

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Committee of the Whole Meeting
March 25, 2021
www.utica-il.gov

AGENDA

- I. **7:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk
- V. Village Treasurer
- VI. Director of Village Affairs
 - 1.) Update on upcoming Village Events & Affairs
 - 2.) Consideration and Possible Action regarding Annual Dues in the amount of \$1,270 to North Central Illinois Economic Development Corporation (NCIEDG)
- VII. Finance
- VIII. Donations / Advertising / Event Requests
- IX. Police Department Liaison
- X. Water / Sewer Liaison
- XI. Governmental Affairs Liaison
 - 1.) General updates on Utica Business Association
- XII. Park & Recreation Liaison
- XIII. Streets, Lights & Alleys Liaison
- XIV. Building / Zoning Enforcement Officer
- XV. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing / upcoming projects in the Village

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XVI. Village Engineer

- 1.) Update – Ongoing / upcoming projects in the Village
- 2.) Update – Rt 6 & Rt 178 Intersection Roundabout Project regarding utility relocation
- 3.) Update - 2021 MFT Road Project in the Village of North Utica
- 4.) Update – Review and Discussion regarding the Florence Dr. Project
- 5.) Update – Review and Discussion regarding possible sewer extension on E. 765th Rd in Senica Manor Subdivision

XVII. Village Attorney

XVIII. Village President:

- 1.) Consideration and Possible Recommendation re: Proclamation for April 1, 2021 as Junior Achievement Day in the Village of North Utica.
- 2.) Consideration and Possible Action on a Proclamation regarding April 2021 as Fair Housing Month in the Village of North Utica

XIX. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XX. Public Comment

XXI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIII. Adjournment

Posted 03-23-2021

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MINUTES

At 8:23 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance.

Village Clerk Laurie Gbur was absent from the meeting. A motion was made by Trustee Schrader, seconded by Trustee M. Pawlak to appoint Jamie Turczyn as Clerk Pro-Tem for the meeting.

6 Yes

Motion Carried

Meeting attendance was recorded. Present for the meeting were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis, Police Chief Rodney Damron, Public Works Director Curt Spayer, Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Village Clerk: NONE

Director of Village Affairs: It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve payment of Annual Dues to North Central Illinois Economic Development Corporation (NCIEDG) in the amount in \$1,270.

6 Yes

Motion Carried

Finance Liaison: NONE

Donations & Advertising Requests: NONE

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Spayer provided an update of ongoing projects in the Village.

Spayer informed the Board that a tree fell into Clark Run Creek and needs removal by Shearer Tree Service. The cost to remove the tree will be \$3,780. It was motioned by Trustee Schrader, seconded by Trustee Krizel to approve removal of the tree by Shearer Tree Service in an amount not to exceed \$3,780.

6 Yes

Motion Carried

Village Engineer: Village Engineer Heitz provided an update on ongoing projects in the Village.

Rt. 6 & Rt. 178 Intersection Project - Engineer Heitz stated that he would work with Public Works Director Spayer on relocation of two sewer manholes in the area of the roundabout project. He is also working on the water and sewer permits needed for the project.

Ridgeview Estates – the new replacement sign for the subdivision will be installed on Friday, March 26th.

166 Mill St. Project (Cetwinski) – Interior construction of the project is moving along well. Heitz has reviewed the condo plat for the building.

MFT Road Project – Engineer Heitz stated that he will begin a street assessment soon to determine the Village streets that will need to be included in the proposed MFT Road Project this year. More information will be provided at an upcoming meeting.

248 W. Canal St. (Formerly Waltham School) – Concept designs for the renovations of the building are coming along well and will be ready for review at the upcoming Public Open House being held on March 30th.

Florence Dr. Project – Engineer Heitz and Public Works Director Spayer are working on a plan for the project. More information will be provided at an upcoming meeting.

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MINUTES

Village Attorney: NONE

Village President: It was motioned by Trustee Krizel, seconded by Trustee M. Pawlak to recommend approval of a Proclamation for Junior Achievement Day in the Village of North Utica as April 1, 2021.

6 Yes

Motion Carried

It was then motioned by Trustee M. Pawlak, seconded by Trustee R. Pawlak to recommend approval of a Proclamation for Fair Housing Month in the Village of North Utica as April 2021.

6 Yes

Motion Carried

Mayor Stewart then reminded everyone about the upcoming Joint Meeting for the Public Open House being held on March 30, 2021 from 5:30 pm – 7:30 pm to review the design plans for the new administrative building – formerly Waltham School.

Committee / Trustee Reports: NONE

Public Comment: Discussion was held regarding the possibility of shipping containers being allowed to be used for businesses in the Village. The matter would have to be further reviewed by the Planning Commission.

Executive Session: NONE

With no additional business, the meeting was adjourned at 8:37 pm. Motioned by Trustee Schrader, seconded by Trustee R. Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk