

**VILLAGE OF NORTH UTICA**  
**801 South Clark St.**  
**North Utica, IL 61373**  
**Committee of the Whole Meeting**  
**March 22, 2016**

AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Donation & Advertising Requests
  - 1.) Consideration and possible action re: donation to Lions of Illinois Golf Classic
  - 2.) Consideration and Possible Recommendation re: Advertising in the Starved Rock Country Magazine \$500
  
- V. Clerk
  - 1.) Discussion and possible recommendation re: Purchase of a new Computer System including back up for the Village Office and Police Department.
  - 2.) Consideration and possible recommendation re: sewer berm \$650 per application up to 4 times per year to address growth
  
- VI. Building/Zoning Officer Report
  
- VII. Maintenance Dept
  - 1.) Update – Ongoing projects in the Village
  
- VIII. Engineer's Report
  - 1.) Update on the 2016 Mill St. Streetscape Schedule
  - 2.) Update on Aerial Topography
  - 3.) Discussion regarding proposed asphalt overlay on 2803<sup>rd</sup> Road between E10th and E11th Rd.
  
- IX. Attorney's Report
  
- X. President's Report
  - 1.) Discussion regarding: 2016 – 2017 Possible Projects in the Village
  - 2.) Discussion regarding: Building Permits in the Village
  - 3.) Discussion regarding: Possible Purchase of Audio Equipment for the Village Hall
  - 4.) Consideration of a Proclamation declaring Junior Achievement Day as April 7, 2016 in the Village
  - 5.) Consideration of a Proclamation declaring Motorcycle Awareness (A.B.A.T.E.)

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- XI. Committee / Trustee Reports
- XII. Public Comment
- XIII. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
  - 2.) Pending/Imminent Litigation
  - 3.) Purchase / Sale of Real Estate
- XIV. Possible recommendations regarding Executive Session including :
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
  - 2.) Purchase / Sale of Real Estate
- XV. Adjournment

Posted: 03-19-16

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MINUTES

At 7:03 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur then took attendance of the Board. Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart were present for the meeting. Village Engineer Heitz was also present. Village Attorney Herb Klein was absent.

Mr. Brian Woods representing A.B.A.T.E. spoke about the need for motorcycle awareness. He then requested that the Village approve a Proclamation for Motorcycle Awareness. It was motioned by Trustee Pawlak, seconded by Trustee Schweickert to approve the proclamation.

6 Yes

Motion Carried

Donations & Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee K. Stewart to recommend approval of a donation in the amount of \$50 for the Village to become a silver sponsor for the Lions of Illinois Golf outing.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee Pappas to recommend approval of an ad in the Starved Rock Country Magazine in the amount of \$500.

6 Yes

Motion Carried

Clerk's Report: Village Clerk Laurie Gbur spoke about the need for an upgraded computer system for the Village office and Police Department. The current system has become obsolete in both offices and there have been many issues with the MSI accounting software and the backup system. An estimate from Connecting Point in the amount of \$23,161.61 was presented. It was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to recommend approval of the installation of a new computer system.

6 Yes

Motion Carried

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The Clerk then spoke about the sewer berm and the estimate from D & M Landscaping to apply a chemical to slow the growth. The berm would require an application up to four times during the season to slow the growth however, he is hopeful that 2 applications would work effectively. The cost would be \$640 per application. It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to recommend approval of the estimate.

6 Yes

Motion Carried

Building / Zoning Enforcement: NONE

Maintenance Department: Public Works Director Curt Spayer stated that summer help will be needed for the 2016 summer season. It will also be posted on the Village website. The hours would be up to 40 hours per week. He is also working on the renewal of the salt contract for the 2016 – 2017 winter season.

Engineer's Report: Engineer Kevin Heitz spoke about the Schedule for the Mill St. project. Tentatively it will begin on April 4, 2016. Heitz stated that he was still waiting for the water permit. He is still projecting the streetscape will be done by Memorial Day and plans to have a representative from Chamlin & Associates present throughout the project.

Aerial Topography – Engineer Heitz is in the process of reviewing the data and will need to coordinate the information with the Army Corp. of Engineer's at a meeting being held on Thursday, March 24, 2016.

Clark Run Creek Flooding- A project that would address the flooding of the downtown from Clark Run Creek was further discussed. Clark Run Creek has flooded the downtown several times between 1948 and 2007. There are Grants available for this type of project. A cost benefit analysis and engineer's plan are required to apply for the Grant. The date that an application would be due to apply for the Grant is June 1, 2016.

An estimate for repaving 2803<sup>rd</sup> Road between 10<sup>th</sup> and 11<sup>th</sup> was also discussed. Mayor Jereb asked if the road needs to be repaved this year. Spayer stated that it had been 7 years since the road was repaved and he would like to move forward with participating in the County Road Program. Engineer Heitz agreed that the road is probably ready for repaving however he will take a look at it. It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to recommend approval of the repaving in the amount of \$14,014.81.

6 Yes

Motion Carried

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President's Report: Mayor Jereb provided the Board with a list of potential projects and estimates for such. It included the replacement of the sewer discharge pipe resulting from the upcoming Illinois River Bridge project. It also included the Mill St. project which addresses the ADA requirements of the Illinois Attorney General. Other projects were also listed such as the Church St. water main replacement, Lincoln St. drainage, the approved Landscape Maintenance Contract etc. Mayor Jereb stated that although there are additional projects that could come up as an emergency he would like move forward and outline a list of priorities. He asked the Board to review the list, and the expenses associated with the projects as well as to add any projects that they might deem beneficial or critical to the Village and it will be further discussed at the next meeting.

Mayor Jereb also stated that he had a meeting with Trustee Schweickert and Waltham School. Kristie Eager, Superintendent of Waltham School, will attend the first meeting of every quarter to answer any questions and provide an update on the school district. Mayor Jereb will also attend a meeting every quarter to provide an update on the Village and answer any questions. This will provide a better dialogue between everyone.

Committee / Trustee Reports:

D. Stewart – Trustee Stewart stated that he would like to work on the plan for Magnuson Park and possibly have the equipment installed by the end of April

Pawlak – There are refrigeration units in the back alley take up a lot of space. One arrived on March 3 and didn't get picked up until March 22. We need to look at a time constraint – possibly a week? The Board agreed. Spayer stated that there was a lot of broken glass after the last event because people are taking bottles outside. Maybe during events the beer could be purchased in aluminum bottles. Beer is only supposed to be allowed in plastic cups when it is served outside. Mayor Jereb stated that he would address this along with other amendments he would like incorporated into the Liquor Ordinance.

Attorney's Report: NONE

Executive Session: At 8:05 pm, it was motioned by Trustee Bernardoni, seconded by Trustee D. Stewart to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
- 2.) Purchase / Sale of Real Estate

All in favor

Motion Carried

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At 8:25 pm it was motioned by Trustee Bernardoni, seconded by Trustee Pawlak to reconvene the meeting.

All in favor

Motion Carried

With no additional business, it was motioned by Trustee K. Stewart, seconded by Trustee Pawlak to adjourn the meeting at 8:25 pm.

All in favor

Motion Carried

Respectfully Submitted,

Laurie A. Gbur  
Village Clerk