

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
September 12, 2019
www.utica-il.gov

AGENDA

- I. **7:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request

- V. Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 07-25-19; 08-08-19; 08-22-19
 - 2.) August 2019 Financial Stmtns / Summary / Revenue Reports
 - 3.) August 2019 Prepays
 - 4.) August 2019 A/P Bills

- VI. Village Clerk:
 - 1.) Consideration and Possible Action re: Establishing 2019 Trick or Treat Hours in the Village of North Utica

- VII. Director of Village Affairs:
 - 1.) Consideration and Possible Action re: Shared cost with Utica Business Association for an Advertisement in Heritage Corridor Magazine;
- VIII. Village Treasurer:
 - 1.) Consideration and Possible Action re: The Annual Treasurer's Report Fiscal Yr. ending 3-31-19

- IX. Finance Liaison

- X. Donations / Advertising / Event Requests

- XI. Police Department Liaison

- XII. Water / Sewer Liaison

- XIII. Governmental Affairs Liaison

- XIV. Park & Recreation Liaison

- XV. Streets, Lights & Alleys Liaison

- XVI. Building / Zoning Enforcement Officer

- XVII. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village

- XVIII. Village Engineer
 - 1.) Update – Ongoing projects in the Village
 - 2.) Update – IL. River Bridge

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3.) Update – Village Utility Relocation for the IDOT Rt. 178 & Rt. 6 intersection project

XIX. Village Attorney:

- 1.) Consideration and Possible Action on an Ordinance increasing the Village of North Utica Sales Tax Rate

XX. Village President:

- 1.) Consideration and Possible Action regarding a Proclamation for the 50th Anniversary of the LaSalle County Historical Society Burgoo Festival in the Village of North Utica

XXI. Public Comment

XXII. Committee / Trustee Reports

XXIII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIV. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXV. Adjournment

Posted 09-10-19

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MINUTES

At 7:02 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz and Public Works Director / Zoning Enforcement Officer Curt Spayer, Director of Village Affairs Jamie Turczyn and Village Treasurer Jill Margis.

Appearance Request: NONE

Consent Agenda: It was motioned by Trustee Krizel, seconded by Trustee R. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 07-25-19; 08-08-19; 08-22-19
- 2.) August 2019 Financial Stmtns / Summary / Revenue Reports
- 3.) August 2019 Prepaids
- 4.) August 2019 A/P Bills

6 Yes

Motion Carried

Village Clerk: It was motioned by Trustee Holland, seconded by Trustee Schrader to approve the hours for Trick or Treat being held in the Village on October 31, 2019. The hours will be from 6 pm – 8 pm.

6 Yes

Motion Carried

Director of Village Affairs: It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve advertising in the Heritage Corridor Magazine as a cost not to exceed \$2,395. The advertising will be a shared cost with Utica Business Association.

6 Yes

Motion Carried

Jamie also provided a brief update on upcoming events in the Village:

The LaSalle County Historical Society will hold their Burgoon Brew Release event on 9-14-19.

The Annual Crosley Car Show will be held at Carey Memorial Park on 9-15-19.

The Annual Vintage Wine Festival will be held on 9-21-19 and 9-22-19 at Matthiessen Park.

Village Treasurer: Jill provided a brief summary on the Treasurer's Report for Fiscal Yr. ending 3-31-19.

It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve the Annual Treasurer's Report.

6 Yes

Motion Carried

Finance Liaison: NONE

Donations & Advertising Requests: NONE

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Police Department Liaison: Chief Damron stated that he had contact IDOT to request that they consider reducing the speed on IL. Rt. 178 south of Rt. 6. Representative Lance Yednok also contacted IDOT on behalf of the Village. IDOT stated that they had completed a Traffic Flow Study and has determined that they will not be reducing the speed at this time. IDOT also stated that since the new Waltham School is set back off the road, and since there is not a crosswalk, they also won't be reducing the speed for a School Zone at this time either.

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Building / Zoning Enforcement Officer: NONE

Maintenance Department: NONE

Village Engineer: Engineer Heitz provided an update on the ongoing projects in the Village. Engineer Heitz stated that he had been contacted by a Septic Installation Company. LaSalle County is requesting a letter from the Village stating that there is no objection to Covia (Unimin) installing a septic system on their property. There is currently a septic on the property and this would be a direct replacement. The Board has no objections.

IL River Bridge – Progress can be seen on the construction of the bridge.

Rt. 178 / Rt. 6 intersection – Heitz needs to review the utilities in the area of the intersection to determine the relocation of Village utilities as well as the estimated cost for such for the IDOT round-about project.

Village Attorney: It was motioned by Trustee Schrader, seconded by Trustee Schweickert to approve an Ordinance increasing the Village of North Utica Home Rule Municipal Service Sales Tax. **The total sales tax rate in the Village will be 7% effective January 1, 2020. ORD 2019-25

6 Yes

Motion Carried

Village President: It was motioned by Trustee Krizel, seconded by Trustee Holland to approve a Proclamation for the 50th Anniversary of the Burgoo Festival being held on 10-12-19 & 10-13-19.

6 Yes

Motion Carried

It was then motioned by Trustee Holland, seconded by Trustee Schweickert to approve an additional donation in the amount of \$1,000 toward expenses for the 50th Anniversary of the Burgoo Festival.

6 Yes

Motion Carried

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MINUTES

Public Comment: Mr. Don Robey, Utica, asked about the residential meter program. Mayor Stewart stated that new meters have been installed throughout the community and the Village will begin reading those meters on October 1st.

A brief discussion was then held about the status of a recent Public Hearing: Attorney Klein stated that the Petition of Mr. Jason Galvan, Towpath Rd., was continued to 9-26-19 at 6 pm pending further information. The Village does not currently have an Ordinance permitting or regulating vacation rentals. At this time, the Village only permits Hotels and Bed & Breakfast establishments therefore a Special Use would be necessary for Mr. Galvan to be allowed to operate a business offering overnight rental accommodations. The Petitioner's property requires access from the IDNR Towpath Rd. and the Planning Commission has requested their input prior to continuing with the Public Hearing. Since the Village of North Utica does not have any jurisdiction on the Towpath Rd., IDNR would have to allow access to the property owner for the purpose of operating a business.

With no additional business, the meeting was adjourned at 7:30 pm. Motioned by Trustee Schrader, seconded by trustee Schweickert.

All in Favor
Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk