

VILLAGE OF NORTH UTICA
801 South Clark St.
North Utica, IL 61373
Committee of the Whole Meeting
February 23, 2016

AGENDA

- I. 7:00 p.m. Call to Order
- II. Pledge of Allegiance
- III. Roll Call

- IV. Donation & Advertising Requests
 - 1.) Consideration and possible action re: donation to Cops 4 Cancer
 - 2.) Consideration and possible action re: News Tribune advertising:
 - a) Community Review \$399
 - b) Drug Awareness \$79
 - c) Hometown Heroes \$82

- V. Clerk

- VI. Building/Zoning Officer Report
- VII. Maintenance Dept
 - 1.) Update – Ongoing projects in the Village

- VIII. Attorney's Report

- IX. President's Report
 - 1.) Discussion regarding: 2016 – 2017 Possible Projects in the Village
 - 2.) Discussion regarding: Building Permits in the Village
 - 3.) Discussion regarding: Possible Purchase of Audio Equipment for the Village Hall

- X. Committee / Trustee Reports

- XI. Public Comment

- XII. Executive Session
 - 1.) The appointment, employment, compensation, discipline, performance or dismissal of specific employees.
 - 2.) Pending/Imminent Litigation
 - 3.) Purchase / Sale of Real Estate

- XIII. Possible recommendations regarding Executive Session

- XIV. Adjournment

Posted: 02-21-16

VILLAGE OF NORTH UTICA
801 South Clark St.
North Utica, IL 61373
Committee of the Whole Meeting
February 23, 2016

MINUTES

At 7:06 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Village Clerk Laurie Gbur called the Roll. Present at the meeting were Trustees Dave Stewart, Ron Pawlak, John Pappas and Kevin Stewart. Trustees John Schweickert and Joe Bernardoni were absent. Public Works Director Curt Spayer, Village Attorney Herb Klein and Village Engineer Kevin Heitz were also absent from the meeting.

Donations & Advertising Requests:

It was motioned by Trustee K. Stewart, seconded by Trustee D. Stewart to recommend approval of a donation in the amount of \$50 to Cops 4 Cancer.

4 Yes

2 Absent

Motion Carried

It was then motioned by Trustee D. Stewart, seconded by Trustee Pawlak to recommend approval of advertising in the News Tribune as follows:

Drug Awareness \$79

Years in Review \$80

4 Yes

2 Absent

Motion Carried

** Note the Board discussed the Community Review. Because the Village has been advertising extensively in the areas outside the local area to help promote events and businesses, it was decided that we would not advertise in the Community Review this year.

The request in the amount of \$5,000 to join Heritage Harbor Group was also discussed. It was decided that the Village would not be participating in this because the Utica Business Association has joined this group as well as the Illinois River Scenic Byway.

Clerk:

The computer system for the Village office and Police Department was discussed. Recently there has been an ongoing issue with the MSI software and various back up issues in addition to the email issues that had been taking place. It has been determined that the Village is in need of a new system at this time. Further information and pricing will be provided for Board consideration at an upcoming meeting.

VILLAGE OF NORTH UTICA
801 South Clark St.
North Utica, IL 61373
Committee of the Whole Meeting
February 23, 2016

MINUTES

The 2016 Landscape Contract was also discussed. D & M Landscaping, who was awarded the contract in 2015, is interested in renewing. He will be meeting with Curt and his renewal bid along with a bid for other upcoming projects related to the landscape will be provided for Board consideration at the March 9, 2016 Board meeting.

Building / Zoning: NONE

Maintenance Department: NONE

President's Report:

Mayor Jereb spoke about the upcoming 2016 Mill St. Design Project and the financial obligation that it presents. He asked Trustees for their list of projects for 2016 & 2017 that they feel are a priority so that the cost and timeline associated with them can be discussed. This will be further discussed at the next meeting.

Mayor Jereb also spoke about current language regarding building permits and the need to consider amending the Ordinance to further included requirement set forth by the Fire District. Fire Chief Ben Brown will provide information for our consideration and further discussion will take place at an upcoming meeting. He then also suggested that we consider amending the Ordinance to include a requirement that engineered drawings be required when someone is considering development in the Village. The Board agreed with both of these suggestions.

Mayor Jereb will also gather information on a microphone system for the meeting council table that would aid people in the back of the room so that they could better hear the Board. Information will be presented at an upcoming committee meeting.

Committee / Trustee Reports:

Trustee D. Stewart stated that he would like to work with Engineer Heitz and Curt to finalize a layout for Magnuson Park so that we can make an effort to have it available to the neighborhood for their use early in the spring. The Board agreed.

Trustee Pawlak reminded everyone that the Utica Mayor's Dinner will be held on April 21, 2016 at August Hill Winery.

VILLAGE OF NORTH UTICA
801 South Clark St.
North Utica, IL 61373
Committee of the Whole Meeting
February 23, 2016

MINUTES

Public Comment:

Mr. Mike Roebuck, representing Utica Fire Protection District, provided a brief update of their 2015 fire and EMS calls as follows:

298 Total Calls

60 were Fire

288 were EMS; 164 of these calls or 61% were for patients out of the District.

Saturday are the busiest day for calls followed by Mondays.

He also reminded everyone that they are now 100% Paramedic Level. The Board thanked him for the update.

Mr. Ploch, Senica Manor, congratulated the Board for all of their hard work on the Comprehensive Plan recently. He stated that the Board is doing a lot of great things for the Community and it's nice to see.

Mayor Jereb then stated that the properties for sale in the Village will have notices published on Friday February 26, 2016. It will be posted at the Village office as well. The bids will be due before the March Committee meeting and can be considered at the April Board meeting.

With no additional business, it was motioned by Trustee Pappas, seconded by Trustee Pawlak to adjourn the meeting at 7:40 pm.

Respectfully submitted,

Laurie A. Gbur
Village Clerk