

VILLAGE OF NORTH UTICA
801 South Clark St. North Utica, IL 61373
Committee of the Whole Meeting
February 22, 2018
AGENDA

- I. **7:00 p.m. Call to Order**
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request: Mr. Joe Wick, IDOT, re: Update on the Illinois River Bridge Project

- V. Village Clerk
 - 1.) Consideration and Possible Recommendation re: Payment to Stewart Spreading, Inc. in the amount of \$203,040 for services provided for removal of sewage from Sewer Lagoon Cell 1
 - 2.) Discussion and Possible Recommendation re: Amendment to the Abandoned / Unoccupied Property Ordinance
 - 3.) Consideration and Possible Recommendation re: Motion to approve absorbing all Gaming Tax Revenue be absorbed into the General Fund for General Fund Use.

- VI. Village Treasurer

- VII. Governmental Affairs Liaison – Update on Utica Business Association

- VIII. Park & Recreation Liaison

- IX. Streets, Lights & Alleys Liaison

- X. Finance Liaison
- XI. Donation / Advertising Requests:
 - 1.) Consideration and Possible Recommendation re: Advertising in the News Tribune Community Review ‘Years in Service’ Section \$80

- XII. Police Department Liaison-Discussion and Possible Recommendation regarding updating the Policy Manual for the Department with Lexipol Company in the amount of \$ 1,622 annually

- XIII. Water / Sewer Liaison – Discussion regarding status of Residential Meter Installation

- XIV. Building/Zoning Officer
- XV. Maintenance Department
 - 1.) Update - Ongoing projects in the Village

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XVI. Engineer's Report

- 1.) Update – Ongoing projects in the Village
- 2.) Discussion and Possible Recommendation regarding vacating Village property generally located between Johns St. and Donaldson Street
- 3.) Discussion and Possible Recommendation re: Johns St. / Hitt St. Road Project

XVII. Attorney's Report

XVIII. President's Report:

- 1.) Discussion and Possible Recommendation regarding the Purchase and installation of Street Lighting on Mill St.
- 2.) Discussion and Possible Recommendation regarding establishing a Class J Liquor License to allow for the sale of Alcohol on an Outdoor Deck
- 3.) Discussion and Possible Recommendation regarding amending the Sound Ordinance to extend hours allowed for Music

XIX. Committees / Trustees

- 1.) Trustee Reports

XX. Public Comment

XXI. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

XXII. Possible recommendations regarding Executive Session including:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Purchase / Sale of Real Estate

XXIII. Adjournment

Posted: 02-20-18

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MINUTES

At 7:00 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present was Village Engineer Kevin Heitz.

A motion was made to appoint Village Treasurer Jamie Turczyn as Clerk Pro-Tem in the absence of Village Clerk Laurie Gbur. Motioned by Trustee Schrader, seconded by Trustee M. Pawlak.

6 Yes

Motion Carried

Appearance: Mr. Kyle Videgar, Construction Engineer, IDOT, provided an update on the Illinois River Bridge Project. He stated that the project will begin again as soon as weather allows and the river goes down. The goal for 2018 is to concentrate on river work and pier construction and then to build the sub-structure and install beams. In 2019, they will begin the bridge decks and they are projecting that the project be completed by the end of 2019 or early in 2020.

Village Clerk:

It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve a payment in the amount of \$203,040 to Stewart Spreading for services provided for the removal of sewage from the sewer lagoon cell 1.

6 Yes

Motion Carried

The abandoned and unoccupied property Ordinance was then discussed. Language being considered is to allow for a property owner who is working on the property doing renovations to not have to pay a monthly fee once the property is initially registered. Discussion was held regarding a requirement for the property owner to refile for an exemption from the monthly fee after each 90-day period. Properties would be extended a deadline for completion of the renovations within one year. Motioned by Trustee Krizel, seconded by Trustee Schrader to Table the item and refer to Attorney Klein for a review of the language. Further discussion with the Village Attorney and possible amendment to the Ordinance will take place at the next Board meeting.

6 Yes

Motion Carried

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Discussion was held regarding Gaming Tax revenue: Gaming Tax revenue had been approved to be utilized for the downtown renovations of Mill St. Now that the Mill St. project has been completed, the revenue could be used for other general expenses. A motion was then made by Trustee M. Pawlak to approve that all gaming tax revenue would be absorbed into the General Fund to be used for General Fund Expenses; Motion seconded by Trustee Schrader.

6 Yes

Motion Carried

Village Treasurer: NONE

Governmental Affairs Liaison: NONE

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: Trustee Schrader stated that he's been receiving good feedback and everyone is very happy with the seasons snow plowing. The Board agreed.

Finance Liaison: NONE

Donations & Advertising Requests: The Board decided to pass on advertising in the News-Tribune Years in Review section this year. A budget has already been allocated to other advertising at this time.

Police Department Liaison: Trustee Bernardoni referred to Police Chief Damron- Chief Damron stated that the departments' Policy Manual requires updating. The current Policy Manual has not been updated since 2003. Lexipol Co. will update the manual and continue to update automatically with any new policy changes and they will inform the Chief of those changes as they are implemented. The cost to have Lexipol update the manual would be \$1,622 per year. It was motioned by Trustee Schweickert, seconded by Trustee Bernardoni to approve a contract with Lexipol Co. to update the Police Department Policy Manual in an amount not to exceed \$1,622 per year.

Chief Damron then stated that the department is in need of a new copier/printer/scanner. The current unit is using a considerable amount of ink and a new and more efficient machine is needed to handle all of the paperwork necessary in the department. The cost for an industrial copier machine would be \$2,195. This includes the setup, however there is a \$33 fee per month to maintain service and toner for a period of 5 years. It was motioned by Trustee Schrader, seconded by Trustee M. Pawlak to approve the purchase and contract agreement for an industrial copier as noted above.

6 Yes

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Building / Zoning Officer: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update of the ongoing projects in the Village.

Spayer stated that the pump in the sewer lagoon failed. The pump was purchase in the 80's and the motor seized. A rental pump will cost approx. \$954/week while Spayer tries to locate a used or new pump. Cost of a new pump could be as much as \$40,000. More information / estimates will be brought to the Board at the next meeting.

Engineer's Report: Village Engineer Kevin Heitz provided an update of the ongoing projects in the Village.

Flood Projections – recently the Village had been under a flood warning with projections of the Illinois River flooding the areas south of the I & M Canal. Although the river had crested by the time of this meeting, the river was still rising and would continue through the night and into the middle of the next days; there could still be approx. 1 to 1 ½ feet more. The Village continues to monitor levels throughout the flood events and will work to keep everyone informed.

John St. Project- Heitz is working on estimates to improve drainage and connect John St. to Hitt St. Estimates will be brought to the next meeting for Board consideration.

Mix's Trading Post – Mr. Mix has asked the Village to vacate all streets near his property that the Village will not be using in the future. He has offered to pay for all expenses associated with the process if the Board should choose to move forward.

President's Report:

Mill St. Lighting Project- An estimate was received for lighting to be installed by attaching to each building and stringing across Mill St. from East to West. The estimate for the project is \$18,635. The Village has already received a commitment for a donation toward the project in the amount of \$2,500. UBA is also willing to make a donation toward the project, but they have not decided the amount yet. Trustee Schweickert stated that he would like us to move forward with the project. " It would be a nice addition to the downtown." Trustee R. Pawlak stated that he would like to find out how much it will cost to run the lights on a monthly basis.

It was motioned by Trustee Schweickert, seconded by Trustee Schrader to approve the project at an amount not to exceed \$18,635 subject to Utica Business Association donating at least \$6,000.

6 Yes

Motion Carried

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Class J Liquor License – This was discussed for the purpose of creating a license to allow for a bar and the sale of alcohol on an outdoor deck. A local business would like to obtain the ability to have outdoor alcohol sales on their existing deck. The item was table pending further review and discussion with the Village Attorney. Motion made by Trustee Schweickert, seconded by Trustee Schrader.

6 Yes

Motion Carried

Sound Ordinance – Discussion was held regarding the Sound Ordinance to consider extending the times as follows: 11 pm on Friday and Saturday and 8 pm on Sunday. The Board discussed the matter and decided that they would not like to extend hours to 8 pm on Sunday. Trustee Schrader stated that he doesn't think the hours should be extended at all. The Board agreed.

Committee / Trustee Reports: NONE

Notes: Meetings – 2-28-18 6 pm Emergency Plan Update meeting.
3-15-18 Pork Fest meeting (Time to be determined)

Public Comment: It was noted that there is a drainage issue with a property on 752nd Rd. (Tom Varney) since the rain started. Kevin and Curt will look into the matter.

Executive Session: NONE

Adjournment: With no additional business, the meeting was adjourned at 8:30 pm. Motioned by Trustee Krizel, seconded by Trustee M. Pawlak.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur, Village Clerk for
Jamie Turczyn, Clerk Pro-Tem