

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
December 12, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 11-08-18; 11-29-18
  - 2.) Nov 2018 Financial Stmt. / Summary / Revenue Reports
  - 3.) Nov 2018 Prepaids
  - 4.) Nov 2018 A/P Bills
    - a) Including a payment in the amount of \$234,377.16 to Advanced Asphalt for the Johns Street Project
  
- V. Village Clerk: Consideration and Possible Action regarding the 2019 Meeting Schedule for the Village Board; Committee of the Whole and Planning Commission
  
- VI. Village Treasurer: Consideration and Possible Action regarding the 2018 Tax Levy
  
- VII. Finance Liaison
  
- VIII. Governmental Affairs Liaison
  
- IX. Park & Recreation Liaison
  
- X. Streets, Lights & Alleys Liaison
  
- XI. Police Department Liaison
  
- XII. Water / Sewer Liaison
  
- XIII. Building / Zoning Enforcement Officer
- XIV. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing projects in the Village
  - 2.) Update – Status of the Sewer Lagoon Dredging Project
  - 3.) Update – Culvert under Rt. 178
  
- XV. Village Engineer
  - 1.) Update – Ongoing projects in the Village
  - 2.) Update – IDOT IL. River Bridge Project
  - 3.) Update - Status of the IL Rt. 178 Bridge Project

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XVI. Attorney' Report:

- 1.) Consideration and Possible Action on an Ordinance amending the Policy Prohibiting Sexual Harassment

XVII. Village President:

- 1.) Consideration and Possible Action re: Radio Advertising for 2019

XVIII. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XIX. Public Comment

XX. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXI. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

POSTED 12-10-18

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MINUTES

At 7:06 pm, the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees Mary Pawlak, Jim Schrader, John Schweickert, and Ron Pawlak. Trustees Debbie Krizal and Joe Bernardoni were absent from the meeting. Also present were Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee R. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 11-08-18; 11-29-18
- 2.) Nov 2018 Financial Stmt. / Summary / Revenue Reports
- 3.) Nov 2018 Prepaids
- 4.) Nov 2018 A/P Bills
  - a) Including a payment in the amount of \$234,377.16 to Advanced Asphalt for the Johns Street Project

4 Yes  
Motion Carried

Village Clerk: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the 2019 Meeting Schedule for the Planning Commission, Village Board and Committee of the Whole meetings.

4 Yes  
Motion Carried

Village Treasurer: Absent

Finance Liaison: It was motioned by Trustee M. Pawlak, seconded by Trustee R. Pawlak to approve the 2018 Tax Levy (Ord 2018-36).

4 Yes  
Motion Carried

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department / Public Works Director: Public Works Director Spayer provided a brief update on the status of ongoing projects in the Village.

Sewer Lagoon Dredging – Project has been completed. A new rock filter was not needed at this time.

Culvert under Rt. 178 – This project is on holding pending better weather for excavation and clean out of the culvert.

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MINUTES

Mayor Stewart also thanked the Maintenance Department for their efforts on clean up along the path of the I & M Canal. "They've done a great job so far."

Engineer's Report: Village Engineer Kevin Heitz provided a brief update on the status of ongoing projects in the Village.

IL River Bridge Project – Work continues on the project while the weather cooperates.

Guardrail repairs – The area was Julie located again for utilities. Hopefully the weather will cooperate so that the company can make the necessary repairs.

Ameren – will be replacing an area of sidewalk near Stoneheads, once the weather breaks in the spring.

Attorney's Report: It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve an amendment to the Ordinance regarding a Sexual Harassment Policy in the Village. (Ord 2018-37)

4 Yes

Motion Carried

President's Report: Mayor Stewart spoke about radio advertising for 2019. Studstill Media submitted a proposal in the amount of \$4,850 which includes a total of 550 .30 second commercials on Walls 102, Classic Hits 106 and Q Hit Music between January and October, and additionally promotion during November and December. It was motioned by Trustee M. Pawlak, seconded by Trustee Schrader to approve radio advertising for 2019 with Studstill Media at a cost not to exceed \$4,850.

4 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee R. Pawlak to cancel the December 27, 2018 Committee of the Whole Meeting.

All in Favor

Motion Carried

Mayor Stewart then announced the Winners of the Xmas Lighting Contest.

1<sup>st</sup> place = Village Greenhouse

2<sup>nd</sup> place = Roxie's Sweet Confections

Mayor Stewart then thanked everyone for a great 2018. Many projects were completed and everyone's efforts were appreciated.

Committee / Trustees Reports: NONE

Public Comment: NONE

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Executive Session: It was motioned by Trustee Schrader, seconded by Trustee R. Pawlak to enter into Executive Session at 7:25 pm for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor  
Motion Carried

Reconvene: It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to reconvene the meeting at 7:45 pm.

All in Favor  
Motion Carried

Adjournment: It was motioned by Trustee Schrader, seconded by Trustee Schweickert to adjourn the meeting at 7:45 pm.

All in Favor  
Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk