

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Special Board of Trustees Meeting
May 27, 2020
www.utica-il.gov

THIS MEETING CAN BE JOINED

FROM A COMPUTER, TABLET OR SMARTPHONE AS FOLLOWS:

WEBSITE: <https://global.gotomeeting.com/join/740108477>

MEETING DIAL IN PHONE NUMBER: [1 \(571\) 317-3112](tel:15713173112)

MEETING ACCESS CODE: [740108477#](tel:740108477#)

AGENDA

- I. **7:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call

- I. Appearance Request: A.B.A.T.E. regarding a Proclamation for Motorcycle Safety
- II. Appearance Request: Mr. Arnie Shramel, Progressive Energy Group re: Municipal Aggregation

- III. Village Clerk

- IV. Director of Village Affairs:
 - 1.) Update on upcoming Village Events & Affairs
 - 2.) Status of the DSBSP Grant Application

- V. Village Treasurer

- VI. Finance:
 - 1.) Discussion regarding a draft of the 2020 Appropriations Budget

- VII. Police Department Liaison

- VIII. Water / Sewer Liaison

- IX. Governmental Affairs Liaison:
 - 1.) General updates on Utica Business Association

- X. Park & Recreation Liaison

- XI. Streets, Lights & Alleys Liaison

- XII. Building / Zoning Enforcement Officer

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XIII. Maintenance Department/ Public Works Director

- 1.) Update - Ongoing / upcoming projects in the Village

XIV. Village Engineer

- 1.) Update – Ongoing / upcoming projects in the Village
- 2.) Discussion of possible Grant opportunities for rebuilding Illinois

XV. Village Attorney:

- 1.) Consideration and Possible Action on a TIF Redevelopment Agreement regarding Property at 149 Mill Street for DRK LLC

XVI. Village President:

- 1.) Updates on the recent May 2020 Flooding in the Village of North Utica
- 2.) Consideration and Possible Action on an Ordinance regarding Mill Street Closure for Outdoor Dining
- 3.) Consideration of Amendments to Village Outdoor Dining Ordinance and / or Liquor Ordinance as related to outdoor dining
- 4.) Consideration and Possible Action regarding cancellation of the 5-28-2020 Committee Meeting and the 5-28-2020 Planning Commission meeting.

XVII. Committees / Trustees

XVIII. Public Comment

XIX. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XX. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXI. Adjournment

Posted 05-25-2020

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. This meeting was held at the Village Hall as well as providing available remote access due to COVID-19. Village Clerk Laurie Gbur recorded meeting attendance. Present for the meeting were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Director of Village Affairs Jamie Turczyn, Village Treasurer Jill Margis and Public Works Director Curt Spayer.

Appearance Request: Ms. Debbie Woods and Mr. Brian Woods attended the meeting on behalf of A.B.A.T.E. to request a Proclamation for Motorcycle Safety. It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve a Proclamation to observe Motorcycle Safety in the Village of North Utica.

6 Yes

Motion Carried

Appearance Request: Mr. Arnie Shramel, Progressive Energy Group attended the meeting via remote access to discuss the renewal of another 12-month Contract for Municipal Electric Aggregation in the Village of North Utica. The current contract will be expiring in September 2020 and the expected lower rates would allow for another group aggregation. The Village of Newark, City of Marseilles, Village of Depue and the Village of North Utica would all enter into the group aggregation together again in order to obtain the best rates for the communities. Last year the savings averaged approx. \$50 per household. Mr. Shramel stated that he would like to obtain final bids on June 11th or 12th and final approval of a 12-month Contract with the supplier at the July Board meeting. It was motioned by Trustee Holland, seconded by Trustee Krizel to move forward in the process to seek bids and participate in a group electric aggregation.

6 Yes

Motion Carried

Village Clerk: NONE

Director of Village Affairs: Jamie updated the Board on Village Affairs.

Some of the businesses have been doing drive-thru events and they have been going well. People are coming out and supporting them.

The DSBS Grant was submitted on May 8, 2020 and it will take approx. 30 days to be reviewed by the State.

Finance Liaison: The draft of the 2020 Appropriations Budget was presented to the Board and briefly discussed. Final approval of the Budget will be needed at the June 11, 2020 Board meeting. Anyone having comments or questions can contact Jamie, Jill or Laurie.

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Building / Zoning Enforcement Officer: NONE

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Maintenance Dept.: Public Works Director Curt Spayer provided a brief update on the ongoing projects in the Village. The Landscaping guys have been brought back to work.

Striping of the parking lots will begin in the next week or so.

Trustee Krizel asked about properties along Lincoln St. that aren't being mowed. Mayor Stewart stated that the Police handle tall grass and weed complaints and he will ask them to look into it.

Village Engineer: Engineer Heitz provided a brief update on the ongoing projects in the Village.

2020 Flood – Kevin stated that the Village had endured what was the 3rd worst record flood event, however it could have been much worse by earlier projections. The Illinois River rose 17 ft. in a very short time leading to some higher projections. Fortunately, the river crested below the projected levels and the water receded fairly quickly.

Illinois River Bridge Project – The bridge project is active again despite some delays from the Illinois River Flooding.

Rebuild Illinois Capital Program – The Village will be receiving additional revenue in Motor Fuel Tax Funds over a period of 3 years totaling \$89,000. The first distribution in the amount of \$14,850 has already been received.

There is also other Grant funding of up to \$25,000 available for projects in communities. Some of the funding will require matching funds. There is funding available for the following types of programs: Ready To Go Projects- application due by 6-15-2020; Public Infrastructure Grant (no matching funds needed) – application due by 6-30-2020; Regional Industry Projects – the Village does not currently have any eligible projects; and Shovel Ready Projects – the Village does not currently have any eligible projects.

Trustee Schweickert stated that he would like to pursue the Grant Application for the Church St. Watermain Project because there is a need for the project to be done in that area. Many residents would be impacted by the Village doing this project. The Board agreed. Kevin will contact NCICG regarding the fees for submitting a Grant Application for the Church St. Watermain Project which is due on June 30, 2020.

Village Attorney:

Discussion was held regarding a new TIF Redevelopment Agreement for property located at 149 Mill St.

The property owner(s) will be making improvements to the building and the Village would reimburse them TIF eligible costs.

Trustee Holland asked if anyone else has requested TIF funds in the downtown area.

Attorney Klein stated that no other businesses have made the request.

Trustee Holland then asked what happens if the Village receives many additional requests for TIF reimbursement.

Attorney Klein stated that the Village would then have to consider the business as well as the level of improvements because not all improvements are TIF eligible.

Trustee Krizel asked if the funds that DRK, LLC will receive are in a specific amount.

Attorney Klein stated that the funds are determined by eligible costs for the improvements that are made to the building.

Trustee Schweickert asked if the money will be distributed to DRK, LLC from the current TIF funds.

Attorney Klein stated that the reimbursement is based on level of improvement and eligible costs therefore if no improvements take place, the property owner will not receive any reimbursement.

Trustee Schrader asked about setting a cap on the total for reimbursement as well as a proposed completion date for the improvements.

Attorney Klein stated that the projections can be reviewed and completion dates can be considered.

Trustee Schrader then asked about the length of the new Redevelopment Agreement.

Attorney Klein stated that the Agreement will expire when the TIF expires and then reminded the Board that TIF 1 was extended in December 2018 for 12 more years.

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It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to authorize the Village President and the Village Attorney to enter into a new TIF Redevelopment Agreement between the Village of North Utica and DRK, LLC.

ORD 2020-10

6 Yes

Motion Carried

Village President:

Mayor Stewart stated that the new Dollar General store is open now and encouraged everyone to welcome them into the Village. He then thanked everyone for their help with the recent flooding. The river levels came up very quickly and everyone in the Village did a great job working together. Mayor Stewart also stated that Army Corp was really helpful during and after the event.

Trustee R. Pawlak asked what happened to the plans for relocation of Dee Bennett Rd. which could ultimately help the Village with Illinois River Flooding.

Mayor Stewart stated that it is a long-term project and has not been approved yet.

Discussion was held regarding Outdoor Dining on Mill St. to comply with the guidelines of the State of Illinois Executive Order for Phase 3 for re-open Illinois. Outdoor Dining can begin on May 29, 2020 and we would like to close Mill St from Church St. to Canal St. beginning at 7 am on May 28, 2020 to help the businesses get everything set up and ready to go. The amendments to the Outdoor Dining Ordinance include parking restrictions, complying with the State guidelines, using disposable menus and condiments, section off each businesses area of operation, keeping the area clean and trash removal, tables and chairs being cleaned and sanitized and submitting proof of insurance including additional insured endorsement. Tents will not be allowed however businesses are allowed to have tables with umbrellas. It was motioned by Trustee Krizel, seconded by Trustee Schrader to approve an Ordinance amending the Outdoor Dining Ordinance. ORD 2020-11

6 Yes

Motion Carried

It was then motioned by Trustee Holland, seconded by Trustee R. Pawlak to approve an Ordinance amending the Liquor Ordinance for the purpose of Outdoor Dining which includes the following: plastic cups and cans and bottles of wine will be allowed, however there will be no bars set up for serving outside. ORD 2020-12

6 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee R. Pawlak to cancel the Village Meetings previously scheduled for May 28, 2020. (Committee meeting & Planning Commission meeting)

All in Favor

Motion Carried

A brief discussion was then held about the Village's annual Fireworks Event scheduled for July 5, 2020. It was decided that the Village would cancel this event due to concerns about COVID-19. Other communities in the area have also canceled their Fireworks Events. It was motioned by Trustee R. Pawlak, seconded by Trustee Krizel to cancel the July 5, 2020 Village of North Utica Fireworks Event.

6 Yes

Motion Carried

Jamie then stated that the Village would like to bring in portable restrooms and hand washing stations to be used throughout the business district. The total cost will be approx. \$2,100 for 19 units to be placed throughout the business district. Utica Business Association will share half of the cost. It was then motioned by Trustee Schrader, seconded by Trustee Holland to approve the portable restrooms and hand washing stations for use throughout the Village business district.

6 Yes

Motion Carried

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Committee / Trustee Reports:

Trustee Krizel mentioned that there is a tree on a property located on the Southeast corner of Church St. and Rt. 178 that is impacting the ability to see when entering the intersection. Trustee R. Pawlak agreed and stated that there is also limited ability to see when entering the intersection of Rt. 178 and Canal St near the Gazebo. Trustee Schweickert asked if IDOT looks at that visibility or if it is something that the Village takes care of. Engineer Heitz stated we would manage the trees and bushes on Public Property and throughout the streetscape along Rt. 178 however, if it is on private property, that would be up to the owner. The Village can contact the property owner to request that the tree be trimmed if it is impacting the visibility on the road.

Public Comment: Chief Ben Brown stated that a new antenna is needed on the Tornado Siren. It should be a small cost and it shouldn't impact anything right now because the siren can be set off from the Fire Department.

With no additional business, the meeting was adjourned at 8:15 pm. Motioned by Trustee Schrader, seconded by Trustee M. Pawlak.

All in Favor
Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk