

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
October 5, 2016  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
- IV. Appearance Request: Utica Public Library re: Update on library expansion project
- V. Consideration and Possible Action for the Approval of a Consent Agenda including the following items
  - 1.) Minutes: 09-14-16; 09-27-16
  - 2.) September 2016 Financial Stmts / Summary / Revenue Reports
  - 3.) September 2016 Prepaids and September 2016 A/P Bills
  - 4.) Renewal of Employee Insurance for 2017 \$1,695.80
  - 5.) Request from L P Education Foundation to hold a fundraiser on 4-15-17 from 8 am – 12 pm at the intersection of Rt. 6 & Rt. 178
  - 6.) Christmas in the Village being held on 11-27-16 from 2-4:30 at a cost not to exceed \$1,500
- VI. Village Clerk
  - 1.) Consideration and Possible Action regarding the purchase of Holiday lighting and decorations
  - 2.) Consideration and Possible Action re: request from IVCC Tennis Team to hold a fundraiser for their National Tournament at the intersection of Rt. 6 and Rt. 178 on 10-15-16 from 8 am – noon. (Choice of Alternate Dates: 10-29-16 or 11-05-16 or 11-12-16 from 8 am – noon)
- VII. Village Treasurer
- VIII. Finance Liaison
- IX. Park & Recreation Liaison
  - 1.) Update regarding drainage issues at Neighbor's Park
- X. Water / Sewer Liaison
  - 1.) Consideration and Possible Purchase of additional water meters not to exceed \$20,500
- XI. Streets, Lights & Alleys Liaison
- XII. Governmental Affairs Liaison
- XIII. Police Department Liaison
- XIV. Building / Zoning Enforcement Officer
- XV. Maintenance Department/ Public Works Director
  - 1.) Update - Ongoing projects in the Village
  - 2.) Update - Standing water on Johnson St.
  - 3.) Update – Standing water on Washington St.
  - 4.) Update - Consideration and Possible Action re: Sewer Lagoon Dredging
  - 5.) Update - Consideration and Possible Action re: Streetscape lighting / electrical

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- XVI. Village Engineer
- XVII. Village Attorney
- XVIII. Village President
- XIX. Public Comment
- XX. Committee / Trustees Reports
  
- XXI. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
- XXII. Possible Action regarding Executive Session items
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
- XXIII. Adjournment

Posted 10-03-16

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MINUTES

At 7:02 pm, the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur took the attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Attorney Herb Klein. Village Engineer Kevin Heitz was absent.

Appearance Request: Mr. Jim McCabe, Utica Public Library, made a brief presentation to the Board regarding the future expansion of the Library. He noted that the space would be an additional 4,500 sq. ft. which would increase the size by almost twice and would contain a conference room, youth center, and a new circulation desk. There will be areas that will be utilized for community space and meetings. The cost of the expansion is estimated at \$1.2 million and the library plans to fundraise and finance the project with no additional increases to taxes.

Mayor Jereb asked about the timeline for completion of the project.

Mr. McCabe stated that the goal is to open in the summer of 2019.

Mayor Jereb then asked if the constant advances in technology have impacted the plans for the Library expansion project. Mr. McCabe stated that the library will still utilize space for computer technology and the facility will have Wi-Fi available. Audiobooks will still be available, however, McCabe also noted that over 117,000 paper books were checked out last year. The Utica Library has a very welcoming and relaxed policy in place that seems to work well. This policy will be kept in place as it allows people to come in and check out materials for a day, a weekend or a month. If someone is visiting our community, they can come to the library and check out a book as long as they have a current library card from their own facility, and they can keep the book as long as they would like. Once they are finished with the book, they simply turn it in to their library and it will automatically be sent back to Utica. The Utica Library has been a great asset in the community. There is a large history section along with a local history club that provides a vast amount of information on Utica and there are many people working at the library that are great assets when it comes to helping people with their research and other needs.

The Board agreed that the Utica Library is a great asset to the community. Mayor Jereb then thanked Mr. McCabe for presented the Library expansion plans to the Village Board.

Consent Agenda: It was motioned by Trustee Pappas, seconded by Trustee D. Stewart to approve the October 2016 Consent Agenda as follows:

- 1.) Minutes: 09-14-16; 09-27-16
- 2.) September 2016 Financial Stmts / Summary / Revenue Reports
- 3.) September 2016 Prepaids and September 2016 A/P Bills
- 4.) Renewal of Employee Insurance for 2017 \$1,695.80
- 5.) Request from L P Education Foundation to hold a fundraiser on 4-15-17 from 8 am – 12 pm at the intersection of Rt. 6 & Rt. 178
- 6.) Christmas in the Village being held on 11-27-16 from 2-4:30 at a cost not to exceed \$1,500

6 Yes

Motion Carried

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Village Clerk: A brief discussion was held regarding the purchase of holiday lighting for the Village. The electrical areas that were not working throughout the streetscape has been repaired. There were fuses and GFCI outlets that just needed to be changed. Now the Village can place holiday lighting along Rt. 178 and in the pocket parks as previously discussed. An estimate to place holiday lighting along Mill St. and throughout the streetscape along Rt. 178 would be approx. \$6,000. It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the purchase of holiday lighting not to exceed \$6,000.

6 Yes

Motion Carried

A request from the IVCC Tennis Team was then discussed. They requested several different dates to hold a fundraiser at the intersection of Rt. 6 and Rt. 178 to raise money to attend the National Tournament in October. During the fall season, the volume of traffic through that intersection is increased significantly, therefore the Board denied the request.

Village Treasurer: Treasurer Jamie Turczyn provided an update to the Board.

Banners – The Banners Honoring Military have all been hung throughout the community. The Board agreed that it was a very successfully project.

I-80 Billboard – MCS has installed the new Billboard along Rt. 80.

Finance Liaison: Trustee Schweickert stated that he would like to see the Board create a policy to address the many requests received for fundraising at the Rt. 6 and Rt. 178 intersection. The Board agreed and this will be discussed further at a future meeting.

Park & Recreation Liaison: Trustee D. Stewart provided an update on the parks.

Carey Park – Drainage tile work has been finished and fresh dirt and grass seed was put down. Tru Green will be coming in to spray for weeds.

Neighbor's Park – It has been decided that the company will provide all materials to the Village at their cost and the Maintenance Dept. will complete the project to address the drainage issues.

Water / Sewer Liaison: Trustee Pawlak spoke to the Board about the need to purchase another order of meters for continuing the installation of residential meters throughout the community. Currently there are approx. 125 - 150 left to install and the lead time to get meters in is 3 weeks. It was then motioned by Trustee D. Stewart, seconded by Trustee Pawlak to approve the purchase of additional water meters not to exceed \$20,500.

6 Yes

Motion Carried

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: NONE

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Police Department Liaison: Trustee K. Stewart stated that Chief Stachowiak and his department have everything ready to go for Burgoo.

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Spayer provided an update of ongoing projects in the Village. Johnson St. – Spayer is waiting on a materials list from Engineer Heitz. Washington St. – The hole was filled with dirt but Spayer will look for a more permanent solution next spring. Sewer Lagoon – no estimates yet.

Spayer also stated that the striping has been completed throughout the community. He thanked Chief Stachowiak for his help while they were striping crosswalks etc, so that it could be completed before Burgoo.

Engineer's Report: NONE

President's Report: Mayor Jereb stated that everything looks great in the Village. The fall decorations and the Banners look great. The Burgoo will be held on the weekend and everyone is looking forward to another great event. The fall colors weekends and the Veteran's Parade will also be great events to look forward to!

Public Comment: NONE

Committee / Trustee Reports: NONE

Executive Session: NONE

Adjournment: With no additional business, it was motioned by Trustee Pawlak, seconded by Trustee Schweickert to adjourn the meeting at 7:38 pm.

All in favor  
Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk  
Village of North Utica