

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Committee of the Whole Meeting**

April 25, 2019  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. **7:00 p.m. - Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk:
  - 1.) Volunteers from Ax Church: week of June 9 – June 15
- V. Director of Village Affairs:
  - 1.) Update on 2019 First Responder Banner Program
  - 2.) Update on Village of North Utica Clean-Up Day April 27, 2019
  - 3.) Consideration and possible recommendation on upcoming Village Events:
    - a) Kentucky Derby May 4, 2019
      - a. Road Closure Mill St. from Church to Canal
    - b) Block Party June 29, 2019 – 4 pm – 11 pm a. Road Closure Mill St. from Church to Canal
      - b. Event Expenses not to exceed \$ 6,000
- VI. Village Treasurer
- VII. Finance Liaison
- VIII. Donations / Advertising / Event Requests
- IX. Governmental Affairs Liaison:
  - 1.) General updates on Utica Business Association
- X. Park & Recreation Liaison
- XI. Streets, Lights & Alleys Liaison
- XII. Police Department Liaison
- XIII. Water / Sewer Liaison
- XIV. Building / Zoning Enforcement Officer
- XV. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing / upcoming projects in the Village

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Committee of the Whole Meeting**  
April 25, 2019  
[www.utica-il.gov](http://www.utica-il.gov)

XVI. Village Engineer

- 1.) Update – Ongoing / upcoming projects in the Village
- 2.) Update – Status of the IL Rt. 178 Bridge Project

XVII. Attorney's Report

XVIII. Village President:

- 1.) Discussion and possible recommendation regarding sewer billing and fees.

XIX. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XX. Public Comment

XXI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIII. Adjournment

Posted 04-18-19

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373

**Committee of the Whole Meeting**

April 25, 2019

[www.utica-il.gov](http://www.utica-il.gov)

**MINUTES**

At 7:05 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Trustee Debbie Krizel was absent from the meeting. Also present was Village Attorney Herb Klein, Village Engineer Kevin Heitz, Public Works Director / Zoning Enforcement Officer Curt Spayer, Village Treasurer Jill Margis and Director of Village Affairs Jamie Turczyn.

Village Clerk: Clerk Laurie Gbur

Ax Church has offered to bring volunteers in to the Village to help with projects for Hope Week being held during the week of June 9<sup>th</sup>. They did a great job staining our park shelters and helping to assemble new playground equipment last year. Mayor Stewart, Laurie and Curt will put together a list of possible projects for this year and submit it to Ax Church.

Director of Village Affairs: Director Jamie Turczyn

First Responder Banners – The banner cards were sent out on April 20<sup>th</sup>. We will begin taking orders for the banners on May 1<sup>st</sup>. There are 50 poles available and the banners will be hung by Memorial Day.

Earth Day – Clean-up for Earth Day will be held on 4-27-19 from 9 am – noon. Anyone in the community that would like to help out is welcome to participate and lunch will be served after the event. Kohls is sending volunteers as well as making a donation to the Village in the amount of \$1,000.

Kentucky Derby Day Event - The UBA event will take place on Mill St. on May 4<sup>th</sup> and a road closure is needed from Canal St. to Church St. from 11 am – 8 pm. There will be a Derby Hat Contest, a DJ and games. It was motioned by Trustee M. Pawlak, seconded by Trustee Schrader to approve the event and the road closure for the Kentucky Derby Day Event being held on 5-4-19.

5 Yes

Motion Carried

Block Party Event – The shared event between the Village and the UBA will take place on Mill St. on June 29<sup>th</sup> and a road closure is needed from Canal St. to Church St. from 9 am until noon on the following day so that the stage can be delivered and picked up again. The event will be held from 4 pm – 11 pm and businesses are welcome to set up food and drink in the street. There will be live music including Free Range Chickens and Miles Neilsen. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the event and road closure for the Block Party being held on 6-29-19.

5 Yes

Motion Carried

It was then motioned by Trustee Bernardoni, seconded by Trustee Schrader to approve an amount not to exceed \$6,000 toward expenses for the Block Party Event; the shared cost between the Village of North Utica and the Utica Business Association is approx. \$3,000 each

5 Yes

Motion Carried

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Committee of the Whole Meeting**

April 25, 2019  
[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

Jamie also stated that the Utica Garden Club will be working on the area near the Carey Memorial Park Shelter on 4-27-19. We are also waiting for the planters to be finished. The Garden Club would like to plant them on May 18<sup>th</sup>.

Village Treasurer: NONE

Finance Liaison: NONE

Governmental Affairs Liaison: Absent

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Police Department Liaison: Chief Damron announced that he had promoted Officer Jay Quinn to Lieutenant effective immediately.

Water / Sewer Liaison: NONE

Building / Zoning Enforcement Officer: NONE

Maintenance Dept. – NONE

Trustee M. Pawlak asked Curt if he could look at the area on Northwest St. because there is some patching that needs to be done. Curt stated that there is a culvert and drainage in that area that needs to be addressed once the weather permits.

Engineer's Report: Engineer Kevin Heitz stated that he will be doing an assessment of Village streets along with Trustee Schrader and Curt. He will bring the information to a future meeting prioritizing streets, repairs and estimated cost.

Attorney's Report: NONE

President's Report: Mayor Stewart stated that he would like the Board to consider adding a \$5 sewer maintenance fee to residential and commercial utility bills effective June 1<sup>st</sup>. The Village completed the sewer lagoon dredging project which cost approx. \$400,000 and maintaining treatment of the Village's sewer system has increased in cost over the years. The \$5 sewer maintenance fee would allow for the Village to accrue revenue to help with the increasing cost of chemicals and general maintenance of the system and lagoon as well as for future projects. Mayor Stewart noted that even with the additional fee, the Village's rates would still be the lowest in the area. The Board agreed and it was motioned by Trustee R. Pawlak, seconded by Trustee Schrader to recommend approval of adding a \$5 sewer maintenance fee to utility bills, effective June 1<sup>st</sup>.

4 Yes (M. Pawlak, Schrader, Schweickert and R. Pawlak)

1 Abstain (Bernardoni)

Motion Carried

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Committee of the Whole Meeting**  
April 25, 2019  
[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

Committee / Trustee Reports: NONE

Public Comment: NONE

With not additional business, it was motioned by Trustee Schrader, seconded by Trustee Schweickert to adjourn the meeting at 7:25 pm.

All in Favor  
Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk