

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
August 8, 2019
www.utica-il.gov

AGENDA

- I. **5:00** p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request
- V. Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 6-13-19; 6-27-19; 7-11-19
 - 2.) July 2019 Financial Stmts / Summary / Revenue Reports
 - 3.) July 2019 Prepaids
 - 4.) July 2019 A/P Bills
 - a) Including a Payment to IDOT in the amount of \$12,378.38 toward expenses for the IL. River Bridge Project
 - 5.) Donation in the amount of \$500 to Utica Fire Department toward expenses toward the annual Car Show being held on 10-12-19
 - 6.) Advertising – 12 mth Contract with Shaw Media for Advertising in the Village in an amount not to exceed \$500 per mth; shared with Utica Business Association.

- VI. Village Clerk:
 - 1.) Consideration and Possible Action re: a request from LP Band to hold their annual door to door Candy Sale on 9-12-19 from 5 pm – 8 pm in the Village
 - 2.) Consideration and Possible Action to Rescind Resolution R19-04 for MFT Funds in the amount of \$142,500
 - 3.) Consideration and Possible Action to Rescind the Motion for the Engineering Base Cost fee for a MFT Project

- VII. Director of Village Affairs:
 - 1.) Update on Village Events
 - 2.) Update on the Annual Pork Fest Event being held on 8-17-19 & 8-18-19

- VIII. Village Treasurer

- IX. Finance Liaison

- X. Donations & Advertising: Consideration and Possible Action regarding the following items:
 - 1.) Utica American Legion Annual Veterans Parade being held on 11-3-19
 - a) Road Closure of IL. Rt. 178 from the Village Hall to the I & M Canal Bridge from 12:45 pm – 2:15 pm – Resolution R19-05
 - b) Road Closure of Mill St. from Canal St. to Church St. from 12:45 pm – 2:15 pm
 - c) Request of a donation toward expenses from the event

- XI. Police Department Liaison

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- XII. Water / Sewer Liaison
- XIII. Governmental Affairs Liaison
- XIV. Park & Recreation Liaison
- XV. Streets, Lights & Alleys Liaison
- XVI. Building / Zoning Enforcement Officer
- XVII. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
- XVIII. Village Engineer
 - 1.) Update – Ongoing projects in the Village
 - 2.) Consideration and Possible Action on Pay Estimate #3 on the Johns St. / Hitt St. Road Project in an amount not to exceed \$ 2,801.14
- XIX. Village Attorney:
 - 1.) Consideration and Possible Action re: an Ordinance Authorizing the Village President to enter into a Franchise Agreement between the Village of North Utica and Comcast.
- XX. Village President:
 - 1.) Consideration and Possible Action regarding Insurance for the I & M Canal Bike Share Program respective to the Agreement between the Village of North Utica and Canal Corridor Association.
- XXI. Public Comment
- XXII. Committee / Trustee Reports
- XXIII. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XXIV. Possible Action regarding Executive Session items
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property
- XXV. Adjournment

Posted 08-06-19

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MINUTES

At 5:04 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present were Trustee John Schweickert, Nate Holland, Ron Pawlak, Debbie Krizel, Mary Pawlak and Jim Schrader. Also present were Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Officer Curt Spayer, Director of Village Affairs Jamie Turczyn and Village Treasurer Jill Margis.

Appearance Request: NONE

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee Krizel to approve the Consent Agenda as follows:

- 1.) Minutes: 6-13-19; 6-27-19; 7-11-19
- 2.) July 2019 Financial Stmts / Summary / Revenue Reports
- 3.) July 2019 Prepays
- 4.) July 2019 A/P Bills
 - a) Including a Payment to IDOT in the amount of \$12,378.38 toward expenses for the IL. River Bridge Project
- 5.) Donation in the amount of \$500 to Utica Fire Department toward expenses toward the annual Car Show being held on 10-12-19
- 6.) Advertising – 12 mth Contract with Shaw Media for Advertising in the Village in an amount not to exceed \$500 per mth; shared with Utica Business Association.

6 Yes

Motion Carried

Village Clerk:

LP Band Candy Sale Request – It was motioned by Trustee Krizel, seconded by Trustee M. Pawlak to approve the request from LP Band to hold their annual door to door candy sale on 9-12-19 from 5 pm – 8 pm.

6 Yes

Motion Carried

Rescind Resolution R19-04 – It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to rescind Resolution R19-04 for MFT Funds in the amount of \$142,500. The MFT Project will be further reviewed and considered in 2020.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to rescind a Motion for the Engineering Base Cost fee for a MFT Project.

6 Yes

Motion Carried

Director of Village Affairs: Director Jamie Turczyn provided an update of the upcoming Pork Fest Event being held on August 17th and August 18th 2019. There will be a Hog Roast on Sunday, and live music, a beer garden and a kids zone throughout the weekend. A sign-up sheet was available for volunteers to sign up for shifts to held with food and games.

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MINUTES

Turczyn also reminded everyone that the Craft Beer Festival will be held on August 24th downtown on Mill St. Proceeds will benefit the Utica Fire Department and Waltham School.

Village Treasurer: NONE

Finance Liaison: NONE

Donations / Advertising / Event Requests: It was motioned by Trustee Schweickert, seconded by Trustee Holland to approve Resolution R19-05 for the road closure of IL Rt. 178 for the upcoming Veteran's Parade being held on November 3, 2019.

6 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve a road closure of Mill St. for the upcoming Veteran's Parade being held on November 3, 2019.

6 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee Krizel to approve a donation to the Utica American Legion in the amount of \$6,000 toward expenses for the upcoming Veteran's Parade being held on November 3, 2019.

6 Yes

Motion Carried

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department: NONE

Village Engineer: Engineer Heitz provided an update on the ongoing projects in the Village.
IL River Bridge – Slight delays in traffic may occur due to the construction of piers for the new bridge.

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Johns St. / Hitt St. Project - It was then motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve a final payment in the amount of \$2801.14 to Advanced Asphalt for the Johns St. / Hitt St. Project.

6 Yes

Motion Carried

Village Attorney:

It was motioned by Trustee Krizel, seconded by Trustee R. Pawlak to approve the 2019 Comcast Franchise Agreement for a 5% Tax on Cable Services in the Village of North Utica. ORD 2019-21

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to authorize Mayor Stewart and Attorney Klein to review and then execute an agreement between the Village of North Utica and Canal Corridor Association for the installation of a bike rental station in the Village. The bike station will be installed near the UBA Kiosk on Canal St. ORD 2019-22

6 Yes

Motion Carried

Village President: Mayor Stewart announced an upcoming Public Hearing for the Petition of Dee Bennett and DG Partners seeking Variances for the proposed construction and development of a Dollar General on property in the 800 block of Rt. 6; west of the water tower. The meeting will be held on August 22, 2019 at 6 pm.

Public Comment: NONE

Committee / Trustee Reports: NONE

With no additional business, the meeting was adjourned at 5:30 pm. Motioned by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk