.) Trustee Reports

XV. Public Comment

XVI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XVIII. Adjournment

REVISED 07-20-2021

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance.

Meeting attendance was recorded. Present for the meeting were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis, Police Chief Rodney Damron and Public Works Director Curt Spayer. Village Attorney Herb Klein and Village Engineer Kevin Heitz were absent from the meeting.

Village Clerk Laurie Gbur was absent from the meeting. A motion was made by Trustee Schrader, seconded by Trustee M. Pawlak to appoint Jamie Turczyn as Clerk Pro-Tem for the meeting.

6 Yes

Motion Carried

Village Clerk: NONE

Donations & Advertising Requests: NONE

Director of Village Affairs: Director of Affairs Turczyn provided a brief update of the upcoming events being held in the Village.

Mardi Gras in July will be held through July 31st.

Craft Beer Festival will be held on August 28th.

Vintage Illinois Wine Festival and the Wellness Event will be held in September.

Utica Public Library donated several trophies to the Village. The Village Board will consider making a donation to the Utica Public Library at the next meeting.

Village Treasurer: NONE

Police Department – Chief Damron: Chief Damron stated that he and Sgt. Stone had attended the Utica Twp. Senior Day and discussed home safety, fraud and identity theft with the group. The LaSalle County Sheriff also attended the event. There were approx. 50-60 people in attendance.

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Spayer provided an update on the upcoming and ongoing projects in the Village.

Florence Drive Project – The materials are ordered

Road patching – Patching will be done in the next week.

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MINUTES

Village Engineer: Village Engineer Heitz was absent from the meeting. Mayor Stewart provide a brief update. Johnson St. Drainage issues – Eng. Heitz and Public Works Director Spayer have been reviewing the drainage issues on Johnson St.

752nd Rd. (Senica Manor) Drainage issues – Eng. Heitz and Public Works Director Spayer have been reviewing the drainage issues in Senica Manor and will be speaking to property owners.

Hitt St. Drainage issues – Engineer Heitz will assess the drainage issue when he gets back

MFT Road Project – A street assessment will be completed soon and a priority list will be provided to the Board for consideration at the next meeting.

New Village Hall Administrative Building – Jamie met with Johns Service & Sales, Inc. regarding an estimate for the installation of HVAC in the Clerk and Mayor’s offices in the new building. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to recommend approval of the estimate from Johns Service & Sales, Inc. to install HVAC in an amount not to Exceed \$8,000.

6 Yes

Motion Carried

Village Attorney: Village Attorney Klein was absent from the meeting.

Village President: Mayor Stewart spoke about the Proclamation for National Payroll Week. It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve the Proclamation for National Payroll Week

6 Yes

Motion Carried

Committee / Trustee Reports:

Trustee Krizel – asked about a sign for Carey Memorial Park.

Trustee R. Pawlak – asked about the large Chair; Spayer stated that the Maintenance Department was re-staining the chair.

Trustee Schrader – stated that there will be three trailers for sale on Grove St. He will provide additional information at the next meeting.

Public Comment: NONE

With no additional business, the meeting was adjourned at 7:36 pm. Motioned by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk