

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
September 14, 2016
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance

- III. Roll Call

- IV. NCICG –Application for CDBP Grant for Church St. Water Main replacement
 - a) Summary of Public Hearing held on 9-14-16
 - b) Consideration and Possible Action re:
 - a. Resolution R16-07 to authorize the Village President to enter into an Agreement for the Application of Services with NCICG for the purpose of seeking a Community Development Block Grant
 - b. Resolution R16-08 Supporting and Committing Local Funds for the purpose of seeking a Community Development Block Grant

- V. Consideration and Possible Action for the Approval of a Consent Agenda including the following items
 - 1.) Minutes: 08-17-16; 08-23-16
 - 2.) August 2016 Financial Stmts / Summary / Revenue Reports
 - 3.) August 2016 Prepays and August 2016 A/P Bills
 - 4.) Purchase of fall landscaping decorations for the community in an amount not to exceed \$ 1,500
 - 5.) Trick or Treat hours in the Village 10-31-16 from 5 pm – 7 pm
 - 6.) NCICG Economic Development Grant Matching Program \$500
 - 7.) An estimate to address drainage issues and Neighbor’s Park in an amount not to exceed \$ 3,296.29

- VI. Village Clerk

- VII. Treasurer
 - 1.) Consideration and Possible Action to approve the replacement of the I-80 Billboard Sign
 - 2.) Consideration and Possible Action to approve the Treasurer’s Report Fiscal Yr. ending 3-31-16
 - 3.) Update on Banners Honoring Veterans

- VIII. Finance Liaison

- IX. Park & Recreation Liaison

- X. Water / Sewer Liaison

- XI. Streets, Lights & Alleys Liaison

- XII. Governmental Affairs Liaison

- XIII. Police Department Liaison

- XIV. Building / Zoning Enforcement Officer

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XV. Maintenance Department/ Public Works Director

- 1.) Update – Water runoff onto property located at 221 Clark St.
- 2.) Update - Standing water on Johnson St.
- 3.) Update – Standing water on Washington St.

XVI. Village Engineer

- 1.) Update – Completion of the 2016 Mill St. Beautification Design Project
 - a) Consideration and Possible Action re: Engineer’s Pay Estimate #3 to Universal Asphalt and Excavating
- 2.) Update – Aerial Topography and creation of a Village Action Plan for Flooding

I. Village Attorney

- 1.) Consideration and Possible Action to approve an Ordinance Authorizing the Acquisition of Property generally located south of Donaldson St. and east of Rt. 178

II. Village President

- 1.) Update – Status of Grant Application for the Clark Run Creek Storm Sewer Diversion Flood Control Project

III. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

IV. Possible Action regarding Executive Session items

- 1.) Consideration and Possible Action regarding the appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

V. Adjournment

Posted 09-12-16

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MINUTES

At 7:05 pm the meeting of the Village Board of Trustees was called to Order by Village President Matthew Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur recorded the meeting attendance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

NCICG Grant Application: Attorney Klein provided a brief summary of the Public Hearing that had been held earlier in the evening regarding the Village's application for a CDBG Grant for replacement of a water main on Church St. Engineer Heitz as well as Austin Taylor, NCICG, also provided some brief explanation of the application and the project description. The overall cost of the project will be approx. \$591,750. The Village is applying for a \$450,000 Grant from the Illinois Department of Commerce and Economic Development which is the maximum eligible amount. With no additional discussion or questions it was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to approve Resolution R16-07 authorizing the Village President to enter into an agreement with North Central Illinois Council of Governments to apply for the grant.

6 Yes

Motion Carried

It was then motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve Resolution R16-08 for the commitment of Water / Sewer Funds to the Church St. water main replacement project.

6 Yes

Motion Carried

Consent Agenda: It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve the Consent Agenda items as listed:

- 1.) Minutes: 08-17-16; 08-23-16
- 2.) August 2016 Financial Stmts / Summary / Revenue Reports
- 3.) August 2016 Prepays and August 2016 A/P Bills
- 4.) Purchase of fall landscaping decorations for the community in an amount not to exceed \$ 1,500
- 5.) Trick or Treat hours in the Village 10-31-16 from 5 pm – 7 pm
- 6.) NCICG Economic Development Grant Matching Program \$500
- 7.) An estimate to address drainage issues and Neighbor's Park in an amount not to exceed \$ 3,296.29

6 Yes

Motion Carried

Village Clerk: NONE

Village Treasurer: Treasurer Jamie Turczyn spoke about the replacement of the I-80 Billboard Vinyl Banner. MCS submitted additional artwork for consideration. The estimate for the purchase and installation of the vinyl banner is \$1875.

It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to approve the purchase and installation of a vinyl billboard sign in the amount of \$1,875.

6 Yes

Motion Carried

The 2016 Treasurer's Report was then discussed. With no additional questions, it was motioned by Trustee K. Stewart, seconded by Trustee Pawlak to approve the Treasurer's Report as presented for Fiscal year ending 3-31-16.

6 Yes

Motion Carried

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Jamie then provided an update on the program to display banners honoring local military. The idea was very well received and all of the banners were sold out within 2 days. The banners are on order and will be displayed prior to Burgoo throughout the fall until after Veteran's Day. The Board agreed that this received a great response from the Utica residents and it would be nice to continue to display additional banners next year.

Finance Liaison: NONE

Park and Recreation Liaison: NONE

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: Trustee Pappas provided a brief update about the Utica Business Association. He presented a flyer that had been designed to attract tourism as well as provide a map and a list of local businesses and attractions. There will be a large version of the map displayed in the information kiosk. Everyone thought the flyer looked great and was a great idea.

Police Department Liaison: Trustee K. Stewart thanked everyone for coming to acknowledge the individuals and companies that had provided donations to the Utica Police Department for use in the purchase of a UTV. The UTV can be utilized in many different aspects in the Village including larger events such as the Burgoo and Veteran's Parade as well as meeting other areas of need within the Utica Police Department. Mayor Jereb agreed and stated that the Village is grateful for the donations that helped to defray the cost of the UTV.

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Building and Zoning Enforcement: NONE

Maintenance Department: In the absence of Public Works Director Spayer, Engineer Heitz provided a brief update on a few items.

- 1.) Water runoff onto property located at 221 Clark St.
 - a) Heitz stated that this was resolved on the north side of the alley by fixing an area of water run off resulting from some of the Village's landscape. They are still trying to evaluate the sewer and Village right of way on the south side of the alley.
- 2.) Standing water on Johnson St.
 - a) Heitz will provide a list of materials to Spayer. A trench will need to be cut into a small area to alleviate the standing water issue.
- 3.) Standing water on Washington St.
 - a) Heitz advised that Spayer would have to reach out to the property owner to discuss the issue he is having.

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Engineer's Report: Engineer Kevin Heitz provided an update on the ongoing projects in the Village. Mill St. Beautification - Heitz discussed the remaining items that need to be completed. The contractor is working on the punch list. Heitz recommended payment in the amount of \$ 31,817.00 for work that has been already completed. The Village is holding \$ 24,477.75 until the project has been completed. It was then motioned by Trustee Pappas, seconded by Trustee K. Stewart to approve Engineer's Pay Estimate #3 in the amount of \$ 31,817.00.

6 Yes

Motion Carried

Engineer Heitz then stated that he has been working on the IEPA permit for Church St. water main replacement and the Illinois River Bridge project but he will begin reviewing the aerial topography data so that the Village will be able to utilize the information to create an action plan for the threat of potential flooding.

Trustee Pawlak asked about the electrical in the pocket parks. Engineer Heitz stated that some of that was not installed correctly by the former contractor, plus another contractor was in the Village at the same time installing fiber network. He suggested that the Village hire an electrician to work with Spayer to assess the entire electrical situation in those areas and decide what is the best course of action to try to get the electrical in these areas all repaired.

Attorney's Report: The Village President had been previously authorized to submit a sealed bid in the amount of \$ 3,500 for property located along Donaldson St. and the bid was accepted. It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to approve the purchase of property located on Donaldson St. in the amount of \$ 3,500. ORD 2016-26

6 Yes

Motion Carried

President's Report: Mayor Jereb informed the Board that the recently submitted grant application for the Clark Run Creek Diversion Storm Sewer was recently denied. The Village will reapply in 2017 if a grant program is available.

Public Comment:

Mr. Don Robey – There is a runoff of mud that comes from his neighbors' landscape that continues to block his entire driveway. Spayer will reach out to the property owner to see if there is any way to alleviate the problem in the landscape that allows it to carry mud down the street and along the curb.

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Committee / Trustee Reports: It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve the cancelation and rescheduling of the October Board Meeting. The meeting for October 12, 2016 will be canceled and the meeting will be held on October 5, 2016.

All in favor
Motion Carried

With no additional business, the meeting was adjourned at 7:35 pm. Motioned by Trustee Schweickert, seconded by Trustee Pappas.

All in favor
Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk
Village of North Utica