

VILLAGE OF NORTH UTICA
801 S. Clark St.
North Utica, IL 61373
Meeting of the Board of Trustees
MARCH 11, 2021
www.utica-il.gov

AGENDA

- I. **7:00 p.m.** - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 02-11-2021
 - 2.) February 2021 Financial Stmts. / Summary / Revenue Reports
 - 3.) February 2021 Prepays
 - 4.) February 2021 A/P Bills

- V. Village Clerk

- VI. Director of Village Affairs:
 - 1.) Update on upcoming Village Events & Affairs

- VII. Village Treasurer

- VIII. Finance Liaison

- IX. Donation Requests

- X. Police Department Liaison

- XI. Water / Sewer Liaison

- XII. Governmental Affairs Liaison:
 - 1.) General updates on Utica Business Association

- XIII. Park & Recreation Liaison

- XIV. Streets, Lights & Alleys Liaison

- XV. Building / Zoning Enforcement

- XVI. Maintenance Department
 - 1.) Updates on any ongoing / upcoming projects in the Village

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XVII. Village Engineer:

- 1.) Updates on any ongoing / upcoming projects in the Village
- 2.) Update - Rt. 6 & Rt. 178 Intersection project regarding Utility Relocation schedule, easements, permits and estimated project cost.
 - a) Consideration and Possible Action on a Property Easement for Utility Relocation for the Rt. 6 & Rt. 178 Intersection project
 - b) Consideration and Possible Action to review bids and award a Contract for Utility Relocation for the Rt. 6 & Rt. 178 Intersection project
- 3.) Update – Review and Discussion regarding the Florence Dr. Project
- 4.) Update – Review and Discussion regarding possible sewer extension on E. 765th Rd in Senica Manor Subdivision

XVIII. Village Attorney:

- 1.) Consideration and Possible Action on an Ordinance regarding amending the Village of North Utica Liquor Ordinance related to Liquor Licenses
- 2.) Consideration and Possible Action on an Ordinance amending the Outdoor Dining Ordinance regarding seasonal Outdoor Dining on Mill St.
- 3.) Consideration and Possible Action on an Ordinance amending a TIF Redevelopment Agreement between the Village of North Utica and DRK, LLC, for property located at 149 Mill St.
- 4.) Consideration and Possible Action on an Ordinance approving a TIF Redevelopment Agreement between the Village of North Utica and Tom Burgess re: TIF eligible costs for property located in Ridgeview Estates Subdivision

XIX. Village President: Consideration and Possible Action to set a date for the Public Open House to view the design plans for the future Village Hall

XX. Committees / Trustees

- 1.) Trustee Reports

XXI. Public Comment

XXII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIV. Adjournment

REVISED: 03-09-2021

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance.

Village Clerk Laurie Gbur was absent from the meeting. A motion was made by Trustee Schrader, seconded by Trustee Schweickert to appoint Jamie Turczyn as Clerk Pro-Tem for the meeting.

6 Yes

Motion Carried

Meeting attendance was recorded. Present for the meeting were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis, Public Works Director Curt Spayer, Police Chief Rodney Damron, Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Public Comment: Mr. Keith Degrush, Utica, complimented the Maintenance Department for the great job they have been doing on plowing the streets this season. The Board agreed.

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 02-11-2021
- 2.) February 2021 Financial Stmtns. / Summary / Revenue Reports
- 3.) February 2021 Prepaids
- 4.) February 2021 A/P Bills

6 Yes

Motion Carried

Village Clerk: NONE

Director of Village Affairs: Jamie informed the Board that the Utica Business Association purchased outdoor decorations for St. Pat's weekend in the Village.

Village Treasurer: NONE

Finance Liaison: NONE

Police Department Liaison: Chief Damron stated that his Department has been busy and work has been steady. He also stated that there are new laws being passed that will create a need for new policies to be put in place.

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

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Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Spayer provided an update of ongoing projects in the Village. Trustee Krizel asked if the Village performs inspections of plumbing on new construction. He answered, "Not at this time."

Village Engineer: Village Engineer Heitz provided an update of ongoing projects in the Village.
166 Mill St. Building Project (Cetwinski) – Construction is going well and is coming along great.

Ridgeview Estates – Street lights are being installed in Ridgeview Estates.

MFT Road Project – An assessment of Village Streets will be done soon and information will be provided at an upcoming Board meeting.

Florence Dr. Project – Engineer Heitz and Public Works Director Spayer will review the project and determine the best course of action. Information will be provided at an upcoming Board meeting.

Sewer Extension on E. 765th Rd (Senica Manor) – This is a long-term project. We will need to review the costs again and determine what property owners would be interested in hooking up to Village Sewer.

Rt. 6 & Rt. 178 Intersection Project – Bids for the utility relocation project have been received by the Village. There were four qualified bids with the low bid coming in from D Construction at a cost of \$380,569.02. The original estimate for the project was \$278,319.00 however, the bids were impacted by the large volume of traffic flowing through the intersection, the additional utilities in the area and the increased cost of materials. All of these factors make the project that much more of a challenge for the contractor. The Village needs to award a bid contract, work with the contractor to get the costs down and then determine with IDOT how much of the cost will be reimbursable.

It was then motioned by Trustee Holland, seconded by Trustee Schweickert to accept the Bid and award the contract to D Construction in the amount of \$380,569.02.

6 Yes

Motion Carried

Rt. 6 & Rt. 178 Intersection Project Easement – A property easement is needed to relocate the utilities for the project. Property owner, Dee Bennett has agreed to enter into an agreement for the property easement in the amount of \$11,500. It was motioned by Trustee Holland, seconded by Trustee Schweickert to approve an Ordinance to enter into an agreement for the property easement in an amount not to exceed \$11,500.

ORD 2021-07

6 Yes

Motion Carried

Village Attorney: It was motioned by Trustee Holland, seconded by Trustee Schrader to approve an Ordinance amending the Liquor Ordinance to add one additional Class A Liquor License. ORD 2021-08

3 Yes (Schweickert, Holland, Schrader)

3 No (R. Pawlak, Krizel, M. Pawlak)

1 Yes (Mayor Stewart)

Motion Carried

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Discussion was held regarding the guidelines for seasonal outdoor dining. Attorney Klein reviewed the sections of the Ordinance. The Ordinance allows for seasonal outdoor dining through 2023 however, an item was added for the Board to consider extension beyond 2023. It was then motioned by Trustee Holland, seconded by Trustee Schrader to repeal the Outdoor Dining Ordinance and approve a new Outdoor Dining Ordinance which included the guidelines for seasonal outdoor dining. ORD 2021-09

6 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee Schweickert to amend the Ordinance to extend the TIF Development Agreement between the Village of North Utica and DRK, LLC to December 31, 2021 to allow for completion of the ongoing construction project to the building located at 143 Mill St., Utica.

ORD 2021-10

6 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve an Ordinance regarding the TIF Development Agreement between the Village of North Utica and Tom Burgess related to eligible project development costs. ORD 2021-11

6 Yes

Motion Carried

Village President: Mayor Stewart provided an update on the purchase of the property located at 248 W. Canal St., Utica – formerly Waltham Elementary School. The Village has closed on the property and there will be a Public Open House, scheduled as a Joint Meeting with the Planning Commission and Board of Trustees, to review the proposed design plans for the renovations. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to schedule the Special Meeting Date for March 30, 2021 from 5:30 pm – 7:30 pm.

6 Yes

Motion Carried

Committee / Trustee Reports:

Trustee Krizel had a question about a property located on Lincoln St.; she will provide the address to Attorney Klein for review.

Trustee Krizel then asked if the Board could consider a limit on the number of Gaming establishments that could be developed in the Village. Attorney Klein stated that the Board could consider placing a limit on the number of gaming machines or on the number of gaming licenses in the Village. He will review and provide information at a future meeting for the Board to consider regarding the regulation of Gaming in the Village. Trustee Krizel then asked if there are any regulations or restrictions in the Village Zoning Ordinance regarding shipping containers being used for business. Attorney Klein stated that there are no regulations in the Village Zoning Ordinance at this time, however the Planning Commission will be discussing the topic at the next meeting.

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Public Comment: NONE

Executive Session: NONE

With no additional business, the meeting was adjourned at 8:11 pm. Motioned by Trustee R. Pawlak, seconded by Trustee Schrader.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk