

VILLAGE OF NORTH UTICA
801 South Clark St. North Utica, IL 61373
Committee of the Whole Meeting
October 24, 2017
AGENDA

- I. **7:00 p.m. Call to Order**
- II. Pledge of Allegiance
- III. Roll Call
- IV. Village Clerk
 - 1.) Consideration and Possible Recommendation regarding Repairs to LED Sign at the Village Hall
- V. Village Treasurer
- VI. Governmental Affairs Liaison
 - 1.) Update – Utica Business Association Meeting
- VII. Park & Recreation Liaison
- VIII. Streets, Lights & Alleys Liaison
- IX. Finance Liaison
- X. Donation / Advertising Requests
- XI. Police Department Liaison:
 - 1.) Consideration and Possible Recommendation regarding purchases from the Drug Fund:
 - a) Purchase of a used Truck for the Department not to exceed \$12,000
 - b) Purchase of equipment for the Department not to exceed \$5,000
- XII. Water / Sewer Liaison:
- XIII. Building/Zoning Officer
- XIV. Maintenance Department
 - 1.) Update - Ongoing projects in the Village
 - 2.) Update – Repairs to drainage issues on Johnson St.
 - 3.) Update – Lincoln St. Drainage
 - 4.) Update – Sewer Lagoon Project schedule
 - 5.) Consideration and Possible Recommendation re: Purchase of Back Up Generators
 - 6.) Consideration and Possible Recommendation regarding an agreement to plow the Community Hall Parking Lot for the Winter Season

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- XV. Engineer's Report
 - 1.) Update – Ongoing projects in the Village
 - 2.) Update – Rt. 178 / IL River Bridge Project
 - 3.) Update – Rt. 6 & Rt. 178 Traffic Signals

- XVI. Attorney's Report

- XVII. President's Report

- XVIII. Committees / Trustees
 - 1.) Update on Committee Assignments
 - 2.) Trustee Reports

- XIX. Public Comment

- XX. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
 - 2.) Pending/Imminent Litigation
 - 3.) Purchase / Sale of Real Estate

- XXI. Possible recommendations regarding Executive Session including:
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
 - 2.) Purchase / Sale of Real Estate

- XXII. Adjournment

Posted: 10-20-17

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MINUTES

At 7:02 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Village Clerk Laurie Gbur then took the meeting attendance. Present at the meeting were Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present was Village Engineer Kevin Heitz.

A motion was made by Trustee Schrader, seconded by Trustee Schweickert to amend the Agenda to hold Public Comment at the beginning of the meeting.

All in Favor

Motion Carried

Mr. Andy Skoog, representing the IIFFC, spoke to the Board about considering a Responsible Bidder Ordinance for the Village of North Utica. He stated that an Ordinance for responsible bidding requires that all bidders for a project are abiding by all applicable laws and meeting their legal responsibilities. It also ensures health, safety and quality of work by the contractor. Mayor Stewart thanked Mr. Skoog for coming in and stated that the Board would like to take some time to review the information and discuss the Ordinance further.

Village Clerk:

LED sign- The LED sign located at the Village Hall has a panel damaged on the south side. There have also been continuing issues with loading messages and resetting the sign. The cost to replace the panel and upgrade the antenna will be \$2,273. It was motioned by Trustee R. Pawlak, seconded by Trustee M. Pawlak to recommend approval of the repairs to the LED sign.

6 Yes

Motion Carried

IMLRMA Liability Insurance – The 2018 renewal of Liability Insurance for the Village of North Utica increased slightly from the year before. The categories for property, equipment and automobile liability increased slightly. The total cost will be \$79,813.76 for Option #3 which is a two-installment payment. It was motioned by Trustee Schweickert, seconded by Trustee Schrader to recommend approval of the 2018 renewal of liability insurance to Illinois Municipal League as Option #3 in the amount of \$79,813.76.

6 Yes

Motion Carried

Picnic Tables – It was motioned by Trustee Bernardoni, seconded by Trustee M. Pawlak to recommend the purchase of 20 used picnic tables in the amount of \$600 from Hickory Hollow Campground.

6 Yes

Motion Carried

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Village Treasurer: Jamie Turczyn provided an update to the Board as follows:

The Village will be having a float in the upcoming Veteran's Parade being held on Nov. 5, 2017. All Trustees are encouraged to ride in the parade. She also stated that the Christmas lights will be going up after Veteran's Day.

Governmental Affairs Liaison: Trustee Krizel provided an update on the Utica Business Association.

UBA and LaSalle County Historical Society will be participating in the Christmas in the Village event being held on 11-25-17 and 11-26-17. There will be carriage rides each day as well as a trolley making stops at the local businesses. There will be cookie decorating, specials for Small Business Saturday, a Barbershop Quartet and the children's annual Christmas event will be held on Sunday afternoon from 2pm – 4:30pm followed by a parade and the lighting of the Village Christmas tree. The cost of the carriage will be \$600 per day and the trolley will cost \$675 per day. The UBA will be paying for one day of each. It was also decided to close Mill St. from 1 pm – 5 pm from Canal St. to Grove St.

Park & Recreation Liaison: NONE

Street, Lights & Alleys Liaison: Trustee Schrader spoke to Curt about a water pressure issue that has been happening on Erica Dr.

Finance Liaison: NONE

Donations & Advertising Requests: NONE

Police Department Liaison: Trustee Bernardoni asked Chief Damron to discuss the possible purchase of an additional used squad and equipment. The used 4-door pickup truck would cost between \$10,000 - \$13,000. It would also include the lights. The police safety equipment would cost approx. \$5,000. It was motioned by Trustee Schweickert, seconded by Trustee Krizel to recommend approval of the purchase of the truck for the department not to exceed \$13,000, to be paid directly from the Police Drug Fund.

6 yes
Motion Carried

Trustee Schweickert then made the motion, seconded by Trustee Krizel to recommend approval of the purchase of equipment not to exceed \$5,000, to be paid directly from the Police Drug Fund.

6 Yes
Motion Carried

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Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer provided an update regarding ongoing projects in the Village.

Johnson St. drainage issue – Completed

Lincoln St. drainage issue – Work to begin in the next two weeks.

Sewer Lagoon Project – Permit has been received; waiting on the fields to dry out. The project should start in November.

Estimate on generators for Well 1 and the Rt. 6 water tower – Estimates for the generators were discussed. The two generators would cost approx. \$32,000 for the equipment only. The installation would be additional if it could not be done by the maintenance staff. Spayer will seek additional estimates and present the information to the Board at the next Committee Meeting.

Mr. Bo Windy contacted the Village to request snow removal at the parking lot at the Community Building on Church St. The Village will consider entering into an agreement for the winter season.

Engineer's Report: Village Engineer Kevin Heitz provided an update of ongoing projects in the Village.

Traffic Signals – no further updates on the traffic signals at the intersection of Rt. 6 & Rt. 178.

IL. River Bridge Project – The sewer discharge pipe is being installed. They will be continuing construction during the winter season.

LaFarge Hearing – November 15, 2017 at LaSalle County for the purpose of a Public Hearing to obtain a permit to begin accepting clean construction / demolition debris at their Utica site to fill in the quarry.

Attorney's Report: NONE

President's Report: Mayor Stewart reminded everyone about the upcoming Veterans Parade and the float that the Village is putting together.

The updated project sheet was also shared with the Board to outline paid and possible outstanding expenses for the fiscal year.

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Committee / Trustee Reports:

Housing Ordinance Committee – The Committee reviewed documents and other Ordinances and now, based on their suggestions, Attorney Klein will create an Ordinance for the Board to consider. Mayor Stewart asked that all additional comments be emailed to Attorney Klein by Monday November 1, 2017.

Pork Fest Committee – They are gathering information and a list of people that are willing to help with the event. They would like to have a small carnival as well. They are planning for the event to take place on the 2nd weekend in August. More information will be determined.

Trustee Reports:

Trustee Krizel had attended a summit workshop and said it was very informative about ‘browns fields’ and future revitalizing of a community.

Trustee Krizel also stated that Unimin would like to offer the residents of the Village an opportunity to bring items to their facility on Nov. 4th between 8 am and noon. The Clerk will contact Unimin for the details and a Code Red notification will be sent out to the residents.

Trustee Schrader stated that he has heard some good feedback about the Grove St. Community Garden / Park.

Public Comment: Ms. Linda Moyer-Halm, Hallet Rd. spoke about the following items:

- a. County electronics recycle
- b. A ‘browns field’ that will happen at the Waltham North School
- c. Flood plain areas and how to make people aware of them.
Engineer Heitz stated that FEMA has information available on the flood plain areas. Ms. Moyer – Halm stated that the Village should alert potential property buyers to the flood plain areas. Engineer Heitz stated that because the information is available online, anyone looking to invest in property is able to research the information about it.
- d. A member of the Village should be going to the Flood Alliance meetings. Engineer Heitz stated that Chamlin & Associates, as the representative engineering firm, sends an associate to the flood alliance meetings on behalf of the Village and then they will share the information the Public Works Director and the Mayor.

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Executive Session: It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to enter into Executive Session at 8:32 pm for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

All in Favor

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee Schrader to reconvene the meeting at 8:45 pm.

All in Favor

Motion Carried

With no additional business, it was then motioned by Trustee Bernardoni, seconded by Trustee Krizel to adjourn the meeting at 8:45 pm.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk

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