

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373

**Meeting of the Board of Trustees**

February 14, 2019

[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Attorney' Report:
  - 1.) Summary of the Petition of Mr. Eric Bara owner of Property located at 209 Woodland Dr., Oak Bluff Estates Subdivision, Utica, IL, seeking a Variance for the construction of a 1,058 sq. ft. attached Garage in the R-1 District.
    - a) Consideration and Possible Action on an Ordinance to grant a Variance to allow the maximum floor area of all garages to exceed 1,200 square feet
  - 2.) Summary of the Petition of Mr. Prahik Patel, Utica Market, Inc. Petitioner and Jignesh Patel, Biren Patel and Dilip Patel, collectively as the Owners of property generally located at 130 Mill St., Utica, IL, in the C-1 District, seeking a Special Use to allow retail use of the property.
    - a) Consideration and Possible Action on an Ordinance to amend the Zoning Ordinance that a Special Use for retail space in the C-1 District be allowed a maximum 4,000 sq. ft. of floor space
    - b) Consideration and Possible Action on an Ordinance to grant a Special Use to allow retail use as a convenience retail store, including grocery items
  - 3.) Consideration and Possible Action on an Ordinance approving / adopting an Extension to the Redevelopment Plan, Projects, and Redevelopment Project Area and TIF Financing for Village of North Utica TIF District #1
  - 4.) Consideration and Possible Action on a Resolution for the Entrance to Waltham Elementary School from IL Rt 178 R19-01
  - 5.) Consideration and Possible Action on an Ordinance Extending the Special Use Permit of Aramoni, LLC.
  
- V. Appearance Request: Mrs. Linda Moyer-Halm, 780 N. 2853<sup>rd</sup> Rd., Utica, IL, re: Utica Public Library
  
- VI. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 12-12-18; 01-09-19; 01-24-19
  - 2.) Jan 2019 Financial Stmts. / Summary / Revenue Reports
  - 3.) Jan 2019 Prepaids
  - 4.) Jan 2019 A/P Bills
    - a) Including a payment in the amount of \$66,748.40 to IDOT for the IL River Bridge Project
  - 5.) Purchase of additional Salt not to exceed \$20,000
  - 6.) Upgrade Omni-Site notification system to 4G not to exceed \$1,600
  
- VII. Village Clerk:
  - 1.) Consideration and Possible Action to approve LaSalle County Historical Society events
    - a) 'Wild Bill Days' being held on 5-25-19 and 5-26-19 from 12 pm – 6 pm along with requested road closures.
    - b) Annual Burgoo Festival being held on 10-13-19 from 9 am – 5 pm along with requested road closures.
    - c) Donation to LCHS toward expenses for the Burgoo Festival

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
**Meeting of the Board of Trustees**  
February 14, 2019  
[www.utica-il.gov](http://www.utica-il.gov)

- VIII. Village Treasurer:
  - 1.) Updates on upcoming Village Events
  
- IX. Finance Liaison
- X. Donations / Advertising / Event Requests
  
- XI. Governmental Affairs Liaison:
  - 1.) General updates on Utica Business Association
  
- XII. Park & Recreation Liaison
- XIII. Streets, Lights & Alleys Liaison
  
- XIV. Police Department Liaison
- XV. Water / Sewer Liaison
  
- XVI. Building / Zoning Enforcement Officer
  
- XVII. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing / upcoming projects in the Village
  - 1.) Consideration and Possible Action for the Purchase of a Tractor not to exceed \$40,000
  - 2.) Consideration and Possible Action for the Purchase of additional equipment for the Tractor not to exceed \$15,000
  
- XVIII. Village Engineer
  
- XIX. Village President
  
- XX. Committees / Trustees
  - 1.) Committee Assignment updates
  - 2.) Trustee Reports
  
- XXI. Public Comment
  
- XXII. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
  
- XXIII. Possible Action regarding Executive Session items
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
    - a) Consideration and Possible Action re: approval of the 2019 Payroll Schedule
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
  
- XXIV. Adjournment

Posted 02-12-19

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373

**Meeting of the Board of Trustees**

February 14, 2019

[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

The meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert and Ron Pawlak. Trustee Joe Bernardoni, Village Attorney Herb Klein and Village Engineer Kevin Heitz were absent from the meeting.

Attorney's Report: Absent

Mayor Stewart provided a brief summary of the Petition of Mr. Eric Bara owner of Property located at 209 Woodland Dr., Oak Bluff Estates Subdivision, Utica, IL, seeking a Variance for the construction of a 1,058 sq. ft. attached Garage in the R-1 District. It was motioned by Trustee M. Pawlak, seconded by Trustee Schrader to approve an Ordinance granting a Variance to allow the maximum floor area of all garages to exceed 1,200 square feet on property located at 209 Woodland Dr., Oak Bluff Estates Subdivision, Utica; ORD 2019 – 02

5 Yes

Motion Carried

Mayor Stewart then provided a brief summary of the Petition of Mr. Prahik Patel, Utica Market, Inc. Petitioner and Jignesh Patel, Biren Patel and Dilip Patel, collectively as the Owners of property generally located at 130 Mill St., Utica, IL, in the C-1 District, seeking a Special Use to allow retail use of the property. It was motioned by Trustee Krizel, seconded by Trustee Schweickert to approve an Ordinance to amend the Zoning Ordinance that a Special Use for retail space in the C-1 District be allowed a maximum 4,000 sq. ft. of floor space; ORD 2019-03

It was then motioned by Trustee Schweickert, seconded by Trustee Krizel to approve an Ordinance to grant a Special Use to allow retail use as a convenience retail store, including grocery items; ORD 2019-04

5 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee Schweickert to approve an Ordinance adopting an Extension to the Redevelopment Plan, Projects, and Redevelopment Project Area and TIF Financing for Village of North Utica TIF District #1; ORD 2019-05

5 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to approve a Resolution for the Entrance to Waltham Elementary School from IL Rt 178; R19-01

5 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to approve an Ordinance Extending the Special Use Permit of Aramoni, LLC.; ORD 2019-06

4 Yes (Krizel, M. Pawlak, Schweickert, R. Pawlak)

1 No (Schrader)

Motion Carried

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373

**Meeting of the Board of Trustees**

February 14, 2019

[www.utica-il.gov](http://www.utica-il.gov)

**MINUTES**

Appearance Request: Mrs. Linda Moyer-Halm regarding the future construction of the addition to the Utica Public Library and possible ways to seek donations. She asked that the Village reach out to the Library to help them raise and manage donations and private endowment funds, however Mayor Stewart informed her that the Utica Library does have an elected Board that would be responsible for that, along with guidance from their Attorney.

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the Consent Agenda as follows:

- a) Minutes: 12-12-18; 01-09-19; 01-24-19
- b) Jan 2019 Financial Stmt. / Summary / Revenue Reports
- c) Jan 2019 Prepaids
  - a. Jan 2019 A/P Bills including a payment in the amount of \$66,748.40 to IDOT for the IL River Bridge Project
- d) Purchase of additional Salt not to exceed \$20,000
- e) Upgrade Omni-Site notification system to 4G not to exceed \$1,600

5 Yes

Motion Carried

Village Clerk: It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve LCHS event 'Wild Bill Days' being held on 5-25-19 and 5-26-19 from 12 pm – 6 pm along with requested road closures.

5 Yes

Motion Carried

It was motioned by Trustee Schrader, seconded by Trustee Krizel to approve the annual Burgoo Festival being held on 10-13-19 from 9 am – 5 pm along with requested road closures.

5 Yes

Motion Carried

It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to approve a donation to LCHS toward expenses for the annual Burgoo Festival in the amount of \$2,000.

5 Yes

Motion Carried

Village Treasurer: Jamie stated reminded everyone about the upcoming Mardi Gras Parade being held on 2-23-19 at 5 pm. The Board and Village staff were encouraged to participate on the Village Float.

Finance Liaison: NONE

Donations / Advertising / Event Requests: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373

**Meeting of the Board of Trustees**

February 14, 2019

[www.utica-il.gov](http://www.utica-il.gov)

MINUTES

Building / Zoning Enforcement Officer: NONE

Maintenance Department: Public Works Director Spayer provided an update of the ongoing projects in the Village. A new larger tractor and mowing attachment is needed for the work to be performed to the path along the I & M Canal as part of the Village's Lease with IDNR. Spayer is still researching the area for used possible equipment to purchase. The cost for the tractor could be approx. \$40,000 and the mowing attachment would be additional. He will provide further information and estimates at the next Committee meeting.

Village Engineer: Absent

Village President: Mayor Stewart stated that now that we have some of our projects completed we will be scheduling a meeting to resume working on the Emergency Plan Update again in March or April depending on everyone's availability.

Committee / Trustee Reports: NONE

Public Comment: NONE

Executive Session: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to enter into Executive Session at 7:37 pm for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to reconvene the meeting at 7:48 pm.

All in Favor  
Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the 2019 Payroll Schedule.

5 Yes  
Motion Carried

Adjournment: With no additional business, it was motioned by Trustee Schrader, seconded by Trustee Schweickert to adjourn the meeting at 7:50 pm.

All in Favor  
Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk