

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 11, 2015
www.utica-il.gov

AGENDA

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call

- IV. Consideration of Approval of Minutes: 10-28-15

- V. Financial Statement
 - 1.) October 2015 Financial Stmts / Summary / Revenue Reports
- VI. Approval of Bills
 - 1.) October 2015 Prepays
 - 2.) October 2015 A/P Bills

- VII. Appearance Request: Mr. Mark Krueger re: Court Services Conference April 2016

- VIII. Appearance Request: Mr. Keith Arwood, Stoneheads re: Comments regarding a Petition to operate a bar and sell liquor on property located generally at 602 Clark St.

- IX. Village Attorney
 - 1.) Summary of Planning Commission Meeting held on 11-11-15
 - 2.) Consideration and Possible Action on an Ordinance Granting a Special Use for the Operation of a Bar and the sale and consumption of Alcohol on property located generally at 602 Clark St., Utica, IL
 - 3.) Consideration and Possible Action on an Ordinance Amending the Liquor License Ordinance to allow additional Class A Retail License(s)
 - 4.) Consideration and Possible Action on Ordinance re: 2015 Abatement of Bond
 - 5.) Consideration and Possible Action on Ordinance re: CODE RED Renewal 2016 - \$500
 - 6.) Consideration and Possible Action to amend an Ordinance for an Intergovernmental Agreement between the Village of North Utica and Utica Township for Snow Plow Services

- X. Finance Liaison
 - 1.) Consideration and possible action re: Illinois Municipal Insurance Renewal 2016
- XI. Donations / Advertising Requests
 - 1.) Consideration and Possible Action re: 2015 NCICG Annual Planning Grant Match \$500

- XII. Clerk
 - 1.) Consideration and Possible Action re: 2015 Meeting Dates – Planning Commission, Committee of Whole, Board of Trustees

- XIII. Park & Recreation Liaison

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 11, 2015
www.utica-il.gov

XIV. Water / Sewer Liaison

- 1.) Consideration and Possible Action re: Invoice submitted by Canal Port for costs incurred due to water issue in the amount of \$1,101.00

XV. Streets, Lights & Alleys Liaison

XVI. Governmental Affairs Liaison

XVII. Police Department Liaison

XVIII. Building / Zoning Enforcement Officer

- 1.) Consideration and Possible Action re: the Adoption of Resolution R15-08; Hazard Mitigation Plan

XIX. Maintenance Department/ Public Works Director

- 1.) Update of ongoing projects in the Village
- 2.) Consideration and Possible Action re: Replacement / Repair of Fuel Line on Backhoe \$1,600

XX. Village Engineer

- 1.) Consideration and Possible Action regarding a payment to Advanced Asphalt for the MFT/Non-MFT Hallet Road Project
- 2.) Consideration and Possible Action regarding a final payment to Universal Asphalt for the Johnson St. Water Main Project
- 3.) Update- Illinois River Bridge / Sewer Discharge Pipe / Village participation
- 4.) Update - Mill St. Design Project / Estimate and Proposed Schedule for such

XXI. Village President

- 1.) Consideration and Possible Action on a Resolution R15-09; Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments

XXII. Public Comment

XXIII. Committee / Trustee Reports

XXIV. Executive Session

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

XXV. Possible Action regarding Executive Session items including employment, compensation, salaries for specific employees; Purchase, Sale or Lease of Property

XXVI. Adjournment

Posted 11-06-15

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 11, 2015
www.utica-il.gov

MINUTES

At 7:15 pm the regular meeting of the Village Board of Trustees was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Present at the meeting were Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart and Village Clerk Laurie Gbur. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Mayor Jereb stated that in Honor of Veteran's Day, he would like to recognize all Veterans along with all of the men and women who are currently serving in our military, and thank them for their service and for our freedom.

Approval of Minutes: It was motioned by Trustee Schweickert, seconded by Trustee Kevin Stewart to approve the Minutes from the 10-28-15 meeting.

6 Yes

Motion Carried

Finance Statement: It was motioned by Trustee Dave Stewart, seconded by Trustee Pappas to approve the October 2015 Financial Statement.

6 Yes

Motion Carried

Approval of Bills: It was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the October 2015 Prepaids.

6 Yes

Motion Carried

It was then motioned by Trustee Pappas, seconded by Trustee Dave Stewart to approve the October 2015 A/P Bills.

6 Yes

Motion Carried

Appearance Request: Mr. Krueger and Ms. Burke stated that they are once again planning the Detention Officers Conference. It will take place at Grand Bear Lodge in April 2016. They stated that when they held the conference in Utica in 2013, it was very well attended and everyone had a wonderful time. They would like to partner with Utica Businesses again and utilize transportation to take people from Grand Bear to downtown to enjoy their time here again. They requested that the Board would consider a donation toward the transportation expense for that evening. In 2013 the Village donated \$500 and the event was a great success. They will provide an update at an upcoming Board meeting once they complete the details of the conference.

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 11, 2015
www.utica-il.gov

MINUTES

A motion was then made by Trustee Schweickert, seconded by Trustee Dave Stewart to move Agenda item 14 to item number 8 for the purpose of discussing an invoice submitted by Jason Harmon, owner of Canal Port Restaurant.

All in favor

Motion Carried

Mr. Harmon submitted an invoice for expenses incurred due to a water main break. He requested reimbursement in the amount of \$1,101. Trustee Schweickert stated that he understands the service calls and labor charges, but not all of the supplies. Trustee Pawlak cited Ordinance 85-4 which states that the Village isn't responsible for damages that occur due to a water main break. Trustee Bernardoni stated that he would like to reimburse the entire amount because the Village had reimbursed Troy and Andy Skoog for the same issue in the spring. Trustee Pappas stated that the amount reimbursed to the Skoog's was for labor and damage expenses incurred, not for supplies. Trustee Dave Stewart stated that the neon Illinois sign and the labor should not be included. Trustee Bernardoni stated that it was the Village's issue of the water main break that caused the problem so it should be reimbursed. Trustee Pawlak stated that he does not want to set a precedent. Also, Engineer Heitz stated that it was a very unique circumstance that they were dealing with over the period of approx. 3 1/2 months because even though the Village had investigated, it was not known that there was a water main break at the time. They did significant work to try to address the water issue in their building. After some additional discussion, it was motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve reimbursement to Canal Port in the amount of \$1,101.

5 Yes

1 No (Pawlak)

Motion Carried

Appearance Request: Mr. Keith Arwood, Stoneheads, Utica declined to comment.

Attorney's Report: Attorney Klein provided a brief summary of the Public Hearing that was held earlier in the evening to consider the Petition of Mr. Tracy Mix and Mr. Jamie Mix seeking a Special Use for Mix's Trading Post for the operation of a bar. If granted, he would then also need a Class A liquor license. The Planning Commission motioned to continue the Hearing until December 3, 2015 at 6:00 pm.

It was motioned by Trustee Schweickert, seconded by Trustee Pappas to Table the item considering granting a Special Use to Mix's Trading Post.

6 Yes

Motion Carried

It was then motioned by Trustee Kevin Stewart, seconded by Trustee Dave Stewart to Table the item regarding approval of additional Class A liquor licenses.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 11, 2015
www.utica-il.gov

MINUTES

Bond Abatement - It was then motioned by Trustee Bernardoni, seconded by Trustee Schweickert to approve Ordinance 2015-27 abating the Bond in the amount of \$50,900.

6 Yes

Motion Carried

Code Red – It was then motioned by Trustee Dave Stewart, seconded by Trustee Schweickert to approve Ordinance 2015-28 approving the Village of North Utica’s participation in the Code Red notification system.

6 Yes

Motion Carried

Intergovernmental Agreement - It was motioned by Trustee Dave Stewart, seconded by Trustee Schweickert to rescind Ordinance 2015-22 and approve Ordinance 2015-29 authorizing the execution of an intergovernmental agreement between the Village of North Utica and Utica Township for snow removal services.

6 Yes

Motion Carried

Finance Liaison:

IMLRMA Insurance renewal - It was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the Village’s 2016 Illinois Municipal League Insurance renewal in the amount of \$72,873.71 (Payment Installment Option #2)

6 Yes

Motion Carried

NCICG - It was motioned by Trustee Schweickert, seconded by Trustee Kevin Stewart to approve a donation in the amount of \$500 toward their annual ‘Matching Grant Program’.

6 Yes

Motion Carried

The 2015 Tax Levy was also provided to the Board for review. It will be further discussed at a meeting being held on 11-24-15.

Clerk:

It was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to approve the 2016 schedule of meetings taking place in the Village of North Utica.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 11, 2015
www.utica-il.gov

MINUTES

Park & Recreation Liaison: NONE
Water & Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: Discussion was held regarding some drainage issues on Johnson St. Engineer Heitz will look at the areas and advise the Board at the next meeting.

Governmental Affairs Liaison: NONE

Police Department Liaison: Trustee Kevin Stewart stated that the Canal Connection Race and the Veterans Parade were both great events. The Police department did a fantastic job managing the traffic and road closures and there were no complaints at either event. Mayor Jereb agreed, saying that it was a great day and very well attended.

Building & Zoning Enforcement: It was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to adopt the Natural Hazard Mitigation Resolution R15-08.

6 Yes

Motion Carried

Maintenance Department: Public Works director Curt Spayer provided an estimate for a fuel pump that was needed for the back hoe. It was then motioned by Trustee Dave Stewart, seconded by Trustee Pawlak to approve the purchase not to exceed \$1,800.

6 Yes

Motion Carried

Engineer's Report: Engineer Kevin Heitz provided an update of ongoing issues in the Village.

Hallet Road Project – The project was complete and everyone agreed that Advanced Asphalt did a great job. It was motioned by Trustee Dave Stewart, seconded by Trustee Schweickert to approve Engineer's Payers Estimate #1 in the amount of \$188,886.00 to Advanced Asphalt. (\$108,000 MFT / \$80,886 GF)

6 Yes

Motion Carried

Johnson St. Water Main - It was motioned by Trustee Pawlak, seconded by Trustee to Table the remaining payment to Universal Asphalt in the amount of \$15,761.69 pending review of the recent drainage issues.

6 Yes

Motion Carried

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 11, 2015
www.utica-il.gov

MINUTES

Advanced Asphalt also submitted invoices in the amount of \$9,470.27 for additional work hauling millings from Hallet Rd. at Neighbors Park and the maintenance shop. The invoices will be included in the payables for the next Board meeting in December.

Mayor Jereb asked if no parking signs could be put up near Neighbor's Park. Spayer will order additional signs to be put up.

Illinois River Bridge – The estimate for the sewer discharge pipe that needs replacement during the bridge project is approx. \$900,000. Heitz will send the detailed information to IDOT.

Mill St. Design – Engineer Heitz will bring a concept drawing as well as additional information about the project to the 11-24-15 meeting for Board review.

Flood Topography – Williams Aerial & Mapping will create an aerial topography of the village including approx. 1,800 acres at a cost of \$15,500. Chamlin Engineering will assist at a cost of \$4,000. It was motioned by Trustee Kevin Stewart, seconded by Trustee Schweickert to approve Williams Aerial and Chamlin Engineering to create an aerial topography to indicate elevations and to provide information that will aid during flood projections at a total cost of \$19,500.

6 Yes

Motion Carried

President's Report: Mayor Jereb asked the Board for support to approve a Resolution and send letters to several members of the State Government including the Governor regarding the release of Non-General fund revenue. It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to approve Resolution R15-09 for the release of non-general fund revenue.

6 Yes

Motion Carried

Public Comment: NONE

Committee / Trustee Reports: NONE

VILLAGE OF NORTH UTICA
801 S. Clark St., North Utica, IL 61373
Regular Meeting of the Board of Trustees
November 11, 2015
www.utica-il.gov

MINUTES

At 8:28 pm it was motioned by Trustee Schweickert, seconded by Trustee Bernardoni to enter into Executive Session for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in Favor

Motion Carried

At 8:51 pm it was motioned by Trustee Schweickert, seconded by Trustee Dave Stewart to reconvene the meeting.

All in Favor

Motion Carried

With no additional business, it was motioned by Trustee Dave Stewart, seconded by Trustee Pawlak to adjourn the meeting at 8:51 pm.

All in Favor

Motion Carried

Respectfully submitted,

Laurie A. Gbur
Village Clerk