

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
July 12, 2018
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request: Hopkins & Associates presenting the Village of North Utica annual Audit for Fiscal Yr. ending 3-31-18
 - 1.) Consideration and Possible Action to Accept the Village of North Utica annual Audit for Fiscal Yr. ending 3-31-18

- V. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
 - 1.) Minutes: 06-20-18; 06-28-18
 - 2.) June 2018 Financial Stmts. / Summary / Revenue Reports
 - 3.) June 2018 Prepays
 - 4.) June 2018 A/P Bills

- VI. Village Clerk

- VII. Village Treasurer

- VIII. Finance Liaison

- IX. Donations / Advertising / Event Requests

- X. Governmental Affairs Liaison

- XI. Park & Recreation Liaison
- XII. Streets, Lights & Alleys Liaison

- XIII. Police Department Liaison
- XIV. Water / Sewer Liaison

- XV. Building / Zoning Enforcement Officer

- XVI. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update – Lincoln St. Drainage Project
 - 3.) Update – Schedule for Florence Dr. Project

- XVII. Village Engineer
 - 1.) Update – Ongoing projects in the Village
 - 2.) Update – IDOT IL. River Bridge Project
 - 3.) Update – Schedule for the John St. / Hitt St. Project

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XVIII. Attorney' Report:

- 1.) Consideration and Possible Action on an Ordinance to Adopt fees for permitting and deploying small cell Wireless Facilities in the Village of North Utica

XIX. Village President:

- 1.) Consideration and Possible Action to Authorize the Village President to enter into a Contract between the Village of North Utica and ARC Pyrotechnics to hold a Fireworks Display at the Utica Pork Fest being held on 8-11-18 in an amount not to exceed \$5,000.

XX. Committees / Trustees

- 1.) Committee Assignment updates
- 2.) Trustee Reports

XXI. Public Comment

XXII. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIII. Possible Action regarding Executive Session items

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXIV. Adjournment

Posted 07-10-18

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Presentation of 2018 Audit by Kim Bird; Hopkins & Associates.

Ms. Bird provided a summary of the Audit for Fiscal yr. ending 3-31-18. The General Fund showed an overall decrease in funds in the amount of \$124,500. She explained that there were more Capital Outlay purchases made in Fiscal year 2018 than in the year prior. She discussed a comparison between years 2015 through 2018 and noted that the Villages' overall financial standing remains strong. Hopkin's formed an opinion after reviewing all documentation from the Fiscal year. Ms. Bird stated that they found nothing that would need to be brought to the Boards' attention and she noted that the Village Office maintains exceptional records that are thorough and organized.

The Board thanked Kim and her staff for preparing the annual Audit.

It was then motioned by Trustee Krizel, seconded by Trustee Schrader to accept the Audit for Fiscal year ending 3-31-18.

6 Yes

Motion Carried

Consent Agenda: It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve the Consent Agenda as follows:

- 1.) Minutes: 06-20-18; 06-28-18
- 2.) June 2018 Financial Stmts. / Summary / Revenue Reports
- 3.) June 2018 Prepaids
- 4.) June 2018 A/P Bills

6 Yes

Motion Carried

Village Clerk: NONE

Village Treasurer: NONE

Finance Liaison: NONE

Donations & Advertising: NONE

Governmental Affairs: NONE

Park & Recreation Liaison: Trustee M. Pawlak stated that she has been receiving a lot of great comments about the new Park located in Ridgeview Estates Subdivision.

Street, Lights & Alleys Liaison: NONE

Police Department Liaison: NONE

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Water Sewer Liaison: NONE

Building / Zoning Enforcement Officer: NONE

Maintenance Department Liaison: Public Works Director Spayer presented an update of ongoing projects in the Village.

Lincoln St. Drainage – Will probably be able to start on this within a couple of weeks.

Florence Dr. Project – We hope to begin this project in August.

Engineer's Report: Engineer Heitz provided an update of the ongoing projects in the Village.

IDOT IL River Bridge Project – The project is proceeding very well with the good weather we have been having. They are working on construction of the supports for the bridge. The Village has paid approx. \$215,000 toward expenses for the project so far.

Johns St./ Hitt St. Project – We have had a few unknowns come up but the project is progressing and the contractor has continued to work with the businesses and the residents in that area to minimize any disruption.

Ridgeview Estates Phase 4 – There are approx. 4 Lots already sold in the new part of the subdivision. The west cul-de-sac has been asphalted and the east cul-de-sac will be asphalted within a couple of weeks.

Attorney's Report: It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve the Ordinance regulating small cell wireless companies within the Village of North Utica. ORD 2018-21

6 Yes

Motion Carried

It was then motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to authorize the Village President and the Village Clerk to execute a Contract between the Village of North Utica and ARC Pyrotechnics for a Fireworks Display being held on 8-11-18 at the Pork Fest Event. ORD 2018-22

6 Yes

Motion Carried

President's Report: Mayor Stewart reminded everyone that draw down tickets are available for the Pork Fest event. He also asked that anyone available to help would let Jamie know so that she can add them to the schedule.

He also thanked everyone that helped out at the annual Fireworks event. In spite of the earlier rain, there was a nice crowd and we got a lot of compliments for having a great event.

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Committee / Trustee Reports:

Trustee Schrader – Utica Police Department managed the traffic after the fireworks event very well. The Board agreed.

Trustee Schweickert – He stated that he would be visiting many businesses in the Illinois Valley area to seek donations for the upcoming Pork Fest Event.

Trustee M. Pawlak – stated that she had already been to several Utica businesses and would stop back to check on donated items.

Trustee R. Pawlak – asked if we could review the issue with the stairs in the back of Duffy's restaurant. They were supposed to be closed in and the Board based their approval of his project on the statement that he would close in the area. It hasn't been done yet. Trustee Schweickert stated that he would reach out to Lisle to ask him about it.

Public Comment: Mr. and Mrs. Gene Menard stated that they appreciate that the Utica Police Department does patrol the Grand Bear area. They are always very professional and having them patrol is also a good deterrent from crime and vandalism.

With no additional business the meeting was adjourned at 7:23 pm. Motioned by Trustee Schweickert, seconded by Trustee Bernardoni.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk