

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
April 12, 2017
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Appearance Request: Mr. Brian Woods; A.B.A.T.E.
 - 1.) Consideration and Possible Action to Approve a Proclamation for A.B.A.T.E. re: Motorcycle Awareness and Safety Campaign

- V. Consideration and Possible Action for the Approval of a Consent Agenda including the following items
 - 1.) Minutes: 03-08-17; 03-21-17
 - 2.) March 2017 Financial Stmts / Summary / Revenue Reports
 - 3.) March 2017 Prepays
 - 4.) March 2017 A/P Bills
 - 5.) Disposition of Local Village of North Utica Records as Presented and Approved by the Local Records Commission
 - 6.) Consideration and Possible Recommendation re: Purchase of a Picnic Table for Magnuson Park not to exceed \$375
 - 7.) Sip 'n' Snip Event being held on 4-22-17 from 11am – 5pm & Temporary Road Closure of Mill St. from Church St. to Canal St.
 - 8.) Utica Craft Beer Tasting Event being held on 8-19-17 from 1pm – 7pm & Temporary Road Closure of Mill St. from Church St. to Canal St.
 - 9.) Donation Requests & Advertising Requests as follows:
 - a) Special Olympics –\$150
 - b) Central Regional Baseball Tournament - \$75 ¼ page
 - c) Times Newspaper Progress Edition - \$85

- VI. Village Clerk
 - 1.) Consideration and Possible Action to Appoint Hopkins and Associates as the Auditor for the Village of North Utica Fiscal Yr ending 3-31-17
 - 2.) Consideration and Possible Action to Forgive the Repayment of Funds from the Park and Recreation Fund back to the General Fund

- VII. Donations & Advertising Requests
 - 1.) Consideration and Possible Action of Donation and Advertising requests as follows:
 - a) Waltham PTCC for their annual Pancake Breakfast - \$300
 - b) Horizon House for their annual Road to Independence Campaign - \$50
 - c) Regional Office of Education for their annual School Directory for 2017-2018 - \$100
 - d) News Tribune for annual Community Review in the amount of \$399
 - e) News Tribune for annual Hometown Heroes - up to \$83

- VIII. Village Treasurer
 - 1.) Consideration and Possible Action re: Military Banner Program not to exceed \$2500
- IX. Finance Liaison

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- X. Park & Recreation Liaison
 - 1.) Update – Repairs to Carey Memorial Park Field
 - 2.) Consideration and Possible Action re: Repairs to the Basket Ball Court at Carey Memorial Park
 - 3.) Consideration and Possible Action re: Purchase of Equipment for Village Parks

- XI. Water / Sewer Liaison
- XII. Streets, Lights & Alleys Liaison
- XIII. Governmental Affairs Liaison
- XIV. Police Department Liaison

- XV. Building / Zoning Enforcement Officer
- XVI. Maintenance Department/ Public Works Director
 - 1.) Update - Ongoing projects in the Village
 - 2.) Consideration and Possible Action to make necessary repairs on Florence Dr.

- XVII. Village Engineer
 - 1.) Update – Ongoing projects in the Village
 - 2.) Consideration and Possible Action of a Village Action Plan for potential flooding

- XVIII. Village Attorney

- XIX. Village President
 - 1.) Consideration and Possible Action to Approve Amending the Vendor Permit Ordinance regarding Moratorium

- XX. Public Comment
- XXI. Committee / Trustee Reports

- XXII. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property

- XXIII. Possible Action regarding Executive Session items
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
 - a) Consideration and Possible Action to Approve the 2017 Payroll Schedule Reflecting a Percentage Annual Increase for Employees
 - 2.) Pending Litigation
 - 3.) Purchase/Sale/Lease of Real Property

- XXIV. Adjournment

Posted 04-10-17

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At 7:03 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took meeting attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Engineer Kevin Heitz. Village Attorney Herb Klein did not attend the meeting.

Appearance Request: Mr. Brian Woods, A.B.A.T.E.

Mr. Woods spoke about the Starved Rock Chapter of A.B.A.T.E. which is in its' 30th year. The Chapter has the 3rd highest membership in the state of Illinois. Mr. Woods requested that the Village of North Utica proclaim May as Motorcycle Awareness Month. It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve a Proclamation for Motorcycle Awareness for the month of May in the Village of North Utica.

All in favor

Motion Carried

Consent Agenda: It was motioned by Trustee Pappas, seconded by Trustee Bernardoni to approve the Consent Agenda as follows:

- 1.) Minutes: 03-08-17; 03-21-17
- 2.) March 2017 Financial Stmt's / Summary / Revenue Reports
- 3.) March 2017 Prepaids
- 4.) March 2017 A/P Bills
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- 9.) Donation Requests & Advertising Requests as follows:
 - a) Special Olympics –\$150
 - b) Central Regional Baseball Tournament - \$75 ¼ page
 - c) Times Newspaper Progress Edition - \$85

6 Yes

Motion Carried

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Village Clerk: It was motioned by Trustee Pawlak, seconded by Trustee Schweickert to approve the appointment of Hopkins & Associates for the annual Audit for fiscal yr. ending 3-31-17 in an amount not to exceed \$8,300.

6 Yes

Motion Carried

It was then motioned by Trustee Pawlak, seconded by Trustee D. Stewart to forgive the debt repayment of funds from the Park Fund back to the General Fund for fiscal year 2017.

6 Yes

Motion Carried

Donations & Advertising Requests:

Waltham PTCC – It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve a donation in the amount of \$300 to Waltham PTCC for their annual Pancake Breakfast.

6 Yes

Motion Carried

Horizon House – It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve a donation in the amount of \$50 to Horizon House for their annual Road to Independence Campaign.

6 Yes

Motion Carried

Regional Office of Education- It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve an ad in the annual Regional School Directory for 2017-2018 in the amount of \$100.

6 Yes

Motion Carried

News Tribune Community Review – It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve an ad in the annual Community Review in the amount of \$399.

6 Yes

Motion Carried

News Tribune Hometown Heroes – It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve an ad in the annual Salute to Local Hometown Heroes in the amount of \$83

6 Yes

Motion Carried

Village Treasurer: It was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to approve the Military Banner Program in the Village. The cost of the program will be a total of \$2,500 however residents will purchase their banners in the amount of \$40 each; \$2,000 for the 50 allowed banners.

6 Yes

Motion Carried

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Finance Liaison: NONE

Park & Recreation Liaison: Trustee D. Stewart spoke about ongoing projects in the parks. Equipment for parks – Trustee Stewart stated that he would like to purchase additional equipment for the parks. A swing set could be installed at the new Grove St. Community Garden so that there would be something for the kids while the parents would be working in the garden. Baby swings and benches would also be needed. The Board agreed. It was then motioned by Trustee D. Stewart, seconded by Trustee Pawlak to purchase playground equipment at a cost not to exceed \$2,000.

6 Yes

Motion Carried

Carey Memorial Park – Engineer Heitz stated that the contractor hopes to lay sod as soon as the end of the week if the weather holds.

Basket Ball Court Repairs – Working on this project with Utica Twp. and Engineer Heitz. Further information will be provided at the next meeting.

Mr. and Mrs. Ron Renz then spoke about donating a piece of playground equipment to Magnuson Park. They presented some examples and Trustee D. Stewart will research equipment that is available to the Village and get back to them. The Board thanked them for their generous offer.

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: Trustee Bernardoni asked about the status of Florence Drive and the work that needs to be completed.

Engineer Heitz stated that they had met with a boring company and the cost to do the work will be approx. \$20,000. They would start the project within two weeks. The Board agreed that the area needs to be fixed. It was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve the repairs as necessary to Florence Dr. in an amount not to exceed \$20,000.

6 Yes

Motion Carried

Governmental Affairs Liaison: NONE

Police Department Liaison: NONE

Building / Zoning: Building Inspector Curt Spayer stated that there is a new 3,200 sq. ft. home being built in the community.

Maintenance Department: NONE

Engineer's Report: Engineer Heitz provided an update of ongoing projects in the Village.

IL River Bridge – Trees have been removed, sewer pipe has been delivered.

Flood Action Plan – Still working on this plan. Mayor Jereb stated that he believes this is a very important tool for the Village to have in place for the future. The Board agreed.

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Attorney's Report: Absent

President's Report:

Tag Day Ordinance - Mayor Jereb stated that Attorney Klein is still working on a Tag Day Ordinance for the Board to consider at a future meeting.

Vendor's Permit Ordinance – It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve amending the Vendor Permit Ordinance to extend the Vendor's Permit Moratorium to June 1, 2017. ORD 2017-05

6 Yes

Motion Carried

Mayor Jereb then congratulated the newly elected Board members as well as the newly elected Village President who will be seated in May. He stated that it is great to see that there are people that are interested in actively participating in the Village. He also thanked the outgoing Board members for their dedication and years of service in the Village.

Public Comment: Mr. Keith Arwood asked about the cost of the Banners so that he can bring the information to the Utica Business Association for their consideration. The Board thanked him.

It was then motioned by Trustee D. Stewart, seconded by Trustee Pawlak to approve the exclusive use of an area of the Public Parking on Canal St. near the School for an event at August Hill being held from 11 am – 3 pm on 9-30-17.

6 Yes

Motion Carried

Committee / Trustee Comments:

Schweickert- Congratulations to the newly elected and appreciation to the current Board.

Bernardoni – Enjoyed his time on the Board and Thank You.

Pappas – Learned a lot being on the Board. Thank you for everything.

K. Stewart – Thank you to Mayor Jereb for doing a tremendous job. It was a pleasure working with everyone.

At 7:43 pm it was motioned by Trustee Schweickert, seconded by Trustee Pawlak to enter Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees

All in favor

Motion Carried

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At 7:46 pm it was motioned by Trustee Schweickert, seconded by Trustee Pawlak to reconvene the meeting.

All in favor

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Pappas to approve the 2017 Payroll Schedule reflecting a 3% increase to all four (4) full time hourly employees retroactive to the start of the first pay period for the 2018 fiscal year.

6 Yes

Motion Carried

With no additional business, it was motioned by Trustee Pappas, seconded by Trustee K. Stewart to adjourn the meeting at 7:47 pm.

All in favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk