

**VILLAGE OF NORTH UTICA**  
801 S. Clark St., North Utica, IL 61373  
Regular Meeting of the Board of Trustees  
October 14, 2015  
[www.utica-il.gov](http://www.utica-il.gov)

**AGENDA**

- I. 7:00 p.m. - Call to Order Regular Village Board Meeting
- II. Pledge of Allegiance
- III. Roll Call
  
- IV. Consideration of Approval of Minutes: 9-9-15; 9-22-15
  
- V. Financial Statement
  - 1.) September 2015 Financial Stmts / Summary / Revenue Reports
- VI. Approval of Bills
  - 1.) September 2015 Prepaids
  - 2.) September 2015 A/P Bills
  
- VII. Finance Liaison
- VIII. Donations / Advertising Requests
  
- IX. Village Attorney
  - 1.) Summary of Joint Board and Planning Commission Meeting held on 10-14-15
  - 2.) Consideration and Possible Action on an Ordinance to approve a Variance for the construction of a detached garage on property located at 208 Woodland Dr., Utica
  - 3.) Consideration and Possible Action regarding an Ordinance for a Snow Removal Contract Agreement between the Village of North Utica and Utica Township.
  - 4.) Consideration and Possible Action regarding an Ordinance approving a Construction Easement with IDOT for the IL. Rt. 178 Bridge Project
  
- X. Appearance Request: Ms. Linda Moyer-Halm re: long term issues
  
- XI. Clerk
  - 1.) Consideration and Possible Action re: IVAC Dues \$750
  - 2.) Consideration and Possible Action re: Participation in Regional Economic Development Group
    - a) Letter of Intent for 3 years @ \$1270 annually
  - 3.) Consideration and Possible Approval re: LP Educational Enrichment Tag Day Fundraiser Rt. 6 and Rt. 178 4-19-16 from 8 am – 12 pm
  - 4.) Consideration and Possible Approval re: Christmas in the Village 11-29-15
    - a) Approval of Event
    - b) Donation toward expenses and Insurance Cost

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- XII. Park & Recreation Liaison
- XIII. Water / Sewer Liaison
- XIV. Streets, Lights & Alleys Liaison
- XV. Governmental Affairs Liaison
- XVI. Police Department Liaison
- XVII. Building / Zoning Enforcement Officer
- XVIII. Maintenance Department/ Public Works Director
  - 1.) Update of ongoing projects in the Village
- XIX. Village Engineer
  - 1.) Consideration and Possible Action re: possible annexation of properties and an estimate to run water to those properties along 777<sup>th</sup> road in Senica Manor
  - 2.) Consideration and Possible Action re: Drainage issue on property located at 2868 E. 777<sup>th</sup> Rd.
  - 3.) Update- Illinois River Bridge / Sewer Discharge Pipe / Village Cost Participation
  - 4.) Update - Lincoln St. Drainage Issues
  - 5.) Update - Hallet Rd. MFT / Non-MFT Project Schedule
- XX. Village President
  - 1.) Consideration and Possible Action re: Illinois Valley Enterprise Zone
- XXI. Public Comment
- XXII. Committee / Trustee Reports
- XXIII. Executive Session
  - 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
  - 2.) Pending Litigation
  - 3.) Purchase/Sale/Lease of Real Property
- XXIV. Possible Action regarding Executive Session items including employment, compensation, salaries for specific employees; Purchase, Sale or Lease of Property
- XXV. Adjournment

Posted 10-12-15

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**MINUTES**

At 7:09 pm the meeting was called to Order by Village President Matt Jereb who then led the Pledge of Allegiance. Present at the meeting was Village Clerk Laurie Gbur and Trustees John Schweickert, Dave Stewart, Ron Pawlak, Joe Bernardoni, John Pappas and Kevin Stewart. Also present was Village Attorney Herb Klein and Village Engineer Kevin Heitz.

Approval of Minutes: It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve the Minutes of the 9-9-15 and 9-22-15 meetings.

6 Yes

Motion Carried

Financial Statement: It was motioned by Trustee D. Stewart, seconded by Trustee Pawlak to approve the September 2015 Financial Statement.

6 Yes

Motion Carried

Approval of Bills: It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the September 2015 Prepays.

6 Yes

Motion Carried

It was then motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve the September 2015 A/P Bills.

6 Yes

Motion Carried

Mayor Jereb then spoke to the Board about the previously considered invoice submitted by Jason Harmon, owner of Canal Port, for expenses incurred from a water main break. It was further discussed and unanimously decided that the Board would consider the invoice again at the next Board meeting if Mr. Harmon attended so they could ask him questions and discuss the invoice with him. Mayor Jereb will reach out to Mr. Harmon to inform him of the Boards' decision.

Finance Liaison: NONE

Donations / Advertising Requests: It was motioned by Trustee Schweickert, seconded by Trustee Pappas to approve radio advertising for the Veteran's Parade being held on 11-1-15 in the amount of \$85.

6 Yes

Motion Carried

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**MINUTES**

Attorney's Report: Attorney Klein provided a summary of the Public Hearing held on 10-14-15 and the Petition of Mr. Mike Mertel seeking to construct a detached garage on his property located at 208 Woodland Dr., Utica, IL. There were no objections raised by anyone at the Hearing and it was unanimously recommended by the Planning Commission to grant a Variance for the property. It was motioned by Trustee Bernardoni, seconded by Trustee D. Stewart to approve Ordinance 2015-21 granting a Variance for property located at 208 Woodland Dr. for the purpose of the construction of a detached garage.

6 Yes

Motion Carried

Attorney Klein then discussed the Snow Removal Intergovernmental Agreement between the Village and Utica Township. The new agreement will extend for 3 years at a cost of \$12,000 annually. It was motioned by Trustee Schweickert, seconded by Trustee Bernardoni to approve Ordinance 2015-22 executing an Intergovernmental Agreement between the Village of North Utica and Utica Township for Snow Removal services; subject to approval by the Utica Township.

6 Yes

Motion Carried

Attorney Klein then spoke about a temporary construction easement that IDOT was seeking as part of their Illinois River Bridge Project. The temporary easement is for 6 years and IDOT will pay the fee of \$400 to the Village upon execution of the paperwork. It was motioned by Trustee Schweickert, seconded by Trustee D. Stewart to approve Ordinance 2015-23 granting a temporary construction easement to IDOT.

6 Yes

Motion Carried

Appearance Request: Linda Moyer-Halm was absent.

Clerk:

It was motioned by Trustee D. Stewart, seconded by Trustee Schweickert to approve the 2015 annual dues to IVAC in the amount of \$750.

6 Yes

Motion Carried

It was then motioned by Trustee D. Stewart, seconded by Trustee Schweickert to approve the Villages' participation in the Regional Economic Development Group as a 3 year commitment at \$1,270 annually.

6 Yes

Motion Carried

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Discussion was then held regarding the request from the LP Educational Enrichment Foundation for a tag day to be held at the intersection of Rt. 6 and Rt. 178 on 4-16-16 from 8 am – 12 pm. Many of the children that are benefited by the program live in Utica. There is less traffic during that time of the year and they are only requesting the intersection in the morning for one day. They are aware of the Villages' safety and traffic concerns and have indicated that if traffic gets too backed up, they will leave the intersection until such time that it starts moving more freely. It was then motioned by Trustee Bernardoni, seconded by Trustee D. Stewart to approve the request.

6 Yes

Motion Carried

It was then motioned by Trustee K. Stewart, seconded by Trustee Schweickert to approve a request for the reimbursement of expenses toward the Christmas in the Village event being held on 11-29-15 in an amount not to exceed \$1,400.

6 Yes

Motion Carried

Park & Recreation Liaison: NONE

Water / Sewer Liaison: NONE

Streets, Lights & Alleys Liaison: NONE

Governmental Affairs Liaison: NONE

Police Department Liaison: Trustee K. Stewart stated that the Burgoon was a great event and the Utica Police Department, along with the help of other Agencies working through a mutual aid agreement, did an outstanding job during the entire weekend. There was a lot of people and a lot of traffic but everything went very smooth and there were no complaints.

Building / Zoning Enforcement Officer: NONE

Maintenance Department:

Public Works Director stated that the Lincoln St. Lift Station is in a fragile state. The pumping system needs replaced. He has it pumping temporarily but it will require additional new equipment and repairs, including attempting to climate control the building. The estimated cost to retro-fit the equipment is \$28,000 - \$30,000. He is currently seeking additional estimates to bring to the Board for review.

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**MINUTES**

Engineer's Report:

Village Engineer Kevin Heitz provided an update of ongoing projects in the Village.

777<sup>th</sup> Rd. – Further discussion was held about the project. Currently three separate phases are being discussed based on the property owners who have shown interest in annexing and their location relative to each other. Trustee Bernardoni asked if the estimates might come in a bit lower since the Hallet Rd. project came in lower once it was bid out. Engineer Heitz stated that it is always a possibility but there is no guarantee. Trustee Pawlak mentioned designating the area as a 'special service area' whereby the cost of the project is reimbursed to the Village by the property owners within that specified area. The Board further discussed the project and decided they would like to develop plans and seek bids. It was then motioned by Trustee K. Stewart, seconded by Trustee Schweickert to authorize Engineer Heitz to begin to create plans to seek bids for the project; pending the approval of pre-annexation agreements by the property owners.

6 Yes

Motion Carried

2868 E. 777<sup>th</sup> Rd. – The Board further discussed the matter of the drainage issues on the property. The issues began when the former property owner decided to change the original drainage path on the property. He brought in a lot of fill however the fill isn't stable. The drainage on the property changed and the property owner directly south states that he now has water in his basement as a result. The Board decided that the issue is on private property and should be handled directly by the property owner. If the Village was to purchase or accept donation of the property, the cost to maintain it and repair the drainage issues would be excessive. No Action was taken on the matter.

IL. River Bridge – Engineer Heitz spoke about the railing IDOT would like to consider for the bike path. It was decided that the open 3-rail version would be best. The chain link fencing would require too much maintenance and trash would constantly need to be collected as a result of landing against it. Engineer Heitz will respond to IDOT with the Boards' decision.

Lincoln St. Drainage – Engineer Heitz stated that there are no objections from the neighbors about the area that will need cleaned out and the right of way is very clear. However, due to the impending colder weather, the project will need to wait until spring 2016. The Board agreed.

Hallet Rd. – The project began and Advanced Asphalt should be prepping the roads and resurfacing in the next week. Once the road is completed, they will also stripe it. There is also a section on Juneway Dr. that will be resurfaced as well. The millings from the project will be used to create additional parking at Neighbor's Park and at Magnuson Park.

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Heitz then stated that he is working on the Mill St. Design and will have something ready for the Board to review at the November meeting.

Village President: Mayor Jereb spoke about the Illinois Valley Enterprise Zone. The application submitted was rejected. Many are expiring in the State of Illinois and the Illinois Valley Enterprise Zone was not extended. NCICG can reapply if everyone is interested and the shared cost would be \$4,000; Utica's share would be \$800. The Board agreed that the enterprise zone is important when trying to attract new business and that the Village should reapply. It was motioned by Trustee Pawlak, seconded by Trustee Schweickert to authorize NCICG to reapply for the Illinois Valley Enterprise Zone; contingent on the other communities participating as well.

6 Yes

Motion Carried

Mayor Jereb then thanked everyone for their efforts during Burgoo weekend. It was a great day and everyone did a great job. The Village will work with LaSalle County Historical Society to continue to strive to make it better each year.

Public Comment: Don Robey, Utica resident, stated that the corn stalks and outdoor fall decorations look beautiful this year.

Committee / Trustee Reports: NONE

Executive Session: It was motioned by Trustee Schweickert, seconded by Trustee Pawlak to enter into Executive Session at 8:06 pm for the purpose of:

- 1.) The appointment, employment, compensation, discipline, performance or dismissal for specific employees
- 2.) Pending Litigation
- 3.) Purchase/Sale/Lease of Real Property

All in favor

Motion Carried

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It was motioned by Trustee Bernardoni, seconded by Trustee K. Stewart to reconvene the meeting at 8:29 pm.

All in favor  
Motion Carried

With no additional business, it was motioned by Trustee Schweickert, seconded by Trustee Pappas to adjourn the meeting at 8:29 pm.

All in favor  
Motion Carried

Respectfully submitted,

Laurie A. Gbur  
Village Clerk  
Village of North Utica