

VILLAGE OF NORTH UTICA

North Utica, IL 61373

Meeting of the Board of Trustees

MEETING WILL BE HELD VIA REMOTE ACCESS

May 6, 2020

www.utica-il.gov

THIS MEETING CAN BE JOINED

FROM A COMPUTER, TABLET OR SMARTPHONE AS FOLLOWS:

WEBSITE: <https://global.gotomeeting.com/join/267735661>

MEETING DIAL IN PHONE NUMBER: [1 \(669\) 224-3412](tel:16692243412)

MEETING ACCESS CODE: [267735661#](tel:267735661#)

AGENDA

- I. **7:00 p.m.** - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance: Mr. Kevin Lindeman, NCICG re: Community Risk Assessment

- V. Village Attorney:
 - 1.) Summary of Public Hearing held on 5-6-2020 regarding the CDBG Grant Application for the Downstate Small Business Stabilization Program in the Village of North Utica. The program is funded by Title 1 of the Federal Housing and Community Development Act of 1974, as amended.
 - 2.) Consideration of a Resolution for Fair Housing in the Village of North Utica R20-01
 - 3.) Consideration and Possible Action to approve the Minutes from the 5-6-2020 Public Hearing
 - 4.) Consideration of Resolutions of Support And Ordinances Approving Participation Agreements for each of the listed below Downstate Small Business Stabilization Applications funded by Community Development Block Grant (CDBG) Funds, to be submitted on or about May 8, 2020 by the Village of North Utica:
 - a) Proposed funding to be used to provide working capital for the benefit of Canal Port II, Inc, d/b/a Canal Port Bar & Grill. The total amount of funds being requested is \$25,000.00 and will address the urgent needs of the business due to the COVID-19 emergency;
 - b) Proposed funding to be used to provide working capital for the benefit of Clarks Run Antiques. The total amount of funds being requested is \$25,000.00 and will address the urgent needs of the business due to the COVID-19 emergency;
 - c) Proposed funding to be used to provide working capital for the benefit of Skoog's Pub and Grill, Inc. The total amount of funds being requested is \$25,000.00 and will address the urgent needs of the business due to the COVID-1 emergency;
 - 5.) Consideration of an Ordinance Confirming the Conveyance of vacated portion of Sycamore St., North Utica, IL

VILLAGE OF NORTH UTICA

North Utica, IL 61373

Meeting of the Board of Trustees

MEETING WILL BE HELD VIA REMOTE ACCESS

May 6, 2020

www.utica-il.gov

- VI. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 04-09-2020
 - 2.) April 2020 Financial Stmts. / Summary / Revenue Reports
 - 3.) April 2020 Prepaids
 - 4.) April 2020 A/P Bills

- VII. Village Clerk:
 - 1.) Consideration and Possible Action regarding Annual Dues in the amount of \$1,270 to NCIEDG

- VIII. Director of Village Affairs:
 - 1.) Update on upcoming Village Events & Affairs

- IX. Village Treasurer
- X. Finance Liaison

- XI. Police Department Liaison
- XII. Water / Sewer Liaison

- XIII. Governmental Affairs Liaison:
 - 1.) General updates on Utica Business Association

- XIV. Park & Recreation Liaison
- XV. Streets, Lights & Alleys Liaison

- XVI. Building / Zoning Enforcement
- XVII. Maintenance Department
 - 1.) Updates on any ongoing / upcoming projects in the Village

- XVIII. Village Engineer:
 - 1.) Updates on any ongoing / upcoming projects in the Village

- XIX. Village President

- XX. Committees / Trustees
 - 1.) Committee Assignment updates
 - 2.) Trustee Reports

- XXI. Public Comment

- XXII. Adjournment

POSTED: 05-04-2020

VILLAGE OF NORTH UTICA

North Utica, IL 61373

Meeting of the Board of Trustees

MEETING WILL BE HELD VIA REMOTE ACCESS

May 6, 2020

www.utica-il.gov

MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. This meeting was held at the Village Hall as well as providing available remote access due to COVID-19. Village Clerk Laurie Gbur recorded meeting attendance. Present for the meeting were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Director of Village Affairs Jamie Turczyn, and Public Works Director Curt Spayer.

Appearance Request: Mr. Kevin Lindeman, NCICG, attended the meeting via remote access to discuss the Village of North Utica Community Risk Assessment. He spoke to the Board about the major events that have happened in the Village including the Tornado in 2004 and several flood events that had taken place through May 2019. He also spoke about the Villages' Box Culvert Project to defer water from Clark Run Creek into the I & M Canal to address flooding in the downtown area. The Village applied for a Grant for the project in 2016 but was unsuccessful. Applications for a new round of Grants are due in January 2021. Engineer Heitz will review the Villages' plans for the Box Culvert to determine if the Village will move forward to apply for a Grant again in January.

Village Attorney: Attorney Klein provided a summary of the Public Hearing that was held earlier in the evening for the consideration of applying for a Downstate Business Stabilization Grant for eligible Village of North Utica Businesses. The Village had three businesses apply for the DSBSP Grant. They include Canal Port II, Inc., Clark Run Antiques, and Skoog's Pub & Grill.

It was motioned by Trustee Holland, seconded by Trustee M. Pawlak to approve a Resolution for Fair Housing in the Village of North Utica. R2020-01

6 Yes

Motion Carried

It was then motioned by Trustee Holland, seconded by Trustee Schweickert to approve a Resolution of Support for Canal Port II, Inc. D/B/A Canal Port Bar & Grill for submitting a DSBSP Grant application. R2020-02

6 Yes

Motion Carried

It was then motioned by Trustee Holland, seconded by Trustee M. Pawlak to approve an Ordinance for the execution of a Participation Agreement between the Village of North Utica and Canal Port II, Inc. D/B/A Canal Port Bar & Grill ORD 2020-05

6 Yes

Motion Carried

It was then motioned by Trustee M. Pawlak, seconded by Trustee Krizel to approve a Resolution of Support for Clark Run Antiques for submitting a DSBSP Grant application. R2020-03

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve an Ordinance for the execution of a Participation Agreement between the Village of North Utica and Clark Run Antiques. ORD 2020-06

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA

North Utica, IL 61373

Meeting of the Board of Trustees

MEETING WILL BE HELD VIA REMOTE ACCESS

May 6, 2020

www.utica-il.gov

MINUTES

It was then motioned by Trustee M. Pawlak, seconded by Trustee R. Pawlak to approve a Resolution of Support for Skoog's Pub & Grill for submitting a DSBSP Grant application. R2020-04

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve an Ordinance for the execution of a Participation Agreement between the Village of North Utica and Skoog's Pub. ORD 2020-07

6 Yes

Motion Carried

It was then motioned by Trustee Krizel, seconded by Trustee Schrader to approve the Minutes from the May 6, 2020 Public Hearing as presented.

6 Yes

Motion Carried

Attorney Klein then spoke to the Board about a former street (Sycamore St.) that the Village had vacated in 1988 to two property owners. One of the two property owners had unknowingly constructed a portion of his driveway on the land vacated to the other property. The two owners have come to an agreement about the division of the property. The Village has to approve an Ordinance to vacate the property (1/2 to each adjacent property – Postula and Gurke) and then the owners will divide up the vacated land according to their own agreement. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve Ordinance 2020-08 for the vacating of Sycamore St. ORD 2020-08

6 Yes

Motion Carried

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 04-09-2020
- 2.) April 2020 Financial Stmts. / Summary / Revenue Reports
- 3.) April 2020 Prepaids
- 4.) April 2020 A/P Bills

6 Yes

Motion Carried

Village Clerk: Village Clerk Gbur stated that NCIEDG provides project leads and actively markets available properties throughout the region. The Village has been submitted for several project leads in the past and Mayor Stewart holds a seat on the NCIEDG Board. NCIEDG President, Mike Kerchoff will attend a future meeting to address the Board and provide an update on the Organization. It was motioned by Trustee M. Pawlak, seconded by Trustee Schrader to approve the annual due to NCIEDG in the amount of \$1,270.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA

North Utica, IL 61373

Meeting of the Board of Trustees

MEETING WILL BE HELD VIA REMOTE ACCESS

May 6, 2020

www.utica-il.gov

MINUTES

Director of Village Affairs: Director Jamie Turczyn stated that many of the upcoming events in the Village have been canceled due to COVID-19 and the State of Illinois Executive Order.

The Village is working with Waltham School to put up banners on the Villages' light posts for the graduates as well as the classes to honor the Graduates and other students at Waltham.

Village Treasurer: NONE

Finance Liaison: NONE

Police Department Liaison: Chief Damron stated that there had been issues at a local business recently with not complying with the Executive Order. Mayor Stewart thanked Chief Damron and his Department for their efforts in addressing the situation.

Trustee Krizel stated that there had been a lot of ATV's and golf carts riding around in the subdivision. Chief Damron stated that he would look into the matter.

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Building / Zoning Enforcement Officer: Zoning Officer Spayer stated that recently there had been several building permit applications submitted for fences and decks.

Maintenance Department: Public Works Director Curt Spayer provided an update of the ongoing projects in the Village. Valve on Mill St. – The broken valve located on Mill St. has been replaced.

Landscaping – Spayer stated that the landscaping had been quite a task with the limited staff that has been working recently.

Village Engineer: Engineer Heitz provided an update on the ongoing projects in the Village.

Illinois River Bridge – work continues on the Bridge despite weather delays.

Village President: Mayor Stewart thanked Jamie for her efforts in putting everything together to submit the Grant Application to the State for our local businesses that applied. It was a lot of paperwork.

Mayor Stewart also stated that the 2020 Project List had been updated and we will review at an upcoming meeting but for now there won't be any large cost projects being done.

Mayor Stewart then stated that with the State of Illinois Executive Order, changes are happening frequently. The Village is trying to make sure that everyone complies with the States' guidelines. Mayor Stewart then thanked everyone for their cooperation.

Committee / Trustee Reports:

Trustee Schweickert thanked Chief Damron and his Department for the great job they had been doing to handle everything during these uncertain times. The Board agreed.

VILLAGE OF NORTH UTICA
North Utica, IL 61373
Meeting of the Board of Trustees

MEETING WILL BE HELD VIA REMOTE ACCESS

May 6, 2020

www.utica-il.gov

MINUTES

Public Comment: NONE

With no additional business, the meeting was adjourned at 7:53 pm. Motioned by Trustee Holland, seconded by Trustee M. Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk