

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
February 8, 2018  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Attorney's Report:
  - 1.) Consideration and Possible Action regarding an Ordinance for the Petition of Steve and Pam Shanley, Owners of property generally located at 215 N. Division St., seeking an amendment of the Zoning Ordinance to the extent necessary and the Granting of a Special Use to allow the operation of a bar to provide for the sale and consumption of alcoholic liquor
  - 2.) Consideration and Possible Action regarding an amendment of the Zoning Ordinance to further define the term 'bars and taverns' as contained therein.
  - 3.) Consideration and Possible Action on an Ordinance Rescinding Ordinance No. 2017-02 Regarding an Easement with DRK LLC for 149/155 Mill Street
  - 4.) Consideration and Possible Action regarding an Ordinance Authorizing a Purchase Contract for Real Estate Located at 803 Clark Street, Utica, Il.
  - 5.) Consideration and Possible Action to Approve an Intergovernmental Agreement between the Village of North Utica and Utica Fire Protection District regarding the Maintenance of a Traffic Light Pre-emptive Device
- V. Consent Agenda: Consideration and Possible Action for the Approval of a Consent Agenda including the following items:
  - 1.) Minutes: 01-11-18; 01-25-18
  - 2.) JAN 2018 Financial Stmts. / Summary / Revenue Reports
  - 3.) JAN 2018 Prepaids
  - 4.) JAN 2018 A/P Bills
- VI. Village Clerk
- VII. Village Treasurer
- VIII. Finance Liaison
- IX. Donations / Advertising Requests
  - 1.) Consideration and Possible Action regarding a Contract with Chicago Productions for the Village of North Utica Sponsorship of Television Media Services
- X. Governmental Affairs Liaison:
  - 1.) General updates on UBA
- XI. Park & Recreation Liaison

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- XII. Streets, Lights & Alleys Liaison
- XIII. Police Department Liaison
- XIV. Water / Sewer Liaison
- XV. Building / Zoning Enforcement Officer
- XVI. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing projects in the Village
- XVII. Village Engineer
  - 1.) Update – Ongoing projects in the Village
- XVIII. Village President
  
- XIX. Committees / Trustees
  - 1.) Trustee Reports
- XX. Public Comment
- XXI. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
- XXII. Possible Action regarding Executive Session items
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
- XXIII. Adjournment

Posted 02-06-18

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MINUTES

At 7:08 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert and Ron Pawlak. Village Attorney Herb Klein was also present. Trustee Bernardoni was absent from the meeting.

Attorney Klein provided a summary regarding the Public Hearing for the Petition of Steve and Pam Shanley, Owners of property generally located at 215 N. Division St., seeking an amendment of the Zoning Ordinance to the extent necessary and the Granting of a Special Use to allow the operation of a bar to provide for the sale and consumption of alcoholic liquor.

Mr. and Mrs. Shanley own and operate Clark Run Antiques located at 215 N. Division St. and they would like to open a Tasting Room for wine and craft beer inside. This will enable them to add another dimension to their retail business. They would not be changing their current hours to be open any later. They currently operate a Tasting room at their other establishment, Clark Run Creek located on Mill St.

It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to approve an Ordinance granting a Special Use to property located at 215 N. Division St. to allow the operation of a bar to provide for the sale and consumption of alcoholic liquor. Ordinance 2018-03

4 Yes

1 No (Krizel)

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee Schweickert to Table item #2 pending further review regarding the consideration of an amendment of the Zoning Ordinance to further define the term 'bars and taverns' as contained therein.

5 Yes

Motion Carried

It was then motioned by Trustee R. Pawlak, seconded by Trustee Schrader to approve an Ordinance Rescinding Ordinance 2017-02; the granting of an easement for property located at 149 / 155 Mill St. Ord 2018-04.

5 Yes

Motion Carried

It was then motioned by Trustee Schrader, seconded by Trustee Krizel to approve an Ordinance authorizing a Purchase Contract for Real Estate located at 803 Clark Street, Utica, Il. Ordinance 2018-05

5 Yes

Motion Carried

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It was then motioned by Trustee Schrader, seconded by Trustee M. Pawlak to Table item # 5 regarding consideration of an Intergovernmental Agreement between the Village of North Utica and Utica Fire Protection District regarding the Maintenance of a Traffic Light Pre-emptive Device.

5 Yes

Motion Carried

Consent Agenda: It was motioned by Trustee Krizel, seconded by Trustee Schrader to approve the Consent Agenda as follows:

- 1.) Minutes: 01-11-18; 01-25-18
- 2.) JAN 2018 Financial Stmts. / Summary / Revenue Reports
- 3.) JAN 2018 Prepaids
- 4.) JAN 2018 A/P Bills

5 Yes

Motion Carried

Village Clerk: NONE

Village Treasurer: NONE

Finance Liaison: NONE

Donations & Advertising Requests: Discussion was held regarding Contract with Chicago Productions for the Village of North Utica Sponsorship of Television Media Services. The cost of sponsorship was estimated at \$25,000 - \$50,000. The Board discussed the matter and decided that the Village would not be able to participate in the advertising.

Governmental Affairs Liaison: Trustee Krizel reminded everyone about the upcoming Winter Wine Walk. Almost 1,800 tickets have been sold and the event is being advertised on radio and social media.

Park & Recreation Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Water / Sewer Liaison: NONE

Police Department Liaison: NONE

Building / Zoning Enforcement Officer: Absent

Maintenance Department: Absent

Engineer's Report: Absent

President's Report: Mayor Stewart stated that the estimate to extend Hitt St. all the way to Donaldson St. would be significant. Engineer Heitz is putting together an estimate on the Johns St. / Hitt St. project and will have the estimate for an upcoming meeting.

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MINUTES

Committee / Trustee Reports:

Trustee M. Pawlak stated that she has been receiving calls from people that are volunteering to help with the Pork Fest. People seem to want to help and they are looking forward to the event.

Mayor Stewart stated that we still need to secure a couple of bands for the event. Trustee Schweickert stated that he will reach out to some bands to find out if they are available. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to authorize entering into an agreement with a band for Sunday 8-12-18 for up to 4 hours in an amount not to exceed \$1,500.

5 Yes

Motion Carried

Mayor Stewart also stated that he is hopeful that the Village can gain permission from IDNR to be able to move forward with improvements to the Canal. He would like to utilize the revenue that is received from the Pork Fest toward the Canal project. The Board agreed that this would be a great fundraiser.

The next Pork Fest meeting will be held on 3-15-18.

Trustee Schrader thanked the Maintenance Department for their efforts in plowing and salting during the recent snow events.

Public Comment: NONE

Executive Session: At 7:36 pm, it was motioned by Trustee Schrader, seconded by Trustee R. Pawlak to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

At 7:46 pm, the meeting was reconvened; motioned by Trustee Schweickert, seconded by Trustee Krizel.

All in Favor

Motion Carried

With no additional business, at 7:47 pm the meeting was adjourned; motioned by Trustee Schrader, seconded by Trustee Schweickert.

All in Favor

Motion Carried

Respectfully submitted,  
Laurie A. Gbur  
Village Clerk