

VILLAGE OF NORTH UTICA
801 South Clark St. North Utica, IL 61373
Committee of the Whole Meeting
May 23, 2017
AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request: Mr. Tom Sasgen & Mr. John Connon re: Sponsoring a Submarine Memorial

- V. Appearance Request: Mr. Bo Windy; Utica Twp. regarding File For Life Program

- VI. Appearance Request: Mike O'Malley; Illinois Valley Waste re: renewal of the Trash / Recycle Contract
 - 1.) Consideration and Possible Recommendation re: renewal of the Trash / Recycle Contract

- VII. Attorney's Report
 - 1.) Discussion and Possible Recommendation – to amend the Peddler's, Solicitors and Transient Merchants Ordinance regarding Vendor Permits

- VIII. Village Clerk

- IX. Village Treasurer

- X. Governmental Affairs Liaison

- XI. Park & Recreation Liaison
 - 1.) Discussion regarding additional playground equipment for Neighbor's Park

- XII. Streets, Lights & Alleys Liaison

- XIII. Finance Liaison
 - 1.) Review and Discussion regarding 2017 Appropriations
- XIV. Donation / Advertising Requests
 - 1.) Utica Garden Club Donation toward expenses associated with the Annual Garden Faire
 - 2.) LaSalle County Historical Society Donation and Approval of Annual Burgoo Festival being held on 10-08-17 from 6 am – 6 pm

- XV. Police Department Liaison

- XVI. Water / Sewer Liaison

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- XVII. Building/Zoning Officer
- XVIII. Maintenance Department
- 1.) Update - Ongoing projects in the Village
 - 2.) Update – Florence Drive leaking pipe / pavement repairs
 - 3.) Update - Drainage issues on property located at 100 Wright Dr.
 - 4.) Update – Repairs to the Basket Ball Courts at Carey Memorial Park
 - 5.) Update – Repairs to drainage issues on Johnson St.
 - 6.) Update – Lincoln St. Drainage
 - 7.) Update – Sidewalk / drain repairs near property located at 403 Lincoln St.
 - 8.) Update – Sewer Lagoon Testing
 - 9.) Consideration and Possible Recommendation regarding the Purchase of Sewer cameras
 - 10.) Consideration and Possible Recommendation regarding Annual PDC Agreement
- XIX. Engineer’s Report
- 1.) Update – Ongoing projects in the Village
 - 2.) Update - Draft of a Village Action Plan for potential flooding
 - 3.) Update – IDOT Rt. 178 IL River Bridge Project
- XX. President’s Report
- 1.) Consideration and Possible Recommendation regarding the Purchase of a Projector for the meeting room
- XXI. Committee / Trustee Reports
- XXII. Public Comment
- XXIII. Executive Session
- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
 - 2.) Pending/Imminent Litigation
 - 3.) Purchase / Sale of Real Estate
- XXIV. Possible recommendations regarding Executive Session including:
- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
 - 2.) Purchase / Sale of Real Estate
- XXV. Adjournment

Posted: 05-19-17

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MINUTES

At 7:08 pm the meeting was called to Order by Village President David Stewart who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees Debbie Krizel, Mary Pawlak, Jim Schrader, John Schweickert, Joe Bernardoni and Ron Pawlak. Also present were Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Appearance Request: Mr. Tom Sasgen & Mr. John Connon re: Sponsoring a Submarine Memorial. Mr. Sasgen spoke to the Board about the Military submarines carrying U.S. Marines that traveled along the Illinois River. The submarine destroyers were manufactured in Manitowoc and the Marines trained on Lake Michigan. A memorial is being created to honor the marines and their ships. Pavers will be installed at the site of the memorial on the river walk. Cost for the pavers ranges between \$250 and \$500 for sizes 5 X 10 and 10 X 10, respectively. The Village Board agreed that this is a wonderful way to be included in the memorial and it was motioned by Trustee Schweickert, seconded by Trustee Bernardoni to purchase a 10 X 10 paver for installation at the site of the memorial in the amount of \$500.

6 Yes

Motion Carried

Appearance Request: Mr. Bo Windy; Utica Twp. regarding File For Life Program. Mr. Windy spoke to the Board about the File for Life program that has been implemented by the Utica Township. He provided samples of a magnetic wallet that will hold an individual's medical needs, history and a list of medications. Information can be completed on the card enclosed in the wallet and it can be placed on the refrigerator. A sticker notifying emergency personnel that a File for Life wallet is accessible to them can be placed on the front door. There is no cost to the residents and both Utica Fire Department and Utica Police Department have been trained to look for the stickers and for the File for Life wallets whenever they are called to an emergency. The Board agreed that this is a very good program to offer to the community and they thanked Mr. Windy as well as the township for implementing the program.

Mr. Windy also spoke about the monthly senior program at the township building. A guest speaker will be there on the first Tuesday of each month and breakfast or lunch will be included.

Appearance Request: Mike O'Malley; Illinois Valley Waste re: renewal of the Trash / Recycle Contract. Mr. O'Malley was unable to attend the meeting, however the information previously submitted was discussed by the Board. Trustee R. Pawlak asked about the replacement of the 95 gallon cans if they are damaged or stolen as well as the cost and liability for such. The Clerk will contact Illinois Valley Waste to get the additional information for the next meeting. E-waste clean-up was also discussed. Should the Village want to add an additional receptacle for that

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event, the cost would be \$500 each plus approx. .20 cents per pound to dispose with the average disposal being 4,000 pounds ie., \$800. It was then motioned by Trustee Bernardoni, seconded by Trustee Schweickert to recommend approval of Option #4 on the proposal which includes replacement containers and an e-waste clean up event; the contract length would be 7 years beginning July 1, 2017.

6 Yes

Motion Carried

Attorney's Report: It was motioned by Trustee M. Pawlak, seconded by Trustee Schweickert to recommend that the Peddler's, Solicitors and Transient Merchants Ordinance regarding Vendor permits be amended by Ordinance at the next Board meeting. Currently a moratorium is in effect until June 15, 2017 at 8:00 am. Attorney Klein will draft an Ordinance based on the items that the committee reviewing the current Ordinance had submitted. Trustee Schweickert was a member of the committee that had reviewed the Ordinance. He stated that this is not meant to eliminate vendors completely but we are working towards the further regulation and structuring of vendors setting up in the Village.

6 Yes

Motion Carried

Mr. Keith Arwood asked about regulating food trucks. Attorney Klein stated that the Village can only regulate the vendor / transient merchant permit. The food truck also needs to have a permit for food service and preparation however that is regulated by LaSalle County Health Department.

Village Clerk: NONE

Village Treasurer: A sign-up sheet for the upcoming fireworks event will be available at the June Board meeting.

Governmental Affairs Liaison: Trustee Krizel attended the recent Utica Business Association meeting. The 'no dog left behind' event had taken place. The UBA may want to sponsor this as an annual event.

Park & Recreation Liaison: Public Works Director Spayer will look into the drainage issue at Neighbor's park.

Also discussed was the purchase of additional playground equipment for Neighbor's Park.

Trustee M. Pawlak will research possible equipment for discussion at a future meeting.

Trustee Pawlak then stated that there were repairs made to the scoreboard at Neighbor's Park and they will be sending an invoice for consideration of reimbursement. The repairs were approx. \$500.

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Streets, Lights & Alleys Liaison: Trustee Schrader thanked the Maintenance Dept. for taking the time to pick up the limbs and branches throughout the community from the recent storms.

Finance Liaison: The Board was provided a draft of the 2017 Appropriations for their review. Comments should be provided to Laurie or Jamie by the end of the next week so that the Ordinance can be prepared for the June Board meeting. The Appropriations requires Board approval and filing by the end of June.

Donations / Advertising Requests:

It was motioned by Trustee Schweickert, seconded by Trustee R. Pawlak to recommend approval of a donation to Utica Garden Club for their annual Garden Faire in an amount not to exceed \$500.

6 Yes

Motion Carried

It was motioned by Trustee Schweickert, seconded by Trustee M. Pawlak to recommend approval of the annual Burgoo Festival being held on 10-08-17.

6 Yes

Motion Carried

It was then motioned by Trustee Bernardoni, seconded by Trustee Schweickert to recommend approval of a donation in the amount of \$4,000 to LaSalle County Historical Society for their Burgoo Festival being held on 10-08-17.

6 Yes

Motion Carried

Police Department Liaison: NONE

Water / Sewer Liaison: NONE

Building / Zoning Enforcement: NONE

Maintenance Department:

It was motioned by Trustee M. Pawlak, seconded by Trustee Schrader to recommend approval of the renewal of the annual PDC water testing contract with the addition of 'Guard Dog'.

6 Yes

Motion Carried

Update – Florence Drive; Spayer stated that he is working toward having the road open within a couple of weeks. The boring is almost complete.

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Engineer Heitz then commended the Maintenance department for their efforts during recent rain events.

Update -100 Wright Dr.; Engineer Heitz and Spayer still need to meet with the property owner.

Update- Basketball Courts at Carey Memorial Park; Spayer stated that the courts have been sealed and just need to be striped now.

Update – Johnson St.; Spayer stated that due to the recent weather issues, the drainage issue on Johnson St. still needs to be addressed.

Update – Lincoln St. Drainage; Spayer stated that the south side has been cleaned out, however work on the project needs to be resumed to remove the ditches and add a culvert.

Update- Sidewalk in front of property located at 403 Lincoln St; Basin just needed to be cleaned but the sidewalk is still intact.

Spayer stated that sometimes when he has a project going on he has to wait on the company to come in and camera the lines. He would like to purchase cameras for the department so they are always accessible in an emergency. It was motioned by Trustee Bernardoni, seconded by Trustee Schrader to recommend the purchase of sewer cameras not to exceed \$20,000.

6 Yes

Motion Carried

Engineer's Report: Engineer Heitz provided a brief update of ongoing projects in the Village.

IDOT Illinois River Bridge Project – Heitz provided a brief explanation for the scope of the project as well as costs and timeline. The Village share of the project is \$ 783,461.00

Upcoming Public Hearings: June 1, 2017 = re-subdivide of properties located in Ridgeview subdivision

June 1, 2017 = Height Variance for Northern White Sand

Update -Utica Library; the foundation from the home that was taken down has been removed.

Update- NPDES Permit; awaiting confirmation of status.

Update – Draft of a Village Action Plan for flooding; Mayor Stewart and Engineer Heitz will meet to further discuss the plan. Then a draft of such will be provided to the Board and the Utica Business Association for review and comments prior to formal adoption of the plan.

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President's Report: Mayor Stewart stated that he would like to have a projector for the meeting room. Utica fire Department has one that was used during the recent flood projections and the Village could benefit from having one as well. Options for the purchase of a system were discussed and it was then motioned by Trustee Schrader, seconded by Trustee M. Pawlak to recommend approval of a projector system not to exceed \$2,000.

6 Yes

Motion Carried

Mayor Stewart then stated that there will be new development on the former Cattails property. The owner will be retiring and has sold the property to Casey's General Store. There will be a Public Hearing on June 14, 2017 to discuss the development.

Mayor Stewart then thanked the Utica Police Department and Maintenance Department for their efforts during and following the recent storm events.

Trustee reports:

R. Pawlak – regarding the status of the ditch in front of the Village Hall. Engineer Heitz will follow up with IDOT.

D. Krizel – regarding a Utica business that would like to sell ice cream at the fireworks. She will inform them to contact Laurie or Jamie. In the past the Village has utilized the ice cream truck that serves the community throughout the summer season. They are self-contained in a mobile unit and it has worked out well for the event.

Public Comment: Mr. Arwood asked about the Food Truck located at Mix's Outpost. Attorney Klein stated that the Village was informed that Mr. Mix leases the food truck therefore he is not a vendor. Mr. Arwood asked about the permit to prepare and sell food. Attorney Klein stated that LaSalle County regulates food service, not the Village.

Executive Session: It was motioned by Trustee M. Pawlak, seconded by Trustee Schrader at 9:04 pm to enter Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees
- 2.) Pending/Imminent Litigation
- 3.) Purchase / Sale of Real Estate

All in favor

Motion Carried

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Reconvene: It was motioned by Trustee Bernardoni, seconded by Trustee Schrader to reconvene the meeting at 9:30 pm.

All in favor

Motion Carried

Adjournment: It was motioned by Trustee Schrader, seconded by Trustee Bernardoni to adjourn the meeting at 9:30 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk